

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
WEDNESDAY, APRIL 22, 2009
HIGH SCHOOL CAFETERIA**

MINUTES

EXECUTIVE SESSION

The Board of Education met at 6:30 pm in the district office conference room. Ted Rejman arrived at 6:40, Steve Morse arrived at 6:52, and Teresa Lipfert was absent.

On a motion by Dean Winspear, seconded by Jim Wilcox, the Board of Education entered executive session at 6:33 pm, for the purpose of discussing the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Motion carried: Yes – 4 No – 0

RETURN TO OPEN SESSION

On a motion by Dean Winspear, seconded by Jim Wilcox, the Board of Education returned to open session at 7:02 pm.

Motion carried: Yes – 6 No – 0

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Leonard Jordan called the meeting to order at 7:05 pm. All Board members were present at the start of the meeting.

OPEN SESSION/ROLL CALL

Board members present: President Leonard Jordan, Vice President Dean Winspear, Teresa Lipfert, Joe Lonsky, Steve Morse, Ted Rejman, Jim Wilcox

Board members absent: none

Administrators present: Superintendent Mary Kay Worth, Martha Stevermer, Luke Carnicelli, Mary Lou Cronin, Patricia Reilley

Others present: Nynette Adams, Alyssa Sunkin (*Citizen* reporter), and approximately 100 students, parents, community members, teachers and support staff.

APPROVAL OF AGENDA

On a motion by Dean Winspear, seconded by Ted Rejman, the Board of Education approved the agenda, as amended. The calendar was reviewed, with the addition of the Chamber Music Concert to be held on April 23.

Motion carried: Yes – 7 No – 0

PRESENTATIONS – none

VISITOR RECOGNITION –

- For about 45 minutes the Board allowed many of the 55 students in attendance, plus parents, teachers and community members to speak on behalf of the art and music teachers whose positions are being reduced to part time.

BOARD OF EDUCATION ACTION ITEMS

Consent Agenda Action Items: Motion was made by Dean Winspear, seconded by Ted Rejman, to approve the following items.

Motion carried: Yes – 7 No – 0

- Minutes: – BOE Regular Meeting, April 6, 2009

The Board of Education approved the minutes of the BOE regular meeting of April 6, 2009.

- CSE Recommendations: The Board of Education approved the recommendations of the Committee on Special Education.

BOCES Votes

1. Resolution: Election of BOCES Board of Education Members
2. Resolution: BOCES Administrative Budget

Board of Education members have been provided information regarding the BOCES Administrative Budget and candidates for the BOCES Board of Education for the 2008/2009 school year.

1. Board of Cooperative Educational Services of the Sole Supervisory District of the Counties of Cayuga and Onondaga

BALLOT FOR ELECTION TO THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES

There are three (3) vacancies on the Board of cooperative educational services to be filled at the annual election to be held on Wednesday, April 22, 2009. The trustees or Board of education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one

vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of cooperative educational services at one time, except as provided in Education Law 1950 (2-a). The district clerk, or other officer authorized to certify that a Board resolution has been adopted, shall complete the ballot by placing an "X" next to the name of each candidate for whom a vote has been cast, and by completing the certification. Vote for three: **Timothy Filkins** (Jordan Elbridge), **Doug Hart** (Moravia), **Thomas Gunderson** (Southern Cayuga).

Election of BOCES Board Members: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education cast ballots for the three proposed candidates for the BOCES Board of Education.

Motion carried: Yes – 7 No – 0

Board of Education members have been provided information regarding the BOCES Administrative Budget and candidates for the BOCES Board of Education for the 2009/2010 school year.

2. Board of Cooperative Educational Services of the Sole Supervisory District of the Counties of Cayuga and Onondaga

RESOLUTION ON BOCES ADMINISTRATIVE BUDGET

SHALL the Administrative Budget of the Cayuga-Onondaga Counties Board of Cooperative Educational Services in the amount of **\$1,416,779** for the fiscal year commencing on July 1, 2009, and ending on June 30, 2010, be approved. Ted Rejman believes the Board should continue to talk about the escalation of the BOCES budget each year.

BOCES Administrative Budget: On a motion by Dean Winspear, seconded by Steve Morse, the Board of Education approved the Cayuga-Onondaga BOCES Administrative Budget for the 2009/2010 school year.

