

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING  
TUESDAY, OCTOBER 14, 2008  
HIGH SCHOOL LIBRARY**

**MINUTES**

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**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

President Leonard Jordan called the meeting to order at 7:02 pm. All Board members were present at the start of the meeting except Jim Wilcox.

**OPEN SESSION/ROLL CALL**

**Board members present:** President Leonard Jordan, Vice President Dean Winspear, Teresa Lipfert, Joe Lonsky, Steve Morse, Ted Rejman

**Board members absent:** Jim Wilcox

**Administrators present:** Superintendent Mary Kay Worth, Martha Stevermer, Luke Carnicelli, Mary Lou Cronin, Patricia Reilley

**Others present:** Nynette Adams, Peg Bradley, Julie Burnham, Karen Darling, Becky Davis, Bernie DeGraw, Phil Donovan, John Gloss, Adrianna Greco, Brett Johnson, Jeannette Lutkins, Terry Underwood

**APPROVAL OF AGENDA**

On a motion by Dean Winspear, seconded by Steve Morse, the Board of Education approved the agenda.

Motion carried: Yes – 6 No – 0

The calendar was reviewed.

**PRESENTATIONS –**

-- Karen Darling, Cayuga County Reality Check Coordinator and SCCS student Adrianna Greco spoke to the Board about the Reality Check organization and their mission to expose tobacco companies' advertising and marketing practices that are aimed at children and teenagers. This is a NYS Department of Health grant-funded organization that seeks to educate schools and the public. A resolution to support their efforts is on this agenda.

-- Superintendent Worth welcomed and introduced new staff members Jeannette Lutkins, 2<sup>nd</sup> grade teacher, and Alex Veiga, music teacher.

**VISITOR RECOGNITION** – none

**BOARD OF EDUCATION ACTION ITEMS --**

Minutes: On a motion by Ted Rejman, seconded by Teresa Lipfert, the Board of Education approved the minutes of the **September 22**, 2008, regular meeting.

Motion carried: Yes – 5 No – 0

Abstain: 1 (LJ)

CSE Recommendations: On a motion by Dean Winspear, seconded by Ted Rejman, the Board of Education approved the recommendations of the Committee on Special Education.

Motion carried: Yes – 6 No – 0

Field Trip Request: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education approved the request of the SCCS FFA Chapter to travel to Indianapolis IN for the annual National FFA Convention, with Patrick Brennan attending as chaperone. Participants will be gone from October 21 to October 26, 2008.

Motion carried: Yes – 6 No -- 0

Policy, First Reading: On a motion by Ted Rejman, seconded by Steve Morse, the Board of Education reviewed for a first reading **Policy #2110 Orienting New Board Members.**

Motion carried: Yes – 6 No -- 0

Policy, First Reading: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education reviewed for a first reading **Policy #2330 Compensation and Expenses.**

Motion carried: Yes – 6 No -- 0

Policy, First Reading: On a motion by Ted Rejman, seconded by Steve Morse, the Board of Education reviewed for a first reading **Policy #2340 Board Self-Evaluation and Goal Setting.**

Motion carried: Yes – 6 No -- 0

Policy, First Reading: On a motion by Ted Rejman, seconded by Steve Morse, the Board of Education reviewed for a first reading **Policy #5710 Transportation Programs.**

Motion carried: Yes – 6 No -- 0

Policy, First Reading: On a motion by Ted Rejman, seconded by Steve Morse, the Board of Education reviewed for a first reading **Policy #5720 Bus Scheduling and Routing.**

Motion carried: Yes – 6 No -- 0

Policy, First Reading: On a motion by Ted Rejman, seconded by Steve Morse, the Board of Education reviewed for a first reading **Policy #5730 Transportation of Students.**

Motion carried: Yes – 6 No -- 0

Resolution: On a motion by Teresa Lipfert, seconded by Ted Rejman, the Board of Education endorsed a resolution dealing with Tobacco-Advertisement-Free Magazines; attached. Copies of this resolution will be sent to the Attorney General, Time Inc. (the publisher of *Outdoor Life, Field and Stream, Popular Science* and *Essence*) and Johnson Publishing Company, Inc. (the publishers of *Jet* and *Ebony*). Ted Rejman thanked Karen Darling and Adrianna Greco for their earlier presentation. This resolution will be put on district letterhead to be signed by Leonard Jordan as BOE president.

