

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
MONDAY, SEPTEMBER 14, 2009  
HIGH SCHOOL LIBRARY**

**MINUTES**

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**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

President Ted Rejman called the meeting to order at 7:01. All Board members were present at the start of the meeting.

**OPEN SESSION/ROLL CALL**

**Board members present:** President Ted Rejman, Vice President Bruce Kopp, Robb Jetty, Lisa Killian, Teresa Lipfert, Joe Lonsky, Dean Winspear

**Board members absent:** none

**Administrators present:** Superintendent Mary Kay Worth, Martha Stevermer, Luke Carnicelli, Mary Lou Cronin, Patricia Reilley

**Others present:** Nynette Adams, Bud Beyea, Bernie DeGraw, Jennifer Dunster, Kristen Hultz, Janelle Miller, Lindsay Osborne, Nicholas Redmond, Ann Teeter, Lisa Vitale, Megan Wadhams

**APPROVAL OF AGENDA**

On a motion by Dean Winspear, seconded by Joe Lonsky, the Board of Education approved the agenda. The calendar was reviewed.

Motion carried: Yes – 7 No – 0

**PRESENTATIONS --**

-- Superintendent Worth introduced our new staff members. Only one, Ashley Houseknecht was unable to attend. In attendance were Jennifer Dunster, Kristen Hultz, Janelle Miller, Lindsay Osborne, Nicholas Redmond, Lisa Vitale and Megan Wadhams. Board members introduced themselves.

-- Grades 3-8 Testing Report for 2008/09: Elementary Principal Mary Lou Cronin and Middle School Principal Patricia Reilley reviewed the results of last year's testing for math, English language arts, social studies, science and languages other than English. Mrs. Reilley also reviewed discipline activity and both spoke about their 2009/10 school-wide goals.

**VISITOR RECOGNITION**

-- Bud Beyea spoke briefly about the treasurer's report and the budget.

**BOARD OF EDUCATION ACTION ITEMS**

**Consent Agenda Action Items** (*one motion*): Motion was made by Dean Winspear, seconded by Teresa Lipfert. The Board of Education approved the following items.

Motion carried: Yes – 7 No – 0

-- Minutes

August 24: The Board of Education approved the minutes of the August 24, 2009, regular meeting, as amended.

August 31: The Board of Education approved the minutes of the August 31, 2009, work session.

-- CSE Recommendations

The Board of Education approved the recommendations of the Committee on Special Education.

\* \* \* \* \* end of consent items \* \* \* \* \*

-- Policy #1322

On a motion by Teresa Lipfert, seconded by Dean Winspear, the Board of Education reviewed for a second reading, and approved, policy **#1322 Duties of the Vice President of the Board of Education**, as reviewed by the Policy Committee on August 11.

Motion carried: Yes – 7 No – 0

-- Policy #7615

On a motion by Teresa Lipfert, seconded by Dean Winspear, the Board of Education reviewed for a first reading policy **#7615 Least Restrictive Environment**, as reviewed by the Policy Committee on September 8.

Motion carried: Yes – 7 No – 0

-- Policies for Review

A motion was made by Dean Winspear, seconded by Lisa Killian, to review the following policies for approval and readoption, as reviewed by the Policy Committee on September 8, with no revisions being recommended. Questions regarding some of the policies were explained.

Motion carried: Yes – 7 No – 0

- #7610 Special Education, District Plan
- #7611 Children with Disabilities
- #7612 Grouping of Special Education Students by Similarity of Needs
- #7614 Preschool Special Education Program
- #7616 Pre-Referral Intervention Strategies in General Education (prior to a referral for special education) Response to Intervention (RTI) Program
- #7620 Students with Disabilities Participating in School District Programs
- #7621 Section 504 of the Rehabilitation Act of 1973

-- Accept Donation

On a motion by Dean Winspear, seconded by Joe Lonsky, the Board of Education accepted, with thanks, a donation from the estate of former BOE member **Margaret C. Parmley**, in the amount of \$10,000 to the Southern Cayuga Scholarship Fund.