Motion carried: Yes – 7 No – 0

- **Minde Scholarship Trust:** On a motion by Ted Rejman, seconded by Dean Winspear, the Business Administrator is authorized to move the Minde Scholarship Trust funds from the account with First Niagara Bank into a certificate of deposit with Cayuga Lake National Bank. The distribution of \$2,000 for June 2009 should be made available, with the remainder being invested for a year. The March 31, 2009, statement balance is \$13,291.36.

Motion carried: Yes – 7 No – 0

- Budget Presentation/Discussion/Adoption: Teresa Lipfert thanked those in attendance for their input. Superintendent Worth summarized the budget decisions so far, reminding all of the original draft with only the governor's proposed figures, plus the changes that were made following the receipt of increased aid. Ted Rejman asked what the difference would be to keep the art and music positions as full time. (approximately \$41,000) Joe Lonsky would still prefer to see the SRO position and one elementary position eliminated, as suggested in the first draft. Steve Morse thanked the administrative team for their work. Leonard Jordan asked what was being done with the nurse's office (the plan is still to move it). After a long discussion, on a motion by Dean Winspear, seconded by Ted Rejman, the Board of Education adopted a budget for the 2009/2010 school year, with total expenditures in an amount of **\$16,515,886**, restoring the art and music positions to a 1.0 FTE each and puts another \$25,000 into the appropriated fund balance for 2009/10. This budget reflects a 0.87% increase from the current year budget and a 1% increase on the tax levy.

Motion carried: Yes – 7 No – 0

Many left the meeting at this time.

- Property Tax Report Card: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education approved the modified NYS Property Tax Report Card, based on the preceding adopted budget, which is due to NYSED April 25, 2009.

Motion carried: Yes – 7 No – 0

- Retirement Incentive: On a motion by Ted Rejman, seconded by Steve Morse, the Board agreed to discuss a retirement incentive.

Motion carried: Yes – 7 No -- 0

Ted Rejman began the discussion by noting that the Board had agreed two years ago not to offer an incentive again. However, he has changed his mind due to the economic conditions that no one saw coming; he believes the incentive should be open to all. Other Board members voiced support to offer the incentive to all employees. Much discussion then took place regarding the terms of the incentive.

On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education agreed to offer a retirement incentive to all employees with 30 years of service with SCCS in the amount of \$15,000 to teachers and \$7,500 to support staff.

Motion carried: Yes – 6 No – 1 (JL)

Personnel Agenda

RESIGNATION – none

CHANGE IN EMPLOYMENT STATUS – none

APPOINTMENTS -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions with an emergency conditional appointment in accordance with Policy #6170, subject to their submission of clearance for employment by the State Education Department Office of School Personnel Review and Accountability (OSPRA). Upon the receipt of conditional employment clearance, the appointment shall be changed to a conditional appointment and upon receipt of final clearance for employment granted by the State Education Department, the appointment shall be changed to a regular or substitute appointment as designated below.

Consent Agenda Personnel Items: On a motion made by Ted Rejman, seconded by Dean Winspear, the Board of Education approved the following personnel items.

Motion carried: Yes – 7 No – 0

- Substitutes: The Board of Education approved the appointment of the following substitutes for the 2008/09 school year.
 - Betsy Perkins, substitute clerical
 - Dawn Weir, substitute monitor, food service helper, teacher aide/assistant
 - Matthew Musso, substitute monitor

- Election Inspectors: The Board of Education approved the appointment of inspectors for the election and budget vote on Tuesday, May 19, 2009.
 - Beverly Buisch, Chief Inspector
 - Patricia Bianconi
 - Roberta Hill
 - Terry Lang
 - Linda Mandel
 - Marian Nielsen, alternate
 - Trudy Nelson
 - Betsy Perkins
 - Carol Piechuta
 - Connie Rejman
 - Patricia Schmitt
 - Marie Taylor
 - Steve Taylor
 - Ann Tobey

BUSINESS OFFICE REPORT/INFORMATIONAL ITEMS

- Quarterly Claims Auditor Report; January to March 2009; Mr. Siemiatkowski looked at the payroll and warrants; he is willing to meet with the Board if desired.

-- Bus Lift; as expected to happen at some point, the front post on the #2 lift has a hydraulic leak and is out of service; estimated repairs will take about three days and cost about \$8,000; a transfer of funds request to cover this cost is included below.