Motion carried: Yes – 6 No -- 0

Election to the BOCES Board of Education: On motion by Ted Rejman, seconded by Dean Winspear, the Board of Education cast one vote for **Deborah Schwarting** of Weedsport NY to fill the vacant seat on the Board of Cooperative Education Services Board of Education, to serve out the remainder of a three-year term, from July 1, 2007, to June 30, 2010.

Motion carried: Yes – 6 No -- 0

Audit Committee: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education approved the appointment of **Kenneth (Bud) Beyea** and **Bruce Kopp** to the BOE Audit Committee. Other committee members are Rich Harrison, Rhonda Butzer, Dean Winspear and Joe Lonsky.

Motion carried: Yes – 6 No -- 0

Long-Range Educational Planning Committee: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education approved the appointment of members to this committee. A revised list of members was given to Board members. Discussion took place regarding the addition of “community at large” member Jack Rejman.

Motion carried: Yes – 6 No -- 0

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|---------------------|----------------------|
| -- Mary Kay Worth   | -- Susan Gloss       |
| -- Luke Carnicelli  | -- Richard Harrison  |
| -- Patricia Reilley | -- Peg Herstine      |
| -- Mary Lou Cronin  | -- Carin Kopp        |
| -- Teresa Lipfert   | -- Shelly Kulis      |
| -- Leonard Jordan   | -- Michelle Lawrence |
| -- Ted Rejman       | -- Kathy Mahaney     |
| -- Sandy Carter     | -- Linda Mandel      |
| -- Becky Davis      | -- Cathy Mullarney   |
|                     | -- Jack Rejman       |

Donation: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education accepted with thanks a donation from Dave Bell of **20 school bus seat covers** and **20 school bus seat cushions**, with a value of \$820. These were removed from an excessed bus which he bought and will turn into a mobile shop.

Motion carried: Yes – 6 No -- 0

#### Personnel Agenda

**RESIGNATIONS** – none  
**LEAVE OF ABSENCE** –

-- Groundskeeper/Bus Driver: On a motion by Teresa Lipfert, seconded by Steve Morse, the Board of Education approved an unpaid leave of absence in accordance with Section 72 of the Civil Service Law for **Joel Meade**, for medical reasons, from June 4, 2008, to June 3, 2009; a Family Medical Leave Act leave will run concurrently for a total of 12 weeks from June 4, 2008, with this leave.

Motion carried: Yes – 6 No -- 0

**CHANGE IN EMPLOYMENT STATUS** – none

**APPOINTMENTS** -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions with an emergency conditional appointment in accordance with Policy #6170, subject to their submission of clearance for employment by the State Education Department Office of School Personnel Review and Accountability (OSPRA). Upon the receipt of conditional employment clearance, the appointment shall be changed to a conditional appointment and upon receipt of final clearance for employment granted by the State Education Department, the appointment shall be changed to a regular or substitute appointment as designated below.

- School Bus Driver: On a motion by Dean Winspear, seconded by Joe Lonsky, the Board of Education tabled the appointment of **Nancy Gazlay** of Locke NY to the Civil Service Classified position of School Bus Driver.

Motion carried: Yes – 6 No -- 0

- School Bus Driver: On a motion by Ted Rejman, seconded by Steve Morse, the Board of Education approved the appointment of **Denise Sullivan** to a 5.5 hour-per-day position as School Bus Driver, effective October 15, 2008, at a rate of \$13.42. Ms. Sullivan is currently employed as a bus driver at 3.3 hours per day; this bus run was abolished.

Motion carried: Yes – 6 No -- 0

- Lifeguard: On a motion by Dean Winspear, seconded by Steve Morse, the Board of Education approved the appointment of **William Hetherington** as Lifeguard for the 2008/09 school year, at a rate of \$10 per hour.

Motion carried: Yes – 6 No -- 0

- Substitutes: On a motion by Steve Morse, seconded by Dean Winspear, the Board of Education approved the appointment of the following substitutes for the 2008/09 school year, at the approved substitute rates.

Motion carried: Yes – 6 No -- 0

- Erin Becker, substitute school bus driver
- Stephanie Cope, substitute cleaner
- Clifford Doyle, substitute school bus driver
- Rose Doyle, substitute school bus driver
- Ruth Fedrizzi, substitute school bus aide
- Mary Hebbard, substitute teacher, teacher aide, clerical, food service
- Melody Lawyer, substitute school bus driver
- Linda Partridge, substitute teacher
- Carol Sawyer, substitute cleaner, custodian

- Field Placements: On a motion by Ted Rejman, seconded by Steve Morse, the Board of Education approved placements for 20 hours each of field experience for Wells College student teachers, as follows, with an actual start date of October 1; pre-approved by Superintendent Worth to get them started.

