

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
MONDAY, DECEMBER 22, 2008
HIGH SCHOOL LIBRARY**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Leonard Jordan called the meeting to order at 7:07 pm. A quorum of Board members was present at the start of the meeting; Teresa Lipfert, Joe Lonsky and Steve Morse were missing.

OPEN SESSION/ROLL CALL

Board members present: President Leonard Jordan, Vice President Dean Winspear, Ted Rejman, Jim Wilcox
Board members absent: Teresa Lipfert, Joe Lonsky, Steve Morse
Administrators present: Superintendent Mary Kay Worth, Martha Stevermer, Luke Carnicelli
Others present: Nynette Adams, Matt Bancroft, Kathleen Barran (reporter for the *Citizen*), Phil Donovan, Alan Ominsky

APPROVAL OF AGENDA

On a motion by Dean Winspear, seconded by Ted Rejman, the Board of Education approved the agenda.

Motion carried: Yes – 4 No – 0

The calendar was reviewed.

PRESENTATIONS –

-- Planetarium Update: Planetarium Director Alan Ominsky reviewed the status of the planetarium and observatory; attendance and support for the program continue to increase.

VISITOR RECOGNITION – none

Consent Agenda Action Items: On a motion made by Ted Rejman, seconded by Dean Winspear, the Board of Education approved the following items.

Motion carried: Yes – 4 No – 0

BOARD OF EDUCATION ACTION ITEMS --

Minutes: – BOE Regular Meeting, December 8, 2008

The Board of Education approved the minutes of the BOE regular meeting of December 8, 2008.

CSE Recommendations: The Board of Education approved the recommendations of the Committee on Special Education.

Personnel Agenda

RESIGNATION –

-- Part-time Typist: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education accepted the resignation of **Jill Dugan** as Part-Time Typist in the bus garage, effective December 12, 2008. This position will be reviewed and evaluated before a recommendation is brought forward to the Board for a replacement.

Motion carried: Yes – 4 No -- 0

CHANGE IN EMPLOYMENT STATUS -- none

APPOINTMENTS -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions with an emergency conditional appointment in accordance with Policy #6170, subject to their submission of clearance for employment by the State Education Department Office of School Personnel Review and Accountability (OSPRA). Upon the receipt of conditional employment clearance, the appointment shall be changed to a conditional appointment and upon receipt of final clearance for employment granted by the State Education Department, the appointment shall be changed to a regular or substitute appointment as designated below.

Consent Agenda Personnel Items: On a motion made by Ted Rejman, seconded by Dean Winspear, the Board of Education approved the following personnel items.

Motion carried: Yes – 4 No – 0

-- Volunteer Athletic Assistant: The Board of Education approved the appointment of Volunteer Athletic Assistants **Diesel Hitt** and **Jeremy Dunn** (both of Auburn) in the varsity wrestling program for the 2008/09 school year, working with coach Aaron Brozon; **Casey Underwood** in the girls' modified basketball program with coach Terry Underwood; and **Jim Mahaney** in the varsity basketball program with coach Butch McQuerty.

- Student Teacher: The Board of Education approved **Stephen Dylag** as a student teacher with Frank Benenati for four weeks beginning in mid-April and running through the first week of May. Stephen Dylag is an undergraduate student at Ithaca College.
- Co-Curricular: The Board of Education approved the following appointments for the 2008/09 school year.
 - Terry Underwood, 7th grade girls' Basketball Coach, \$1,500
 - Terry Underwood, 8th grade girls' Basketball Coach, \$2,587.50
- Substitutes: The Board of Education approved the appointment of substitutes for the 2008/09 school year.
 - Jeanne Aagaard, substitute teacher and substitute nurse
 - Jessica Bevier, substitute teacher
 - Gregory Frank, substitute teacher, aide, assistant, clerical
 - Rachele Guzalak, substitute teacher
 - Paige Maxwell, substitute teacher aide/assistant, clerical
 - Kevin May, substitute teacher
 - Katelyn Minde, substitute teacher
 - Matthew Musso, substitute teacher
 - Aubryn Sidle, substitute teacher

BUSINESS OFFICE REPORTS --

- Copying Analysis; memo provided to BOE members; copying is being analyzed for district-wide options.
- Financial Report: Following a lengthy discussion, on a motion by Dean Winspear, seconded by Ted Rejman, the Board of Education accepted the financial report, which consisted of a budget status report. Much time was spent reviewing the budget transfers; they are not brought forward for Board approval until after a monthly bank statement has been reconciled. It was noted that the last payment has been made on the bond for the Emily Howland building. All employees had until December 1 to put in requests for their spending thru the end of the school year. Money received from the recent auction is in the report. We receive the entire amount due us from property taxes.

Motion carried: Yes – 4 No – 0
- Budget Transfers: On a motion by Dean Winspear, seconded by Ted Rejman, the Board of Education approved the budget transfers from the treasurer's report.

