

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
MONDAY, OCTOBER 15, 2007
PLANETARIUM CLASSROOM**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Ted Rejman called the meeting to order at 7:17 pm.

OPEN SESSION/ROLL CALL

Board members present: President Ted Rejman, Leonard Jordan, Steve Morse, Jim Wilcox
Board members absent: Vice President Michelle Dean, Teresa Reeves, Dean Winspear
Administrators present: Superintendent Mary Kay Worth, Martha Stevermer
Others present: Nynette Adams, Bernie DeGraw, Phil Donovan, Josh Grant, Cheryl Jackson, Terry Underwood

APPROVAL OF AGENDA

On a motion by Steve Morse, seconded by Leonard Jordan, the Board of Education approved the agenda.

Motion carried: Yes – 4 No – 0

Ted Rejman reviewed the calendar.

PRESENTATIONS -- none

VISITOR RECOGNITION – none.

BOARD OF EDUCATION ACTION ITEMS

Approval of Minutes –

-- September 24, 2007: On a motion by Steve Morse, seconded by Jim Wilcox, the Board of Education approved the minutes of the BOE regular meeting September 24, 2007.

Motion carried: Yes – 4 No – 0

-- September 27, 2007: On a motion by Jim Wilcox, seconded by Leonard Jordan, the Board of Education approved the minutes of the BOE special meeting September 27, 2007.

Motion carried: Yes – 4 No – 0

Policy #1330, Second Reading: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education reviewed for a second reading, and approved, Policy #1330, Appointments and Designations by the Board of Education. Jim Wilcox questioned the appointment of the school physician; it was suggested that a two or three-year contract be approved the next time a school physician is appointed.

Motion carried: Yes – 4 No – 0

Policy #6140, Second Reading: On a motion by Steve Morse, seconded by Leonard Jordan, the Board of Education reviewed for a second reading, and approved, Policy #6140, Health Examinations.

Motion carried: Yes – 4 No – 0

Policy #3112, First Reading: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education reviewed for a first reading Policy #3112, Chief Image. The Board discussed the policy and amended it for the second reading.

Motion carried: Yes – 4 No – 0

Driver's Education: Motion made by Leonard Jordan, seconded by Steve Morse. The Board then discussed the cost of the driver education program and the need for students and families to know the cost before they sign up. It was suggested that the fee be set in the spring for the entire following year, including the summer session. On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education set the fee for the 2007/08 school year driver education program at \$448, the same amount as 2006/07. Students who are eligible for the free lunch program do not pay; those eligible for the reduced lunch program pay half price.

Motion carried: Yes – 4 No – 0

Middle School Yearbook Advisor: Motion made by Steve Morse, seconded by Leonard Jordan. A lengthy discussion then followed regarding the yearbooks. Years ago the district had only one yearbook that covered all grade levels. More advertising was sold and included in the books. A suggestion was made to have one company do the yearbooks instead of two. The yearbook has been operating in the red.

It was agreed that a notice would be put in the *Rambling Reporter* to let the public know the situation. Research will be done to determine the cost of a K-12 yearbook, the time needed to make this decision and ways to increase advertising and fundraising income. The yearbook should be self-funded. On a motion by Steve Morse, seconded by Leonard Jordan, the Board of Education created a Middle School Yearbook Advisor position for the 2007/08 school year, with a stipend of \$600.

Motion carried: Yes – 4 No – 0

Elementary School Yearbook Advisor: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education created an Elementary School Yearbook Advisor position for the 2007/08 school year, with a stipend of \$600.

Motion carried: Yes – 4 No – 0

Junior FFA Advisor: On a motion by Steve Morse, seconded by Leonard Jordan, the Board of Education created a Junior FFA Advisor position for the 2007/08 school year, Category VIII, with a stipend of \$1,057. This position has been filled by a volunteer for the past two years.

Motion carried: Yes – 4 No – 0

Extra-Curricular Activity Account: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education created a new extra-curricular activity account for the High School Store. As money comes in from the store, an account is needed to put it in.

Motion carried: Yes – 4 No – 0

High School Store Advisor: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education created a High School Store Advisor position for the 2007/08 school year, Category VIII, with a stipend of \$1,057. Students will run the store to learn how to run a business.

