

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
MONDAY, MARCH 24, 2008
PLANETARIUM CLASSROOM**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Ted Rejman called the meeting to order at 7:03 pm. All Board members were present at the start of the meeting except Teresa Lipfert and Jim Wilcox (7:30).

OPEN SESSION/ROLL CALL

Board members present: President Ted Rejman, Vice President Michelle Dean, Leonard Jordan, Steve Morse, Jim Wilcox, Dean Winspear
Board members absent: Teresa Lipfert
Administrators present: Superintendent Mary Kay Worth, Martha Stevermer, Patricia Reilley, Luke Carnicelli, Mary Lou Cronin
Others present: Nynette Adams, Bernie DeGraw, Diane Koester, Shelly Kulis, Martha Laboon, Miriam Larson-Koester, Linda Mandel, Wrenaye Matzen, Marcia Slocum, Alyssa Sunkin (reporter for the *Citizen*), Ann Teeter, Terry Underwood

APPROVAL OF AGENDA

On a motion by Steve Morse, seconded by Dean Winspear, the Board of Education approved the agenda.

Motion carried: Yes – 5 No – 0

Ted Rejman reviewed the calendar.

PRESENTATIONS –

-- Miriam Larson-Koester, attending with her mother, was congratulated for achieving the honor of National Merit Scholarship Program Finalist.

-- P'ART; Linda Mandel provided an update of the Patrons of the Arts Booster Club. They would like to initiate an annual scholarship, beginning in June 2009, to students who plan to pursue an arts program in college. She read a list of alumni who are currently taking art courses, or who have graduated with an art program degree.

VISITOR RECOGNITION – none.

BOARD OF EDUCATION ACTION ITEMS

Approval of Minutes – March 10, 2008

On a motion by Leonard Jordan, seconded by Michelle Dean, the Board of Education approved the minutes of the BOE regular meeting March 10, 2008.

Motion carried: Yes – 5 No – 0

CSE Recommendations: On a motion made by Dean Winspear, seconded by Leonard Jordan, the Board of Education approved the recommendations of the Committee on Special Education.

Motion carried: Yes – 5 No – 0

Overnight Trip: On a motion by Michelle Dean, seconded by Dean Winspear, the Board of Education approved an overnight trip to Binghamton, from Friday, March 28, to Saturday, March 29, for the Odyssey of the Mind team that competed on March 15 and qualified to go on to the state competition. Superintendent Worth gave details and noted that the district is being asked to pay for one night's lodging and one meal for six students and two coaches.

Motion carried: Yes – 5 No – 0

Personnel Agenda: The Superintendent recommends the following.

-- **RESIGNATIONS** – none

-- **CHANGE IN EMPLOYMENT STATUS** -- none

LEAVE OF ABSENCE –

-- Roberta (Lynn) Kirkland: On a motion by Dean Winspear, seconded by Leonard Jordan, the Board of Education approved an unpaid leave of absence as qualified for the Family & Medical Leave Act for **Lynn Kirkland**, Computer Lab Aide, beginning March 11, 2008, until on or about June 2, 2008. The position is being covered by substitutes.

Motion carried: Yes – 5 No – 0

APPOINTMENTS -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions with an emergency conditional appointment in accordance with Policy #6170, subject to their submission of clearance for employment by the State Education Department Office of School Personnel Review and Accountability (OSPRA). Upon the receipt of conditional employment clearance, the appointment shall be changed to a conditional appointment and upon receipt of final clearance for employment granted by the State Education Department, the appointment shall be changed to a regular or substitute appointment as designated below.

-- Substitutes: On a motion by Michelle Dean, seconded by Steve Morse, the Board of Education approved the appointment of substitutes for the 2007/08 school year.

Motion carried: Yes – 5 No – 0

- Alan Burgman, substitute school bus driver
- Eric Guercio, substitute guidance counselor

BUSINESS OFFICE REPORTS

-- Claims Auditor Report (enclosed for BOE); Martha Stevermer explained that this will probably be a monthly report.

-- Accept Bids for Surplus Items: On a motion by Dean Winspear, seconded by Leonard Jordan, the Board of Education accepted the bids received for four surplus school buses, a metal lathe and a band saw, as listed.