Motion carried: Yes – 4 No – 0

Budget Transfers

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
\$2,604	Finance clerical salary	Treasurer salary	Additional hours for accounting software conversion
\$10,000	Custodial salary overtime	Custodial salary substitute	Additional substitutes needed for staff on medical leave
\$11,250	Teaching salary 5-8	Teaching salary 9-12	BOE approved math consultant salary
\$1,031	Textbooks; non-public schools	Textbooks 9-12	Request prior approval for additional economic textbooks required for course
\$4,462	Library books K-4	Library books 5-12	Reallocation for miscoding of purchases due to new system's coding changes
\$5,000	Library materials 5-12	Library materials K-4	Reallocation for miscoding of purchases due to new system's coding changes
\$1,496	Guidance clerical salary	CAI technician salary	Additional hours worked to update inventory of computer equipment & supplies
\$41,186	Teaching salary 5-8	Guidance salary	Guidance moved out of grant-funded program; replaced by 1.75 middle school staff
\$5,365	Transportation BOCES	Transportation clerical salary	Allowable percentage for middle school & elementary clerical staff moved for state aid purposes
\$1,280	Community service salary	Community service contractual	Anticipated long range planning meetings
\$15,595	Other benefits	Bus garage contractual	Emergency repairs to bus lift per BOE approval Nov 24 2008
\$50	Equipment repair 9-12	Equipment repair K-4	Piano tuning at EH building proration
\$500	Teaching art supplies K-4	Teaching art supplies 9-12	Budgeting error; requested budget was \$3,000

SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS --

- Governor's Budget Proposal; information was provided to Board members; administrators will use the governor's numbers when discussing the budget for next year; one option could be to provide various propositions on the ballot in May to see what the community will or will not support.
- Student Enrollment and Implications for Class Sizes; a draft enrollment report from the consultant may be ready for the long-range facilities planning committee in time for their January 14 meeting. Class sizes will be looked at and a class size guideline was provided; distance learning courses should be interesting and special so other districts would participate. Ted Rejman asked about enrollment numbers in the two local daycare centers.

- 2008/09 Student Attendance Days; a report was given to Board members. Two snow days have been used, leaving a total of 183 student days for this year.
- Art Exhibit at Wells College; as part of the SCCS/Wells College Partnership, SCCS students will be showing their artwork at the String Room in the Main building at Wells College during the month of January. An opening reception will take place on Monday, January 5, from 7:00 to 8:30 pm. Refreshments will be provided by the Patrons of the Arts group.

BOARD OF EDUCATION REPORT –

- Ted Rejman's Letter and Rural Schools Association 2009 Position Statement; discussion took place; it was suggested that the Board write a short cover letter supporting the Rural Schools Association's position paper and send them together to our representatives to let them know our views.
- BOE Committee Reports
 - Cayuga Onondaga School Boards Association (COSBA) Executive Committee Representative; Leonard Jordan
 - **Next Meeting** January 5
 - District Audit Committee; Joe Lonsky, Dean Winspear
 - Long-Range Facilities Planning Committee; Ted Rejman, Dean Winspear, Len Jordan
 - **Next Meeting** January 14
 - Policy Committee; Ted Rejman, Dean Winspear
 - **Next Meeting** January 6
 - Wellness Core Committee or SubCommittees; Teresa Lipfert; Dean Winspear
 - Transportation Committee; Jim Wilcox, Dean Winspear
 - **Minutes** of December 16 meeting
 - **Next Meeting** January 13
 - Athletics; Steve Morse
 - SCCS/Union Springs Merged Sports Committee; Ted Rejman, Jim Wilcox, Dean Winspear
 - **Next Meeting** in January; date TBA
 - SCCS/Wells Partnership; Dean Winspear
 - **Next meeting** February 12

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS –

- Alan Ominsky asked about enrollment projections for the next five or ten years. This will be part of the report from the outside consultant. He also asked about the distance learning program. There have to be teachers willing to teach a course; the high school principal has been asked to get input.

-- Phil Donovan asked for the dollar amount of projected budget shortfalls in the scenarios that had been discussed earlier. With a carry through budget, the shortfall could be anywhere from \$800,000 to \$1 million with loss of state aid.

EXECUTIVE SESSION –

On a motion by Ted Rejman, seconded by Dean Winspear, the Board entered executive session at 8:38 pm for discussion of a personnel matter.

Motion carried: Yes – 4 No – 0

RETURN TO OPEN SESSION

On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education returned to open session at 10:20 pm.

Motion carried: Yes – 4 No – 0

RESIGNATION –

-- School Bus Driver: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education accepted the resignation of **Gary Smith** as School Bus Driver, effective December 22, 2008, with health insurance available through January 31, 2009.

Motion carried: Yes – 4 No -- 0

ADJOURNMENT

On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education adjourned at 10:22 pm.

Motion carried: Yes – 4 No – 0

Respectfully submitted,
Nynette Adams, District Clerk