Motion carried: Yes – 4 No – 0

School Resource Officer Program: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education endorsed the following resolution. Jim Wilcox noted that if we are paying the salary of an SRO, he should be in the building at all times, or the Sheriff's department should be providing a qualified substitute. This resolution and the ones following are giving our support to NYSSBA to lobby for school districts.

RESOLVED that the New York State School Boards Association calls upon the Commissioner of Education and the New York State Legislature to determine that local school districts having a School Resource Officer (SRO) program be eligible to receive state aid through a BOCES Co-Ser agreement to help defray the costs associated with that program.

Motion carried: Yes – 4 No -- 0

Energy Resolution #1: On a motion by Steve Morse, seconded by Leonard Jordan, the Board of Education endorsed the following resolution:

Be it resolved that the New York State School Boards Association support the creation of continued financial incentives for public schools, such as EXCEL grants, to install energy conservation measures related to New York State Education Department approved capital projects, including roofs, heating and air conditioning systems and other facilities' enhancements, such as window replacements and bathroom and kitchen fixtures and appliances.

Motion carried: Yes – 4 No – 0

Energy Resolution #2: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education endorsed the following resolution:

Be it resolved that the New York State School Boards Association support the approval of modifications to the lower bid requirements to permit contractual arrangements that include “weighted” specifications to promote energy efficient construction and purchasing of “green” products and energy saving supplies and equipment.

Motion carried: Yes – 4 No – 0

Personnel Agenda: The Superintendent recommends the following.

RESIGNATIONS -- none

CHANGE IN EMPLOYMENT STATUS

-- Correcting Resolution #1: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education approved the following resolution. This corrects the original appointments, putting Mr. Brennan into a tenure area and establishing a probationary period.

Motion carried: Yes – 4 No – 0

CORRECTING RESOLUTION

WHEREAS, Patrick Brennan was originally appointed by the Board of Education at its August 29, 2005, meeting as a part- time Career and Technical Education teacher in the special subject tenure area of Career & Technical Education (which is not a tenure area recognized in 30.8 of Education Law under Special Tenure Areas) for a one year appointment ending June 30, 2006; and

WHEREAS, Patrick Brennan was appointed by the Board of Education at its June 19, 2006, meeting as a part-time Career and Technical Education teacher in the special subject tenure area of Career & Technical Education (which is not a tenure area recognized in 30.8 of Education Law under Special Tenure Areas) for a one year appointment ending June 30, 2007; and

WHEREAS, Patrick Brennan was appointed by the Board of Education at its November 13, 2006, meeting as part-time Secondary Science teacher, effective November 27, 2006, through June 30, 2007, without naming a second tenure area; and

WHEREAS, Patrick Brennan holds an initial New York State Public School Teacher Certificate in Agriculture; and

WHEREAS, Patrick Brennan's position was discussed and included in the final adopted budget for 2007-08, expecting his primary assignment as Career and Technical Education teacher, full time FTE;

NOW THEREFORE BE IT RESOLVED that the Board of Education corrects and amends its original appointments of Patrick Brennan to provide that Patrick Brennan is appointed as Career and Technical Education teacher with a probationary period in the Special Subject Tenure Area - Vocational Subjects – Agriculture; and

BE IT FURTHER RESOLVED that as of August 31, 2007, Patrick Brennan shall be credited with two years of tenure credit and seniority credit in the Special Subject Tenure Area - Vocational Subjects - Agriculture; and

BE IT FURTHER RESOLVED that as of August 31, 2007, the probationary appointment for Patrick Brennan shall be effective from September 1, 2005, through August 31, 2008.

-- Correcting Resolution #2: On a motion by Steve Morse, seconded by Leonard Jordan, the Board of Education approved the following resolution. This corrects the appointment for Ms. Kulas and provides a probationary period for a third tenure area (elementary) in addition to already granted tenure in the areas of special education and remedial reading.