Motion carried: Yes – 5 No – 0

<u>Item</u>	<u>Bidder</u>	<u>Bid Amount</u>
Bus #114	Dave Bell	\$1,400
	Lutz Sales	\$739
	Joe Knapp	\$253.99
Bus #118	Lutz Sales	\$659
	Rick's Auto	\$625
	Joe Knapp	\$253.99
Bus #119	Dave Bell	\$1,500
	Lutz Sales	\$1,889
	Joe Knapp	\$253.99
Bus #122	Lutz Sales	\$1,489
	Rick's Auto	\$925
	Joe Knapp	\$253.99
Metal lathe	Dave Bell	\$175
	Jon Ryan	\$377.77
	Bruck Mosher	\$201
	Rick's Auto	\$225
	Joe Knapp	\$265.99
Band saw	Dave Bell	\$65
	Wayne Buisch	\$55
	Jon Ryan	\$137.77
	Bruck Mosher	\$56
	Rick's Auto	\$38.50

-- Award Bids for Surplus Items: On a motion by Michelle Dean, seconded by Dean Winspear, the Board of Education awarded the bids for four surplus school buses, a metal lathe and a band saw, as listed.

Motion carried: Yes – 5 No – 0

<u>Item</u>	<u>Bidder</u>	<u>Bid Awarded</u>
Bus #114	Dave Bell	\$1,400
Bus #118	Lutz Sales	\$659
Bus #119	Lutz Sales	\$1,889
Bus #122	Lutz Sales	\$1,489
Metal lathe	Jon Ryan	\$377.77
Band saw	Jon Ryan	\$137.77

-- Financial Report: On a motion by Dean Winspear, seconded by Michelle Dean, the Board of Education accepted the financial report.

Motion carried: Yes – 5 No – 0

-- Budget Transfers: On a motion by Michelle Dean, seconded by Dean Winspear, the Board of Education approved the budget transfers from the financial report.

Motion carried: Yes – 5 No – 0

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
\$2,800	Nurse's Salary	Sub Nurse Salary	Reclass substitute nurse to correct code; year end; anticipated sub nurse needs thru year end
\$2,500	Garage fuel oil	Transportation gasoline	Anticipated fuel needed thru year end

SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS

Superintendent Worth reviewed with Board members the following items.

-- UPK and Head Start update (enclosed for BOE); after many phone calls and questions being answered, the district's BEDS numbers will be adjusted and we will receive the entire amount granted for these programs.

Jim Wilcox arrived (7:30 pm).

-- EXCEL Upcoming Milestones (enclosed for BOE); bids were opened March 20 and were within budget. The Board will be asked to accept and award bids at the meeting on April 7.

-- Letter to Senator Nozzolio's Office (enclosed for BOE); he is interested in sponsoring SCCS in a demonstration project, looking at alternative energy sources with potential for significant economic and environmental impact for the southern Cayuga County area.

-- Budget Discussion (pages enclosed for BOE budget folders), including possible retirement incentive; Board members then spent about an hour discussing the budget for the 2008/09 school year. It was agreed that the fund balance should be restored to allowable levels over multiple years, the "planned balance" line in the budget would be eliminated, more answers are needed for a decision on the bus lift, more information is needed for a decision on a retirement incentive. Various budget scenarios will be provided at the April 7 meeting, with a final budget to be decided on April 21.

-- Discussion of BOE Participation at Graduation; Board members were asked to consider participation in the graduation ceremony, the pinnacle of achievement for our school.

BOARD OF EDUCATION REPORT –

- Healthcare Board Minutes, November 28, 2007 (enclosed for BOE)
- BOCES Annual Meeting, April 3, 2008; Ted Rejman and Michelle Dean will plan to attend, with Martha Stevermer and Mary Kay Worth.
- BOCES 2008/09 Proposed Budget (enclosed for BOE); this brochure includes an agenda for the April 3 annual meeting.
- COSBA Dinner/Workshop Discussion; Mr. Rejman noted that this was a good meeting, although the speakers could have used more time.
- Michelle Dean noted participation in a recent meeting of the Wellness Substance Abuse subcommittee.
- Mr. Carnicelli noted that the high school is working on end-of-year math review.

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS – none

EXECUTIVE SESSION

On a motion by Michelle Dean, seconded by Steve Morse, the Board of Education entered executive session at 9:02 pm to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Motion carried: Yes – 6 No – 0

RETURN TO OPEN SESSION

On a motion by Jim Wilcox, seconded by Steve Morse, the Board of Education returned to open session at 10:16 pm.

Motion carried: Yes – 6 No – 0

ADJOURNMENT

On a motion by Steve Morse, seconded by Jim Wilcox, the Board of Education adjourned the meeting at 10:17 pm.

Motion carried: Yes -- 6 No -- 0

Respectfully submitted,
Nynette Adams, District Clerk