

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
MONDAY, OCTOBER 26, 2009
HIGH SCHOOL LIBRARY**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Ted Rejman called the meeting to order at 7:01. All Board members were present at the start of the meeting except Joe Lonsky.

OPEN SESSION/ROLL CALL

Board members present: President Ted Rejman, Vice President Bruce Kopp, Robb Jetty, Lisa Killian, Teresa Lipfert, Dean Winspear
Board members absent: Joe Lonsky
Administrators present: Superintendent Mary Kay Worth, Martha Stevermer
Others present: Nynette Adams, Phil Donovan, David Hotelling, Ann Teeter, Bill Zimpfer

APPROVAL OF AGENDA

Motion was made by Dean Winspear, seconded by Bruce Kopp, to approve the agenda, as amended. Robb Jetty and Bruce Kopp have topics they would like to discuss. The calendar was reviewed.

Motion carried: Yes – 6 No – 0

PRESENTATIONS -- none

VISITOR RECOGNITION -- none

BOARD OF EDUCATION ACTION ITEMS

Action Items

-- CSE Recommendations

On a motion by Dean Winspear, seconded by Teresa Lipfert, the Board of Education approved the recommendations of the Committee on Special Education.

Motion carried: Yes – 6 No – 0

-- Minutes, October 13: On a motion by Dean Winspear, seconded by Lisa Killian, the Board of Education approved the minutes of the October 13, 2009, regular meeting.

Motion carried: Yes – 6 No – 0

-- District Safety Plan: On a motion by Dean Winspear, seconded by Robb Jetty, the Board of Education approved the District Safety Plan as revised and recommended by the District Safety Committee on October 15, 2009. Robb Jetty noted that the Safety Committee meeting went well; the document was updated. Superintendent Worth noted that it is FOILable and the building level safety plans are confidential for security reasons. The school building is a location for community evacuation.

Motion carried: Yes – 6 No – 0

-- Policy Review: On a motion by Dean Winspear, seconded by Teresa Lipfert, the Board of Education reviewed and re-adopted the following policies, as reviewed by the Policy Committee on October 20, with no changes recommended. Robb Jetty asked that Policy #2220 be removed from this review-and-re-adopt list.

- Policy #7631 Appointment and Training of Committee on Special Education (CSE)/Subcommittee on Special Education Members
- Policy #7641 Transition Services
- Policy #7642 Twelve Month Special Services and/or Programs
- Policy #7650 Identification and Register of Children with Disabilities
- Policy #7660 Parent Involvement
- Policy #7680 Independent Educational Evaluations
- Policy #7690 Special Education Mediation

Motion carried: Yes – 6 No – 0

-- Policy #2220

On a motion by Dean Winspear, seconded by Teresa Lipfert, the Board of Education reviewed for a first reading policy **#2220 Visits to the Schools – Board Members**, as reviewed by the Policy Committee on October 20 and revised by the Board tonight.

Motion carried: Yes – 6 No – 0

-- Policy #7632

On a motion by Dean Winspear, seconded by Teresa Lipfert, the Board of Education reviewed for a first reading policy **#7632 Appointment and Training of Committee on Preschool Special Education (CPSE) Members**, as reviewed by the Policy Committee on October 20. Ted Rejman thanked Cheryl Jackson for her input.

Motion carried: Yes – 6 No – 0

-- Policy #7640

On a motion by Dean Winspear, seconded by Robb Jetty, the Board of Education reviewed for a first reading policy **#7640 Student Individualized Education Program (IEP): Development and Provision**, as reviewed by the Policy Committee on October 20.

Motion carried: Yes – 6 No – 0

-- Policy #7670

On a motion by Dean Winspear, seconded by Teresa Lipfert, the Board of Education reviewed for a first reading policy **#7670 Impartial Hearings/Selection of Impartial Hearing Officers**, as reviewed by the Policy Committee on October 20.

Motion carried: Yes – 6 No – 0

Personnel Agenda: As recommended by the superintendent.

RESIGNATIONS –

-- Senior Typist: On a motion by Dean Winspear, seconded by Lisa Killian, the Board of Education accepted the resignation of **Makenzie Redmond** as Senior Typist, for personal reasons, effective November 6, 2009. The BOE thanked her for time served.

Motion carried: Yes – 6 No – 0

-- School Bus Driver: On a motion by Dean Winspear, seconded by Teresa Lipfert, the Board of Education accepted the resignation of **R. Wayne Buisch**, as School Bus Driver, for personal reasons, effective October 30, 2009. He was also thanked for time served.

