

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING  
MONDAY, DECEMBER 8, 2008  
HIGH SCHOOL LIBRARY**

**MINUTES**

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**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

President Leonard Jordan called the meeting to order at 7:03 pm. All Board members were present at the start of the meeting except Ted Rejman (7:05).

**OPEN SESSION/ROLL CALL**

**Board members present:** President Leonard Jordan, Vice President Dean Winspear, Teresa Lipfert, Joe Lonsky, Steve Morse, Ted Rejman, Jim Wilcox

**Board members absent:** none

**Administrators present:** Superintendent Mary Kay Worth, Martha Stevermer, Luke Carnicelli

**Others present:** Nynette Adams, Kelly Berry, Patrick Brennan, Mary Burns, Barbara Casper, Becky Davis, Phil Donovan, Ciara Doyle, Robb Jetty, Dan Le, Lewis Morse, Greg Otis, Chunky Riley, Beth Rocker, Ann Teeter, Terry Underwood, Megan Wheeler

**APPROVAL OF AGENDA**

On a motion by Steve Morse, seconded by Dean Winspear, the Board of Education approved the agenda.

Motion carried: Yes – 6 No – 0

The calendar was reviewed.

**PRESENTATIONS –**

-- Field Trip Report: Social Studies teacher Barb Casper and students from the Local History class reported on their recent trip to Gettysburg. They will be preparing a booklet for the Genoa Historical Association that pays tribute to veterans from Genoa.

-- Long-Range Educational Planning Committee Report (Mary Kay Worth, Ted Rejman, Len Jordan, Becky Davis): With guidance from facilitator Sean Brady, the group completed the process and came to consensus putting together a list of performance measures and priority strategies for the next three years. This plan will be utilized during the long-range facilities planning process and the budget process for 2009/2010. Ted Rejman noted that it would be good to have a facilitator for the long-range facilities planning committee also. Superintendent Worth noted that the first meeting of that group was an organizational meeting and not a work session.

- Statement: Ted Rejman read a draft statement to get Board input before being sent to the Rural Schools Association, Central New York School Boards Association and the Cayuga Onondaga School Boards Association. A copy will be provided to all Board members in their next update. This had been discussed at the November 24 regular meeting.

### **VISITOR RECOGNITION –**

- Phil Donovan agreed that a facilitator is needed for the long-range facilities planning committee. He also noted confusion as to what that group needs to take from the final long-range education plan. Superintendent Worth replied that the key educational priorities of the district will play a major role in this process. Mr. Donovan also asked about total numbers of students receiving an A, B, C or D on exams rather than just percentages. Superintendent Worth and High School Principal Carnicelli noted that information is included in the School Report Card.
- Mary Burns asked if the district is considering closing school on December 22 and 23 to save on heating and bus fuel. President Jordan and Superintendent Worth said area schools in our BOCES use the same calendar and have a required number of student attendance days per year. We will close when the weather (or other emergency) necessitates.

### **BOARD OF EDUCATION ACTION ITEMS --**

Consent Agenda Action Items: On a motion made by Ted Rejman, seconded by Steve Morse, the Board of Education approved the following items, including a revision to the November 24 minutes.

Motion carried: Yes – 7 No – 0

Minutes: – BOE Regular Meeting, November 24, 2008

The Board of Education approved the minutes of the BOE regular meeting of November 24, 2008. District Clerk Adams read a revision that had been suggested.

CSE Recommendations: The Board of Education approved the recommendations of the Committee on Special Education.

**Policies**: All policies being discussed/reviewed were attached to the agenda.

- Policy, Second Reading: The Board of Education reviewed for a second reading, and approved, **Policy #7614 Students: Preschool Special Education Program.**

- Policy, Second Reading: The Board of Education reviewed for a second reading, and approved, **Policy #7631 Students: Appointment and Training of Committee on Special Education (CSE)/Subcommittee on Special Education Members.**
  
- Excessed Items: The Board of Education declared as surplus the following items, to be disposed in accordance with policy.
  - Small Rifton rolling stander
  - Large 3-wheeled Joyrider tricycle
  - Large Rifton Gait Trainer
  - Hoyer lift with Hoyer Partner slings
  - Padded changing table/examination table with storage shelf
  - Mat table with mat

Field Trip Request #1: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education approved an overnight field trip request for approximately 60 FFA students and staff members Patrick Brennan and Andrew Miller to travel to Camp Oswegatchie February 17-19, 2009. This trip is during the February break. The district will provide transportation, with teacher/chaperone Andy Miller driving; the local FFA chapter will pay the other costs. Ted Rejman noted that it is good to see so many students attending.

Motion carried: Yes – 7 No – 0

Field Trip Request #2: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education approved an overnight field trip request for approximately 20 FFA students, Patrick Brennan and Andrew Miller to travel to Tri-Valley NY May 7-9, 2009, for the annual state competition.