Motion carried: Yes – 4 No – 0

CORRECTING RESOLUTION

WHEREAS, Diane Kulas was originally appointed by the Board of Education at its July 7, 1994, meeting to a probationary appointment in the tenure area of Special Education for a period to be effective from September 1994, through August 31, 1997; and

WHEREAS, Diane Kulas was awarded tenure in Special Education by the Board of Education at its April 17, 1997, meeting; and

WHEREAS, Diane Kulas was approved for a family medical leave from September 1, 1998, through December 31, 1998, suspending her accumulation of seniority in the Special Education tenure; and

WHEREAS, Diane Kulas was returned from family medical leave on January 1, 1999, resuming her accumulation of seniority in the Special Education tenure area and ending the 1998-1999 school year with 4.6 seniority years in the Special Education tenure area; and

WHEREAS, Diane Kulas was approved for family medical leave beginning March 29, 2000, suspending her accumulation of seniority the Special Education tenure area at 5.3 years; and

WHEREAS, Diane Kulas is permanently certified by the New York State Education Department to teach Reading; and

WHEREAS, Diane Kulas was appointed by the Board of Education at its December 9, 2000, meeting to a probationary appointment in the Special Subject tenure area of Remedial Reading for a period to be effective from December 10, 2000, through December 9, 2002; and

WHEREAS, Diane Kulas was awarded Special Subject Area tenure in Remedial Reading by the Board of Education at its May 13, 2002, meeting; and

WHEREAS, Diane Kulas is permanently certified by the New York State Education Department to teach PreK, Kindergarten, and grades 1-6; and

WHEREAS, Diane Kulas submitted a letter of interest on March 20, 2006, to move to any regular classroom elementary position for the following school year and was assigned to a first grade position beginning September 1, 2006, without formal Board of Education resolution;

NOW THEREFORE BE IT RESOLVED that the Board of Education corrects and amends its appointments of Diane Kulas to provide that in accordance with section 30.4 of the Rules of the Board of Regents, Diane Kulas is appointed to a probationary period in the tenure area of elementary for a period to be effective from September 1, 2006, through August 31, 2008; and

BE IT FURTHER RESOLVED that as of August 31, 2007, Diane Kulas shall be credited with one year of tenure credit and seniority credit in the tenure area of Elementary; and

BE IT FURTHER RESOLVED that as of March 29, 2000, and in accordance with section 3012 of the Education Law and section 30.5 (a)(7) of the Rules of the Board of Regents that Diane Kulas shall be credited with 5.6 years of seniority credit in the Special Subject Area tenure area of education of children with handicapping conditions - general special education, and that further accruals of tenure credit and seniority credit in the tenure area of Special Subject Area tenure area of education of children with handicapping conditions - general special education shall be suspended until and unless Diane Kulas renders full time service as a teacher with at least forty percent (40%) of her teaching duties being performed in Special Subject Area tenure area of education of children with handicapping conditions - general special education; and

BE IT FURTHER RESOLVED that as of August 31, 2006, and in accordance with section 3012 of the Education Law and section 30.8 (a)(13) of the Rules of the Board of Regents, Diane Kulas shall be credited with 4.1 years of seniority credit in the Special Subject tenure area of remedial reading and that further accruals of tenure credit and seniority credit in the tenure area of Special Subject tenure area of remedial reading shall be suspended until and unless Diane Kulas renders full time service as a teacher with at least forty percent (40%) of her teaching duties being performed in the Special Subject tenure area of remedial reading.

APPOINTMENTS -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions with an emergency conditional appointment in accordance with Policy #6170, subject to their submission of clearance for employment by the State Education Department Office of School Personnel Review and Accountability (OSPRA). Upon the receipt of conditional employment clearance, the appointment shall be changed to a conditional appointment and upon receipt of final clearance for employment granted by the State Education Department, the appointment shall be changed to a regular or substitute appointment as designated below.

-- Internal Claims Auditor: On a motion by Leonard Jordan, seconded by Jim Wilcox, the Board of Education approved the appointment of **Patricia Tamburrino**, of Auburn NY, as Internal Claims Auditor, effective October 16, 2007, at a rate of \$25 per hour, for up to ten (10) hours per week, for the 2007/08 school year. Leonard Jordan asked if this position can be BOCES aidable since she already works for Cato Meridian CSD. The answer is no, it must be independent.

Motion carried: Yes – 4 No – 0

-- Long-Term Volunteers: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education approved the appointment of the following as long-term volunteers for the 2007/08 school year, working in the Emily Howland building.

Motion carried: Yes – 4 No – 0

- Joyce Bergerstock of Union Springs; library
- Elizabeth Bruce of Genoa; library & classroom
- Carin Townsend Kopp of King Ferry; library & classroom
- Shawn Schmitt of Union Springs; library & kindergarten classrooms

-- Undergraduate Field Work: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education approved the 20-hour undergraduate field work in the fall 2007 semester of students from Wells College enrolled in the Education program, as listed, with host teachers.