Motion carried: Yes – 6 No -- 0

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|--|---------------------------------------|
| -- Linda Balk with Barb Casper               | -- Colleen Keegan with Julie Netti    |
| -- Darrell Bullock with Jeanne Eisenschmidt  | -- Alexandra Lauer with Pat Armstrong |
| -- Michaela Clark with Joan Troiani          | -- Nicole Montgomery with Kathy Perez |
| -- Jamie-Leigh Csizmar with Mary Beth Howell | -- Lisa Zellar with Frank Benenati    |
| -- David Easton with Chris Clapper           |                                       |

-- Tutors: On a motion by Ted Rejman, seconded by Steve Morse, the Board of Education approved the appointment of tutors for the 2008/09 school year.

Motion carried: Yes – 6 No -- 0

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|------------------------|--------------------|
| -- Mike Bruno          | -- Deb Mann        |
| -- Sandy Carter        | -- Janelle Miller  |
| -- Chris Clapper       | -- Pam Signor      |
| -- Jeanne Eisenschmidt | -- Bonnie Spingler |
| -- Laurie Gamba        | -- Liz Tyrrell     |
| -- Cheryl Jackson      | -- Eileen Welch    |
| -- Cindy Krause        | -- Bill Zimpfer    |
| -- Diane Kulas         |                    |

-- Winter Coaches: On a motion by Ted Rejman, seconded by Steve Morse, the Board of Education approved the appointment of the following winter coaches for the 2008/09 school year. We are still looking for a few coaches.

Motion carried: Yes – 6 No -- 0

-- Butch McGuerty	Boys Varsity Basketball coach	\$3,037.50
-- Ed Heslop	Girls Varsity Basketball Coach	\$3,150.00
-- Todd Ward	Girls JV Basketball coach	\$2,775.00
-- Terry Underwood	Saturday Basketball coach/coordinator	\$1,434.00
-- Aaron Brozon	Varsity Wrestling coach	\$3,075.00
-- Kate Schneider	Boys Varsity swim	\$3,000.00
-- Anita Furness	8 <sup>th</sup> grade volleyball	\$2,325.00
-- Terry Underwood	8 <sup>th</sup> grade boys basketball coach	\$2,587.50
-- Greg Harris	7 <sup>th</sup> grade boys basketball coach	\$1,500.00
-- Doug Elser	Boys V/JV shotclock	\$49.00*
-- Doug Elser	Girls V/JV shotclock	\$49.00*
-- Bob Kalweit	Girls V/JV scorekeeper	\$49.00*
-- Kevin Nolan	Boys V/JV timekeeper	\$49.00*
-- Kevin Nolan	Girls V/JV timekeeper	\$49.00*
-- Brenda Tyrrell	Boys Swim scorer/timer	\$49.00*

\*per game

-- Co-Curricular: On a motion by Ted Rejman, seconded by Dean Winspear, the Board of Education approved the appointment of **Beverly Rejman** to the co-curricular position of High School Store Advisor for the 2008/09 school year, with a stipend of \$1,057.

Motion carried: Yes – 6 No -- 0

**BUSINESS OFFICE REPORTS --**

- Budget Calendar for 2009/2010; copy provided to Board members; required deadlines will be met; budget process will begin earlier this year.
- CBO Payroll Processing; informational memo to BOE regarding transition to new payroll software; many questions arising; problems being worked out. All employees will be required to pick up and sign for one paycheck in person during November.
- Fire Inspection and Annual Visual Inspection Reports; memo to Board members; all reports will be sent out; everything is satisfactory; five year plan will be due next year.
- Records Management: On a motion by Dean Winspear, seconded by Ted Rejman, the Board of Education approved the creation of a new position, temporary part-time Records Management Assistant, to be funded with a grant from NYS Archives, dispersed through the NYS Education Department, in the amount of \$11,551. The person in this position will be paid a starting wage of \$9 to \$11 per hour and the position will end when the grant money has been exhausted. Martha Stevermer wrote and received this grant; position will be posted; no more than 20 hours per week; local historians may be interested; some items may be computerized. The purpose of this grant will be to locate and document district records; a future grant may be sought to consolidate or destroy records that are not needed.