Motion carried: Yes – 6 No – 0

A plan for replacement hiring for these two positions was provided to Board members. The positions will be posted in-house tomorrow for the required five days. There may be substitutes who will be interested in the bus driver position and the list of eligibles from the Civil Service office for the senior typist position will be reviewed.

CHANGE IN EMPLOYMENT STATUS – none

APPOINTMENTS -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions with an emergency conditional appointment in accordance with Policy #6170, subject to their submission of clearance for employment by the State Education Department Office of School Personnel Review and Accountability (OSPRA). Upon the receipt of conditional employment clearance, the appointment shall be changed to a conditional appointment and upon receipt of final clearance for employment granted by the State Education Department, the appointment shall be changed to a regular or substitute appointment as designated below.

Consent Agenda Personnel Items: On a motion by Dean Winspear, seconded by Teresa Lipfert, the Board of Education approved the following personnel items.

Motion carried: Yes – 6 No – 0

-- Teacher Aide: It is recommended that the Board of Education approve the probationary appointment of **Lorna Butts** as Teacher Aide, effective October 27, 2009, with a 52-week probationary period, at \$9.34 per hour, assigned to the UPK classroom and paid by the UPK grant (F funds).

-- Substitutes: The Board of Education approved the appointment of substitutes for the 2009/10 school year.

- Jocelyn Allen, substitute teacher
- Lindsay Beiswenger, substitute teacher *certified*
- Mary Burns, substitute teacher
- Susan Landon, substitute teacher
- Lori Shurtleff, substitute teacher
- Clifford Doyle, substitute school bus driver
- Melody Lawyer, substitute school bus driver
- Denice Stockton, substitute school bus driver
- Mary Hebbard, substitute teacher aide/assistant
- Shirley Dunn, substitute food service helper

-- Co-Curricular Positions: The Board of Education approved the following appointments for the 2009/10 school year.

- Greg Harris, Music Director, spring musical, \$1,913
- Jolie White, Costumes, Musical; \$690
- Cathy Murray, Head Lifeguard, \$20 per hour
- Cathy Murray, Family/Community Night Swim Director; \$58 per two-hour session
- Cathy Murray, Elementary Swim Lessons; \$20 per hour
 - Session 1 March 1 thru April 7
 - Session 2 April 26 thru My 26
- Christopher (CJ) Kudla, JV Basketball Coach; \$2,625
- Matthew Gonio, Boys' Varsity Swim Coach; \$3,000
- Sam Ayers, Lifeguard; \$10 per hour

* * * * * *end of personnel consent items* * * * * *

BUSINESS OFFICE REPORTS

Two items were provided to Board members and reviewed by Martha Stevermer.

- Tax Collector's Report; comparison to prior years
- State Aid Factors and Ratios; information for BOE

-- Financial Report: On a motion by Dean Winspear, seconded by Teresa Lipfert, the Board of Education accepted the financial report as of October 19, 2009. Dean Winspear noted that he had met with Ms. Stevermer today and reviewed his questions. Ted Rejman asked about the NASA grant. It was the consensus of Board members to deplete the grant completely before using any of the \$10,000 for salaries approved at the last meeting.

Motion carried: Yes – 6 No – 0

-- Budget Transfers: On a motion by Dean Winspear, seconded by Robb Jetty, the Board of Education approved the budget transfers from the financial report, as listed. Bruce Kopp questioned the explanation of the underestimated salary for the school resource officer.

Motion carried: Yes – 6 No – 0

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
\$3,095	Personnel Contractual	Tax collector contractual	Services charges collected from first installments due to county
\$5,400	O/P Equipment	Maintenance equipment	BOE approved 9/28/09 award for tractor
\$18,814	Maintenance Contracts	Building improvements ARRA	LOTE & ag room improvements funded by stimulus grant
\$42,206	Teaching salary K-4	Teaching salary K-4 ARRA	Reclass salary funded by stimulus grant
\$1,500	Driver salary	Mechanic salary	Overtime due to bus driver shortage
\$1,035	Teaching salary 5-8	Contractual SRO	Underestimated costs for 08/09 & 09/10 per contract
MOVE FUNDING TO MEET ARRA NEEDS:			
\$27,841	Teachers' retirement	Teachers' retirement ARRA	Estimated benefit funded by stimulus grant 12 months
\$27,914	FICA	FICA ARRA	
\$3,029	Workers comp	Workers comp ARRA	
\$44,868	Health insurance	Benefits/health ARRA	
\$1,416	Dental insurance	Benefits/dental ARRA	
\$10,000	Other benefits	Community Service Planetarium Salary	

SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS

-- Governor's proposal for mid-year cuts; amount proposed for Southern Cayuga is \$286,563. If this proposal is approved by the legislature, the district will be better able to absorb the loss than we would have been two years ago when our fund balance was less than \$3,000.