Motion carried: Yes – 4 No – 0

- Tonya Willis with Diane Kulas
- Megan Chamberlain with Patricia Bowman
- Kristen Hultz with Jennifer Lesch
- Emily Marzeski with Laurie Gamba
- Stephanie Badillo with Kathy Mahaney

-- Lifeguard: On a motion by Steve Morse, seconded by Leonard Jordan, the Board of Education approved the appointment of **Carly Sue May** as a lifeguard for the 2007/08 school year, at a rate of \$10 per hour. Jim Wilcox wanted it noted that he does not agree with the rate of pay for lifeguards.

Motion carried: Yes – 4 No – 0

-- Co-Curricular Appointments: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education approved the following appointments for the 2007/08 school year.

Motion carried: Yes – 4 No – 0

- Frank Benenati, Science Club, \$1,794
- Patrick Brennan, Junior FFA, \$1,057
- Beverly Rejman, High School Store, \$1,057

-- Winter Coaching Positions: On a motion by Steve Morse, seconded by Leonard Jordan, the Board of Education approved the following winter coaching positions for the 2007/08 school year.

Motion carried: Yes – 4 No – 0

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-- Boys' V Basketball	\$2,975	Will Schonfeld
-- Boys' JV Basketball	\$2,555	Ed Heslop
-- Boys' 8 th Grade Basketball	\$1,400	Michael Festa
-- Boys' 7 th Grade Basketball	\$2,380	Terry Underwood
-- Girls' V Basketball	\$2,975	Tim May
-- Girls' JV Basketball	\$2,450	Butch McGuerty
-- Girls' 8 th Grade Basketball	\$1,505	Todd Ward
-- Girls' 7 th Grade Basketball	\$2,380	Terry Underwood
-- V Wrestling	\$2,800	Aaron Brozon
-- Boys' V Swim	\$2,870	Drew Gross
-- 8 th Grade Volleyball	\$1,505	Todd Ward
-- 7 th Grade Volleyball	\$2,135	Anita Furness
-- Varsity Cheerleading	\$2,800	Emilie Bertram
-- JV Cheerleading	\$2,450	Missy Morrissey
-- Sat Morning BBall Coord/Coach	\$1,379	Terry Underwood
-- Boys' V/JV Shot Clock & Girls' Sub	\$47/game	Doug Elser
-- Girls' V/JV Shot Clock & Boys' Sub	\$47/game	Dave Hewitt
-- Boys' V/JV Basketball Scorekeeper	\$47/game	Bob Kalweit
-- Girls' V/JV Basketball Scorekeeper	\$47/game	Joel Meade
-- Boys' V/JV Basketball Timekeeper	\$47/game	Bruce Culver
-- Girls' V/JV Basketball Timekeeper	\$47/game	Kevin Nolan
-- Boys' V Swim Timekeeper/Announcer	\$47/game	Scott Gross
-- Sub Boys' V Swim Timekeeper/Announcer	\$47/game	Lorie Fessenden

-- Occasional Drivers: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education approved the appointment of **Barbara Casper, Carl Scheffler** and **Terry Underwood** as occasional drivers for the 2007/08 school year.

Motion carried: Yes – 4 No – 0

-- Substitutes: On a motion by Steve Morse, seconded by Leonard Jordan, the Board of Education approved the appointment of the following substitutes for the 2007/08 school year.

Motion carried: Yes – 4 No – 0

- Lisa Hulme, substitute nurse
- Patricia Nolan, substitute bus attendant; \$10.50 per hour
- Doretta Parker, substitute food service helper, \$8.51 per hour
- Helen Pflueger, substitute teacher
- Grace Weaver, substitute teacher

-- Creation of Temporary Support Staff Position: On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education created a temporary part-time, 0.423 FTE support staff position, Teacher Aide, effective October 16, 2007. This position is being fully funded by Cayuga County Health and Human Services, Programs for Children with Special Needs.

Motion carried: Yes – 4 No – 0

BUSINESS OFFICE REPORTS

-- Tompkins County Tax Computation; item enclosed for BOE information; Martha Stevermer explained.

-- Property Tax Receipt Report; item enclosed for BOE information; this represents the tax monies that have been received so far, as verified by the district treasurer.