-- Financial Status Report: All accounts have been reconciled and verified by the claims auditor. The Due To/Due From reconciliation is not complete and the Treasurer's Report was not provided for acceptance at this meeting. All budget status reports are included for all funds. Extra-Class reporting will take place at the next meeting due to the recent recess. The balance is correct and has been audited by Mr. Siemiatkowski. President Jordan thanked the treasurer for her work on this report. The investment report includes scholarship funds. The capital fund will be included at the next meeting.

-- Budget Transfers: On a motion by Dean Winspear, seconded by Ted Rejman, the Board of Education approved the budget transfers from the financial report. Mr. Winspear met with Ms. Stevermer to review these transfers.

Motion carried: Yes – 7 No – 0

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
\$1,200	Claims auditor	External auditor	Consulting & accounting services, additional internal control evaluation & reporting requirements; audit committee meetings & related matters
\$800	Tax collector salary	External auditor	
\$10,000	Teaching; staff development salary	Teaching substitutes	Delineation of substitute teaching area & regular substitutes not determined when time cards presented to CB O
\$20,000	Home teachers	Teaching substitutes	
\$5,929	Other benefits	Arts/Merry Go Round	Donation of \$5,929 received & recorded as revenue; curtains purchased to offset donation
\$5,000	Driver/grounds salaries	Mechanic salaries	Additional overtime for personnel on leave thru June 30 2009
\$3,000	Driver/grounds salaries	BOCES/other schools	Substitutes needed for personnel on leave; estimated thru June 30 2009
\$12,000	Extra trips activity runs	Driver substitute salary	Substitutes needed for personnel on leave; estimated thru June 30 2009
\$8,000	Other benefits	Transportation bldg maintenance	Estimated repair costs to lift #2

BOARD OF EDUCATION REPORT

Items provided to Board members:

- Cayuga Onondaga Area School Employees' Healthcare Plan Board of Directors
 - Minutes, February 25, 2009, amended
 - Minutes, February 11, 2009
 - Minutes, January 21, 2009
- BOCES BOE Minutes, March 19, 2009

- BOE Committee Reports
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Representative; Leonard Jordan; **next meeting** is May 4.
- District Audit Committee; Joe Lonsky, Dean Winspear; no report
- Long-Range Facilities Planning Committee; Ted Rejman, Dean Winspear, Len Jordan
- Policy Committee; Ted Rejman, Dean Winspear
 - **Next meeting** is April 27
- Wellness Core Committee or SubCommittees; Teresa Lipfert; Dean Winspear; no report
- Transportation Committee; Jim Wilcox, Dean Winspear; no report
- Athletics; Steve Morse; spring sports are well under way
- SCCS/Union Springs Merged Sports Committee; Ted Rejman, Jim Wilcox, Dean Winspear; no report.
- SCCS/Wells Partnership; Dean Winspear; minutes from the April 9 meeting have just been received; 2008/09 was a successful year and plans have been discussed for next year.

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS

- Cathy Mullarney thanked the Board for reinstating the art and music teacher positions; these departments will do their best to make the district proud. She also cautioned Joe Lonsky to be careful with his comments about teachers.
- Michelle Dean noted that she has now looked at the budget process from both sides; she noted that Cornell University recently offered its first ever retirement incentive.
- Mary Burns asked about the funds needed to renovate a space for a nurse's station.
- **Jim Wilcox** noted that tonight is his last meeting; he gave his resignation letter to President Jordan and left the meeting (9:29 pm).
- Mary Burns thanked the Board for their work.
- Dale Mattoon asked for some clarification of the retirement incentive.
- Superintendent Worth commented that we now have three open Board seats and will speak with the school attorney tomorrow about how to proceed.

EXECUTIVE SESSION

On a motion by Ted Rejman, seconded by Dean Winspear, the Board entered executive session at 9:35 pm for discussion of a personnel matter.

Motion carried: Yes – 6 No – 0

RETURN TO OPEN SESSION

On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education returned to open session at 10:13 pm.

Motion carried: Yes – 6 No – 0

ADJOURNMENT

On a motion by Teresa Lipfert, seconded by Steve Morse, the Board of Education adjourned at 10:14 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,
Nynette Adams, District Clerk