

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
MONDAY, FEBRUARY 25, 2008
PLANETARIUM CLASSROOM**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Ted Rejman called the meeting to order at 7:00 pm. All Board members were present at the start of the meeting except Steve Morse, Leonard Jordan and Dean Winspear.

OPEN SESSION/ROLL CALL

Board members present: President Ted Rejman, Vice President Michelle Dean, Teresa Reeves, Jim Wilcox
Board members absent: Leonard Jordan, Steve Morse, Dean Winspear
Administrators present: Superintendent Mary Kay Worth, Martha Stevermer, Patricia Reilley
Others present: Nynette Adams, Patrick Brennan, Beverly Buisch, Bunky Dean, Thomas Fessenden, Cheryl Jackson, Cathy Mullarney, Greg Otis, Kathryn Stiadle, Thomas Stiadle, Alyssa Sunkin (reporter for the *Citizen*), Ann Teeter, Olivia Tyrrell, Jacqueline Webster, Megan Wheeler, Melissa Yale, Racheal Yale

APPROVAL OF AGENDA

On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education approved the agenda, as amended.

Motion carried: Yes – 4 No – 0

Ted Rejman reviewed the calendar.

PRESENTATIONS –

-- The Board of Education offered congratulations to 8th grade student Kathryn Stiadle on her part in the recent *Post Standard*-sponsored spelling bee. Kathryn was one of 36 contestants who passed the written test and then made it to round 5 of the verbal competition on February 9.

-- Pat Brennan and FFA students attended the meeting to report on their recent field trip to Camp Oswegatchie.

-- Department Budget Presentations: Board members heard presentations from four departments regarding their accomplishments for this school year and their budget requests for 2008/09.

- Art Department: Jacqueline Webster
- Music Department: Cathy Mullarney
- Special Education Department: Cheryl Jackson
- Physical Education Department: Terry Underwood

VISITOR RECOGNITION –

-- Middle School Principal Patricia Reilley reported that English teachers Bill Mullarney and Bill Zimpfer helped with the Spelling Bee. She believes Southern Cayuga is the only district in our BOCES that participated.

BOARD OF EDUCATION ACTION ITEMS

Approval of Minutes – February 11, 2008

On a motion by Michelle Dean, seconded by Jim Wilcox, the Board of Education approved the minutes of the BOE regular meeting February 11, 2008.

Motion carried: Yes – 4 No – 0

Donation: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education accepted a donation to the science department of many astrological audiovisual tapes produced by The Teaching Company, with a value of \$250. These items were donated by Jean Mackey, in memory of her late husband, Dr. Edwin D. Mackey.

Motion carried: Yes – 4 No – 0

Donation: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education accepted a donation in the amount of \$600 from the Southern Cayuga Parent Teacher Organization, to be used with the recent donation from the Sports Booster Club, toward the purchase of a new pitching machine for our softball program.

Motion carried: Yes – 4 No -- 0

Policy #3260, Second Reading: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education reviewed for a second reading, and approved, Policy #3260, **Booster Clubs**.

Motion carried: Yes – 4 No – 0

Policy #3271, Second Reading: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education reviewed for a second reading, and approved, Policy #3271, **Solicitation of Charitable Donations from School Children**.

Motion carried: Yes – 4 No – 0

Policy #7450, Second Reading: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education reviewed for a second reading, and approved, Policy #7450, **Fundraising by Students**.

Motion carried: Yes – 4 No – 0

Policy #8460, Second Reading: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education reviewed for a second reading, and approved, Policy #8460, **Field Trips**.

Motion carried: Yes – 4 No – 0

Contract for Health Services: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education authorized the President of the BOE to sign an agreement by and between the Auburn Enlarged City School District and the Southern Cayuga Central School District for health services provided to Southern Cayuga students who attend certain non-public and private schools within the Auburn district.

Motion carried: Yes – 4 No – 0

Field Trip: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education approved a field trip to Washington DC for 22 students (seniors) in the Public Affairs 101 class and three chaperones; the trip will take place from March 26 to March 30, 2008, and a report to the Board will take place when they come back.

Motion carried: Yes – 4 No – 0

Personnel Agenda: The Superintendent recommends the following.

RESIGNATIONS -- none

CHANGE IN EMPLOYMENT STATUS --

School Monitor: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education approved an increase in hours for **Jeannette Curkendall**, Elementary **School Monitor**, by 2.75 hours per day, to a total of 40 hours per week, \$8.86 per hour, effective February 26, 2008.

Motion carried: Yes – 4 No – 0

LEAVE OF ABSENCE – none

APPOINTMENTS -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions with an emergency conditional appointment in accordance with Policy #6170, subject to their submission of clearance for employment by the State Education Department Office of School Personnel Review and Accountability (OSPRA). Upon the receipt of conditional employment clearance, the appointment shall be changed to a conditional appointment and upon receipt of final clearance for employment granted by the State Education Department, the appointment shall be changed to a regular or substitute appointment as designated below.