-- Budget Calendar, 2008/09; item enclosed for BOE information; this is the first draft for review, to be approved at the October 29 meeting; next year's budget season has begun. Department coordinator presentations are scheduled for February meetings.

-- Financial Report: On a motion by Steve Morse, seconded by Leonard Jordan, the Board of Education accepted the Treasurer's Report for August 2007, as reviewed by the Audit Committee. Martha Stevermer is working on creating a new format for future reports.

Motion carried: Yes – 4 No – 0

-- Budget Transfers: On a motion by Steve Morse, seconded by Leonard Jordan, the Board of Education approved the following budget transfers from the August 2007 financial report. Jim Wilcox questioned the need for overtime pay for the district treasurer.

Motion carried: Yes – 4 No -- 0

Amount	From	To	Explanation
\$1,272	Other Benefits	Treasurer Salary	Overtime July & August for year-end close, audit committee meeting and external audit preparations
\$1,328	Other Benefits	BOCES Admin Cost	Contract settled after budget approved
\$16,250	Teaching Salary 5-8	Teaching, Mentoring*	Reclassify mentoring to correct code
\$5,000	Teaching Salary 5-8	Teaching Sub Aide Salary*	Reclassify sub aide salary to correct account
\$54,837	Teaching Salary 5-8	Special Ed Salary	Personnel moved from Title I grant due to reduction in allocation
\$12,000	Special Ed Aide Salary	Special Ed Sub Aide Salary*	Reclassify sub aide salary to correct code
\$63,908	HS Librarian Salary	Elem Librarian Salary*	Reclassify salary to correct code
\$3,000	Transportation Parts	Garage Supplies	DEC compliance costs; gas fuel tank liner
\$2,100	Transportation Extra Trips	Field Trips 9-12*	Reclassify salary to correct code
\$1,700	Transportation Extra Trips	Field Trips 5-8*	Reclassify salary to correct code
\$2,200	Transportation Extra Trips	Field Trips 1-4*	Reclassify salary to correct code
\$62,500	Business Admin Clerical	Business Admin Salary*	Reclassify salary to correct code
\$2,900	Business Admin Clerical	Business Admin Contractual	BOE approved consultant service & contractual allowance for business admin

* these transfers were budgeted in the general budget line and are based on the prior year's expense

SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS

- Planetarium Report; provided for BOE information
- Nuisance Odor Discussion; next steps; a lengthy discussion took place, going over the history of the problem and options for resolving it.
- Action Steps Fitting our District Priorities; provided for BOE information
- Adult Education; a notice will be in the November *Rambling Reporter*, asking for interest in an adult education program.
- Superintendent Conference Day, October 19, agenda; provided for BOE information; Board members are welcome and encouraged to attend the session at 8:00 on a substance abuse educational awareness program. This same presentation will be provided to high school and middle school students in separate assemblies and again to community members in December. Board members, PTO and the Booster Club should encourage people to attend.
- Board of Education Appreciation Week; begins October 22; the Middle School is working on a project to present at the October 29 meeting.

BOARD OF EDUCATION REPORT –

- EXCEL Core Committee meeting date; October 25, 7:00 pm; Clerk of the Works process will be decided.
- COSBA Minutes, September 10 & meeting dates; Ted Rejman reviewed this morning's meeting.
- Cayuga Onondaga Area School Employees Healthcare Plan Board of Directors Minutes, May 16, 2007; Ted Rejman spoke to Greg Hinman this morning, reminding him of SCCS's desire to have the health insurance program reviewed this year.
- Leonard Jordan noted that for the coming budget season, he would like information on having only one bus run.
- Superintendent Worth noted progress is being made with safety and staff evaluations.
- Ted Rejman asked Martha Stevermer about an investment report; this is already in the financial report; we must follow specific regulations.
- Jim Wilcox asked about a router in the technology area.

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS –

(This item is reserved for questions about the Board’s discussion and action on topics relevant to this agenda. The duration of comments should be kept to a reasonable length, four minutes or less.)

High School student Josh Grant asked Ted Rejman questions about Board members and Board meetings.

BOE WORK SESSION: GOAL SETTING – postponed.

ADJOURNMENT

On a motion by Leonard Jordan, seconded by Steve Morse, the Board of Education adjourned the meeting at 10:30 pm.

Motion carried: Yes -- 4 No -- 0

Respectfully submitted,
Nynette Adams, District Clerk