-- Anne Frank Tree Project Proposal; a copy of the proposal was provided to Board members. All thanked Bill Zimpfer for his work putting this together. A representative committee will be formed to plan a dedication ceremony; there will be some costs incurred. A security camera may need to be directed at the location of the planting.

-- H1N1 Flu Clinic; a school-based clinic is being planned for all area schools. Ours is scheduled for November 17. Our percent of absenteeism is a bit high for this time of year in the elementary and middle schools. The staff is doing well, with principals monitoring. Average daily attendance affects state aid. If school is closed for too many days (for weather or other reasons), we may make up required days by following the plan in the approved calendar.

BOARD OF EDUCATION REPORT

-- Middle School Gym: Motion was made by Bruce Kopp, seconded by Robb Jetty, to find funding to put adequate lighting in the Middle School gym. Mr. Kopp believes the light intensity is too dim and it affects the daily lives of many children. He would like the problem to be fixed quickly, with emergency funding if necessary. Superintendent Worth and Ms. Stevermer will investigate the situation and the possible solutions.

Motion carried: Yes – 6 No – 0

-- Finger Lakes Museum: Robb Jetty provided an update. A strategic planning committee is being formed and they would like representatives from the school staff. The Anne Frank tree may increase the chances for the museum to be placed within the school district boundaries. Superintendent Worth will contact John Binns.

-- Multi Year Capital Planning; document was provided to Board members in October 13 package. It was updated this year and has much helpful information to be used as we go forward with capital projects. Superintendent Worth noted that the BOE does not yet have their written goals for the 2009/10 school year. She will provide a draft for goals at the November 9 meeting; one goal may be to establish a capital planning committee and another to develop a new BOE orientation process.

- Long-Range Facilities Planning Committee; Ted Rejman, Dean Winspear
 - It was suggested at the last meeting that the Board would like a facilitator to help with finalizing their decision for the project, to have a plan all can support and help sell to the community. Kathy Hanna has agreed to meet with them. Board members received a handout showing the pros and cons of three options; do nothing, go forward with the plan accepted June 22 or modify the plan accepted June 22 by scaling back or adjusting into stages. All agreed that doing nothing is not an option. They agreed to meet on Monday, November 2, at 7:30 with Kathy Hanna, bringing with them the survey they received, stating their position and their interests behind the position. All agreed that their goal is to make a decision prior to Thanksgiving (no later than the November 23 BOE meeting).

- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Representative; Robb Jetty
 - **Special Event**, October 29; Robb Jetty, Ted Rejman and Dean Winspear will attend the evening portion of the program.

- District Audit Committee; Teresa Lipfert, Dean Winspear, Bruce Kopp
 - **Minutes**, October 26 meeting to be provided

- Long-Range Education Planning Committee: Teresa Lipfert, Ted Rejman

- Policy Committee; Ted Rejman, Dean Winspear, Lisa Killian
 - **Minutes**, October 20 provided
 - **Next Meeting**, November 17

- Wellness Core Committee or Sub-Committees; Joe Lonsky; Dean Winspear
 - New committee members are established; meeting date TBA

- Transportation Committee; Dean Winspear, Joe Lonsky
 - **Minutes**, October 20 provided

- Athletics; Lisa Killian
 - Some fall sports seasons are completed; winter sports are beginning

- SCCS/Union Springs Merged Sports Committee; Bruce Kopp, Dean Winspear, Lisa Killian

- SCCS/Wells Partnership; Ted Rejman
 - **Next Meeting** November 4, SCCS, HS library

- Safety Committee: Robb Jetty

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS – none

PROPOSED EXECUTIVE SESSION --

On a motion by Dean Winspear, seconded by Lisa Killian, the Board of Education entered executive session at 8:12 pm to discuss personnel.

Motion carried: Yes – 6 No – 0

Teresa Lipfert left the meeting at 9:40 pm.

RETURN TO OPEN SESSION

On a motion by Dean Winspear, seconded by Lisa Killian, the Board of Education returned to open session at 10:06 pm.

Motion carried: Yes – 6 No – 0

ADJOURNMENT

On a motion by Lisa Killian, seconded by Dean Winspear, the Board of Education adjourned at 10:07 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,
Nynette Adams, District Clerk