Motion carried: Yes – 6 No -- 0

Ted Rejman asked about an actuarial study/report mentioned in the Cayuga Onondaga Healthcare Board minutes.

- Audit Report: On a motion by Ted Rejman, seconded by Steve Morse, the Board of Education acknowledged receipt of the final audit report and management letter for 2007/08, as recommended by the Audit Committee. Minutes from the October 9 Audit Committee meeting were distributed. Board members and internal auditor Julie Burnham discussed the extra-classroom funds/activities practices, agreeing more improvement is needed in the record keeping area. Ted Rejman noted that the district's fund balance has increased.

Motion carried: Yes – 6 No -- 0

**SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS --**

- EXCEL Update; information provided to Board; boilers are operational; the pool is open; phone system for Poplar Ridge was ported on October 10; punch lists are being reviewed, change orders completed and final project budget analysis is being reviewed.

- State Aid, Prior Years Final Audit; Status Report; information was provided to Board members regarding the payback of state aid and the governor's veto of a bill that would have allowed us to pay it back over six years.

## **BOARD OF EDUCATION REPORT –**

- Healthcare Plan Board of Directors Minutes, September 17; provided to Board members
- BOCES Minutes, September 18; provided to Board members
- BOCES BOE Vacancy; a vacancy due to a resignation; Doug Hart of Moravia CSD has been nominated to fill the position; vote will take place on November 5.
- Board of Education Appreciation Week; Instructional Programs Visitation schedules have been provided to Board members who are able to attend; others can contact the district office to schedule visits even if it is not during this week.
- Go Green Initiative October 17 & 18 at OnCenter in Syracuse; Board members agreed to support Ted Rejman's attendance at this event.
- October 23 Local Efficiency Grants event in Syracuse is full; they will send us the documents that will be distributed.
  
- BOE Committee Reports
  
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Representative; Leonard Jordan
  - **First COSBA Dinner Meeting & Workshop of the School Year**
    - Thursday, October 23, 6:00, Springside Inn; reservations are made for Mary Kay Worth, Ted Rejman, Dean Winspear, Len Jordan
  
- District Audit Committee; Joe Lonsky, Dean Winspear; no report
  
- Long-Range Education Planning Committee; Teresa Lipfert, Ted Rejman, Len Jordan
  - **Meeting Dates:** Wednesday, October 15, 4:45 to 9:30 pm
  - Monday, November 17, 8:00 to 4:00 pm
  - Wednesday, November 19, 4:45 to 9:30 pm
  
- Long-Range Facilities Planning Committee; Ted Rejman, Dean Winspear; Superintendent Worth noted that she has three businesses interested in doing the enrollment projections, saving time that would be needed to do a formal RFP process; King & King has reported to Superintendent Worth that recommendations for all needed work at Emily Howland should be completed by October 30, with updated costs since the 2005 Building Conditions Survey; the November *Rambling Reporter* will notify the community that the process is beginning and asking for committee members interested in helping.

- Policy Committee; Ted Rejman, Dean Winspear; this committee is making good progress.
- Wellness Core Committee or SubCommittees; Teresa Lipfert; Dean Winspear; minutes from the September 29 meeting were distributed.
- Transportation Committee; Jim Wilcox, Dean Winspear; next meeting is tomorrow night.
- Athletics; Steve Morse; the boys' wrestling team is using the middle school cafeteria; the pool is open; boys' varsity soccer team has reached the IAC championship game.
- SCCS/Union Springs Merged Sports Committee; Ted Rejman, Jim Wilcox, Dean Winspear
  - **Next Meeting** Thursday, October 30, 5:30 pm, at Union Springs
  - SCCS/Wells Partnership; Dean Winspear
    - **Minutes, September 30** distributed; Ted Rejman noted that the minutes did not mention math; Superintendent Worth will ask about it.
- Leonard Jordan asked about Board members being liaisons between the Board and the elementary school, the middle school and the high school, as was done in the past. Ted Rejman believes it is just part of being available.
- Ted Rejman asked if we could find out how much money is being held in "queue" by the state. This information may be available online.
- Phil Donovan asked about the projects being worked on by King & King Architects. They are the architects for the EXCEL project and the five-year facilities plan and will be our architect through the next capital project, which was discussed at the last Board meeting. No decisions will be made until at least March 2009; capacity analysis and enrollment figures will be part of the plan. Various solutions and cost analysis will be part of every proposal; community input will be a big part of the process.