Motion carried: Yes – 7 No – 0

#### Personnel Agenda

**RESIGNATIONS** – none

**CHANGE IN EMPLOYMENT STATUS** -- none

**APPOINTMENTS** -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions with an emergency conditional appointment in accordance with Policy #6170, subject to their submission of clearance for employment by the State Education Department Office of School Personnel Review and Accountability (OSPRA). Upon the receipt of conditional employment clearance, the appointment shall be changed to a conditional appointment and upon receipt of final clearance for employment granted by the State Education Department, the appointment shall be changed to a regular or substitute appointment as designated below.

**Consent Agenda Personnel Items:** On a motion made by Ted Rejman, seconded by Dean Winspear, the Board of Education approved the following personnel items.

Motion carried: Yes – 7 No – 0

- Extra-Curricular: The Board of Education approved the appointment of **Matthew Bancroft** to the position of **Basketball Supervisor** for the 2008/09 school year, with a stipend of \$1,554. This position was formerly called “Teacher in Charge” and was changed last year to better reflect the duties covering both boys and girls basketball games.
- Extra-Curricular: The Board of Education approved the appointment of **Danielle Comtois** and **Missey Morrissey** as Varsity Cheerleading Co-Advisors for the 2008/09 winter season, with a stipend of \$1,452.50 each. This amount is half for each of the regular stipend.
- Substitutes: The Board of Education approved the appointment of substitutes for the 2008/09 school year.
  - George Burdic, substitute teacher
  - Gregory Carroll, substitute teacher
  - Gregory Davidson, substitute teacher
  - Laurie Pattington, substitute teacher
  - John Price, substitute teacher

**BUSINESS OFFICE REPORTS --**

- BOCES Services Review 2008/09: Business Administrator Martha Stevermer and Superintendent Worth reviewed the services we receive from BOCES. BOCES officials will meet with the Board in December. Ted Rejman asked about copy/copier costs. They are being evaluated and a more detailed report will be provided in January. A change is also being made with telephone service, transferring from Cayuga Onondaga BOCES to OCM BOCES.
- SCCS Grant Status; 2007/08 and 2008/09: These were reviewed.
- Ted Rejman asked about health insurance. Martha Stevermer replied that RFPs have been sent out and may be back in January.

**SUPERINTENDENT’S REPORT/INFORMATIONAL ITEMS --**

- Elementary Swim Lessons: Board members received a sheet that outlines the program. It will remain in place for the 2008/09 school year.

- Employee Assistance Plan: A usage report for October was given to Board members; usage continues to increase.
- EXCEL Project: An update was provided to Board members; a report will be provided for punch list items; no portions of the project have been signed off as of yet; circulation lines in the middle school wing were improperly installed and need to be corrected.
- Suozzi Commission Final Report on Property Tax Relief, December 1, 2008: The executive summary report was given to Board members.
- QuIP – Quality Improvement Plan 3-8 Students With Disabilities English Language Arts: Superintendent Worth reviewed the plan to improve the progress of students with disabilities in the areas of math and English language arts.

#### **BOARD OF EDUCATION REPORT –**

- BOE Committee Reports
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Representative; next meeting is January 5.
- District Audit Committee; Joe Lonsky, Dean Winspear; no report.
- Long-Range Education Planning Committee; Teresa Lipfert, Ted Rejman, Len Jordan; a report was given earlier in this meeting.
- Long-Range Facilities Planning Committee; Ted Rejman, Dean Winspear; committee members approved this meeting; first meeting December 4 included tour of facilities.
- Policy Committee; Ted Rejman, Dean Winspear; next meeting is January 6.
- Wellness Core Committee or SubCommittees; Teresa Lipfert; Dean Winspear; Superintendent The December 8 meeting has been postponed.
- Transportation Committee; Jim Wilcox, Dean Winspear; next meeting is December 16.
- Athletics; Steve Morse; the winter sports are going strong.
- SCCS/Union Springs Merged Sports Committee; Ted Rejman, Jim Wilcox, Dean Winspear; next meeting is scheduled in January.
- SCCS/Wells Partnership; Dean Winspear; next meeting is February 12.

**QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS –**

- Robb Jetty asked for a copy of the Suozzi Commission Final Report on Property Tax Relief; one was given to him. He also supports having a facilitator for the long-range facilities committee.
- Greg Otis asked about the status of EXCEL project exterior card reader near the loading dock. Superintendent Worth said it is still on the punch list.
- Phil Donovan asked about the middle school entrance door; a lock needs to be repaired; then all visitors will have to be buzzed in.

**EXECUTIVE SESSION –**

On a motion by Steve Morse, seconded by Dean Winspear, the Board entered executive session at 8:25 pm for discussion of a personnel matter.

Motion carried: Yes – 7 No – 0

**RETURN TO OPEN SESSION**

On a motion by Steve Morse, seconded by Ted Rejman, the Board of Education returned to open session at 8:55 pm.

Motion carried: Yes – 7 No – 0

**ADJOURNMENT**

On a motion by Dean Winspear, seconded by Steve Morse, the Board of Education adjourned at 9:01 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,  
Nynette Adams, District Clerk