

# SCCS BOE Goals 2008-09

Adopted August 4, 2008

Goal setting process: should be reachable, limited, measurable, reflecting roles, timeline and an evaluation process.

GOALS / Action Steps	Implementation Plan			Resources	Evaluation
	DATE(S )	PEOPLE	Measurement		
<b>#1. Complete Long Range Education Plan :</b> a) Fulfill NYSED requirement and have a plan  b) Establish an annual evaluation process.	July/Nov '08	BOE Superintendent Stakeholder Committee	Minutes of plan development meetings, plan in hand	Time Outside Facilitator	Initial Plan created, published, and evaluation process defined
	June '09				
<b>#2. Complete Long Range Facilities Plan :</b> a) Complete EXCEL Project  b) Assess / Prioritize / Update Required Five Year Building Conditions Plan done in 2005  c) Use King & King Architect services to assist with options & timelines <ul style="list-style-type: none"> <li>• Smaller project bundled with lift?</li> <li>• Larger project – Emily Howland? Planetarium?</li> </ul>	May/Sept 08	BOE, Supt, Watchdog & Core EXCEL Committee	EXCEL minutes	Watchdog / Clerk of the Works, Architect, SED Approvals	Completed project  Long Range Facilities Plan(s) initiated, published, and evaluation process defined
	Jun/Aug 08	BOE, Supt, King & King	2005 Building Cond Survey updated	Architect	
	Oct 08 – May 09	BOE, Supt Stakeholder Committee	Minutes of planning meetings, proposed timelines, facility options, public hearing, referendum(s) Etc.	Architect Clerk of the Works or Construction Manager	

<p><b>#3. Identify and Explore Short and Long Range Cost Saving Measures</b></p> <p>a) BOE study initiatives – Health Insurance Consortium, BOCES Services, Alternative Energy Sources</p>	<p>Aug 08 – June 09</p>	<p>BOE, Committees, Superintendent Consultants</p>	<p>Minutes, Record of prioritization, plans</p>	<p>Time Consultants Architects</p>	<p>Review of Action steps and timelines for specific initiatives</p>
<p><b>#4. Assess and Prioritize District Resources</b></p> <p>a) Begin Budget Process in October</p> <ul style="list-style-type: none"> <li>• Multiple Year Planning</li> <li>• Plan to rebuild fund balance and reserves</li> </ul>	<p>Oct 08 – July 09</p>	<p>BOE / Supt. / Business Administrator</p>	<p>Minutes</p>	<p>Time Consultants</p>	<p>Review of Action steps and timelines for specific initiatives</p>
<p><b>#5. Study Best Practices for BOE</b></p> <p>a) Establish priorities (i.e. communication, consensus building, “table rules or ground rules”)</p> <p>b) Review BOE By-Laws and Internal Operations Policies</p> <p>c) Participate in Rural Schools, COSBA, CNYSBA and other applicable training opportunities</p> <p>d) Establish BOE self-evaluation process (Aug / Jan / May)</p>	<p>July/ Aug 08</p> <p>Sept/Dec 08</p> <p>Oct 08 / June 09</p> <p>Aug 08 – June 09</p>	<p>BOE / Supt.</p> <p>BOE / Supt.</p> <p>BOE / Supt.</p> <p>BOE / Supt.</p>	<p>Minutes</p> <p>Minutes</p> <p>Minutes</p> <p>Minutes</p>	<p>Time Facilitator COSBA CNYSBA Rural Schools Assoc.</p>	<p>Review of written records, memos, training descriptions, minutes</p>

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