#### **QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS –**

- Bernie DeGraw commented on a transportation policy that was discussed earlier in the meeting. He hopes the 90 minute bus rides will be the exception and not become the practice.

**EXECUTIVE SESSION –**

On a motion by Steve Morse, seconded by Dean Winspear, the Board entered executive session at 9:04 pm for discussion of a personnel matter.

Motion carried: Yes – 6 No – 0

**RETURN TO OPEN SESSION**

On a motion by Ted Rejman, seconded by Steve Morse, the Board returned to open session at 9:56 pm.

Motion carried: Yes – 6 No – 0

-- School Bus Driver: On a motion by Teresa Lipfert, seconded by Joe Lonsky, the Board of Education approved the appointment of **Nancy Gazlay** of Locke NY to the Civil Service Classified position of School Bus Driver, effective October 15, 2008, with a 52-week probationary period, 5.5 hours per day, at a rate of \$13.25 per hour.

Motion carried: Yes – 6 No -- 0

**ADJOURNMENT**

On a motion by Ted Rejman, seconded by Teresa Lipfert, the Board of Education adjourned the meeting at 9:57 pm.

Motion carried: Yes -- 6 No -- 0

Respectfully submitted,  
Nynette Adams  
District Clerk

**Attachment, BOE Minutes  
October 14, 2008**

Southern Cayuga Central School District

**TOBACCO-ADVERTISMENT-FREE MAGAZINES RESOLUTION**

**WHEREAS**, smoking is the number one cause of preventable death in the United States; and

**WHEREAS**, Each day more than 4,000 youth try smoking for the first time, and another 2,000 youth become regular daily smokers; and

**WHEREAS**, the Surgeon General has concluded that tobacco advertising contributes to youth smoking rates; and

**WHEREAS**, an estimated 1/3 of adolescent experimentation with smoking can be directly attributed to tobacco advertising and promotional activities; and

**WHEREAS**, in 2003 tobacco companies spent \$15.1 billion to market cigarettes in the United States; and

**WHEREAS**, these marketing expenditures tend to overwhelm and counteract efforts by school systems, government and the medical community to decrease smoking rates, particularly when advertisements are displayed in educational and health care settings; and

**WHEREAS**, in the fall of 2003, the National Association of Attorneys General (NAAG) and four tobacco companies (Philip Morris, RJ Reynolds (Reynolds America), US Smokeless Tobacco Company and Santa Fe Tobacco Company) reached an agreement to eliminate tobacco advertising in the classroom program versions of *Time*, *Newsweek* and *US News and World Report*; and

**WHEREAS**, Reality Check surveyed 223 school libraries across New York State (at least one in each county) and found that magazines carried in school libraries contained tobacco ads, thus encouraging youth to begin smoking; and

**WHEREAS**, school is a place where children and teenagers can learn and grow in a safe and secure environment; and

**WHEREAS**, schools and school libraries should not be an outlet for the tobacco industry to target youth and find replacement smokers; and

**WHEREAS**, in June of 2005, NAAG, tobacco companies and magazine publishers reached an arrangement that eliminates all tobacco advertisement in *Newsweek*, *Sports Illustrated*, *People* and *Time* going to schools including school libraries.

**THEREFORE BE IT RESOLVED** that the school Board of the Southern Cayuga Central School District hereby expresses its opposition to tobacco advertisements in magazines in the school setting including school libraries and enthusiastically supports the tobacco advertisement free arrangement reached between NAAG, the tobacco companies and the publishers of *Newsweek*, *Time*, *Sports Illustrated* and *People* to eliminate tobacco advertising from editions of these four magazines that are sent to school settings, including school libraries.

**BE IT FURTHER RESOLVED** because, there are still many magazines in school libraries that contain tobacco advertisements, the school Board of the Southern Cayuga Central School District supports future

efforts of Reality Check and the Attorney General to limit tobacco company access to youth by eliminating tobacco advertising in all editions of magazines in schools.

**BE IT FURTHER RESOLVED** because *Ebony*, *Essence*, *Jet*, *Outdoor Life*, *Field and Stream* and *Popular Science* are carried in so many school libraries, these magazines should be included in the tobacco-advertisement-free arrangement immediately.

**PASSED AND ADOPTED** this 14<sup>th</sup> day of October 2008, by unanimous vote.