- Field Experience: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education approved the placement of the following SUNY Cortland students, for a pre-student-teaching field experience, spring semester 2008.

Motion carried: Yes – 4 No – 0

- Stefanie Connolly, with Dan McGarry
- Melissa Connor, with Dan McGarry
- Patrick Lake, with Dan McGarry

- Substitutes: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education approved the appointment of substitutes for the 2007/08 school year.

Motion carried: Yes – 4 No – 0

- Jeffrey Abbott, substitute teacher
- Jason Ciaschi, substitute teacher
- Traci Conklin, substitute teacher, teaching assistant, teacher aide, monitor
- Brianne Craig, substitute teacher, teacher aide, school monitor
- Nicholas Redmond, substitute teacher
- Melissa Ross, substitute food service helper, teacher aide
- Rebecca Seamon, substitute food service helper

- Co-Curricular: On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education approved the appointment of the following spring 2008 coaching positions.

Motion carried: Yes – 4 No – 0

- Matt Bancroft, varsity tennis, \$2,205
- Dave Hewitt, varsity softball, \$2,205
- Doug Milliman, modified baseball, \$1,400
- Bill Mullarney, varsity track, \$3,497
- Chad Raner, varsity baseball, \$2,135
- Kathy Sterrett, modified softball, \$1,505
- Terry Underwood, varsity golf, \$3,010
- Todd Ward, JV softball, \$1,820

BUSINESS OFFICE REPORTS

- Financial Report: Motion was made by Michelle Dean, seconded by Teresa Lipfert, to accept the Financial Report, as reviewed by the Audit Committee on February 20. Board member Jim Wilcox distributed a written report from the Audit Committee. Motion made by Jim Wilcox, seconded by Michelle Dean, to table any action on the Financial Report

Motion carried: Yes – 4 No – 0

- Budget Transfers: On a motion by Michelle Dean, seconded by Jim Wilcox, the Board of Education tabled the approval of the budget transfers from the Financial Report, as reviewed by the Audit Committee on February 20.

Motion carried: Yes – 4 No – 0

Board members then discussed the option of having the Audit Committee meet again to review these reports, clear up confusion and to hear a response from the Business Administrator. It was decided that a meeting would take place on Wednesday, February 27, at 5:30 pm. The Financial Report and budget transfers will be included again on the agenda of the March 10, 2008, BOE meeting.

SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS

Superintendent Worth reviewed with Board members the following items.

- EXCEL Core Committee Minutes, February 14, 2008, were distributed.
- NYS Abduction Prevention Grant; a notice was included in the March *Rambling Reporter*. Details will be forthcoming for use of the funds.
- DOT Letter; solid lines will be painted on the road in front of both school buildings.
- BOE Meeting Dates, 2008/09; discussion took place on this first draft; Board members would like to have a work session/goal setting meeting, perhaps in July or June; reorganization meetings in 2008 and 2009 may be changed; the August 2008 meeting dates may be changed.
- SRO Discussion; it was suggested that a representative from the Sheriff's Department come to a BOE meeting to discuss the position.
- Transportation Supervisor replacement process; a long discussion took place; those eligible through Civil Service were canvassed, with three interviews scheduled for February 28; a job description has been developed.
- Superintendent Worth distributed a folder of budget data for 2008/09.

BOARD OF EDUCATION REPORT –

- BOCES Annual Administrative Budget Vote & Election of Board Members; Wednesday, April 23; information provided to Board members.
- COSBA Minutes, February 11; distributed to Board members.
- Legislative Luncheon, March 6 at BOCES; talking points; items suggested were BOCES aid and transfer of preschool aid.
- Ted Rejman asked about money expended to Peachtown Elementary School.
- Board members reviewed the update items provided at the meeting; Board members would like to see improvement in regular financial reports from all extra-curricular and club advisors.

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS –

-- Ann Teeter asked about the timeline for replacing the transportation director and suggested that someone from outside the SCCS employee group be hired.

-- Patricia Reilley commended Bill Zimpfer and Bill Mullarney for their key role in SCCS's participation in the *Post Standard* Spelling Bee this winter.

EXECUTIVE SESSION

On a motion by Teresa Lipfert, seconded by Michelle Dean, the Board of Education entered executive session at 9:48 pm to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Motion carried: Yes – 4 No – 0

RETURN TO OPEN SESSION

On a motion by Michelle Dean, seconded by Teresa Lipfert, the Board of Education returned to open session at 11:33 pm.

Motion carried: Yes – 4 No – 0

ADJOURNMENT

On a motion by Teresa Lipfert, seconded by Michelle Dean, the Board of Education adjourned the meeting at 11:34 pm.

Motion carried: Yes -- 4 No -- 0

Respectfully submitted,
Nynette Adams, District Clerk