Motion carried: Yes – 7 No – 0

**Personnel Agenda:** As recommended by the superintendent.

**RESIGNATIONS** – none.

**CHANGE IN EMPLOYMENT STATUS** – none

**APPOINTMENTS** -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions with an emergency conditional appointment in accordance with Policy #6170, subject to their submission of clearance for employment by the State Education Department Office of School Personnel Review and Accountability (OSPRA). Upon the receipt of conditional employment clearance, the appointment shall be changed to a conditional appointment and upon receipt of final clearance for employment granted by the State Education Department, the appointment shall be changed to a regular or substitute appointment as designated below.

**Consent Agenda Personnel Items:** On a motion by Dean Winspear, seconded by Teresa Lipfert, the Board of Education approved the following personnel items.

Motion carried: Yes – 7 No – 0

-- **Substitutes:** The Board of Education approved the appointment of these substitutes for the 2009/10 school year.

- Andy Miller, substitute bus driver; effective September 1
- William Yale, substitute bus driver; effective September 1
- Laura Abraham, substitute teacher *certified*
- Rebecca Badeau, substitute teacher *certified*
- Stephen Bertonica, substitute teacher
- Andrea Binns, substitute teacher *certified*
- Kathleen Blanchard, substitute teacher
- Robin Cady, substitute bus attendant, cafeteria
- Gregory Carroll, substitute teacher
- Nicole Corcoran, substitute teacher *certified*
- John DiVietro, teacher
- Scott Gross, substitute teacher *certified*
- Bonnie Hatfield, substitute teacher
- Lori Love, substitute teacher, *clerical*
- James Peppe, substitute teacher
- Ellen Reilley, substitute teacher, *certified*
- Stephanie Ryan, substitute teacher, *certified*
- Jill Solfiell, substitute teacher *certified*
- Jessica Steger, substitute teacher *certified*
- Paul Stockmyer, substitute teacher
- Joel Weirick, substitute teacher
- Denise Weldon, substitute teacher

-- **Co-Curricular Position:** The Board of Education approved the appointment of **Matthew Bancroft** to the co-curricular position of Teacher in Charge for the 2009/10 school year, \$1,554. The person in this position helps with organizing chaperones for boys and girls basketball games.

\* \* \* \* \* end of personnel consent items \* \* \* \* \*

-- Consultant: Motion was made by Dean Winspear, seconded by Teresa Lipfert. Board members discussed the appointment of **Netti Hopkins** as math consultant, for five days per month, not to exceed 50 days total for the 2009/10 school year, at a per diem rate of \$225 per full day of service. Bruce Kopp asked about the need to expend funds for this position. It will be paid through the ARRA funds. The principals helped explain that since the more experienced math teachers have all retired, they are not available to mentor the newer teachers. She will also provide additional support to students as they prepare for the math Regents. Ms. Hopkins is a retired math teacher from Moravia CSD; she will work with second year math department members (grades 7-12) to ensure that curriculum is covered in accordance to prescribed timelines and assist with student math needs as they arise. Ms. Hopkins also served in this capacity during the 2008/09 school year. High School Principal Luke Carnicelli and Middle School Principal Patricia Reilley helped resolve Board member questions regarding the necessity of this position.

Motion carried: Yes – 7 No – 0

## BUSINESS OFFICE REPORTS

-- Accept and Award Bus Parts Bids: On a motion by Dean Winspear, seconded by Teresa Lipfert, the Board of Education accepted the bus parts bids, as listed, and awarded the bids to the lowest responsible bidder for each individual item on the bid list.

Motion carried: Yes – 7 No – 0

-- <b>D&amp; W Diesel</b> , Auburn NY		\$5,914.14
-- Amount awarded	<b>\$5,914.14</b>	
-- <b>Allied Spring</b> , East Syracuse NY		\$4,271.58
-- Amount awarded	<b>\$3,663.20</b>	
-- <b>Matthew's Buses</b> , Ballston Spa NY		\$11,540.65
-- Amount awarded	<b>\$8,609.79</b>	
-- <b>Gorman Enterprises</b> , Elma NY		\$346.53
-- Amount awarded	<b>\$263.44</b>	

-- Accept and Award Bid for Bus: On a motion by Dean Winspear, seconded by Teresa Lipfert, the Board of Education accepted the one bid received for purchase of **one wheelchair bus**, (2009 GMC CG 33803 chassis and 2010 Thomas Minotour 051MS body) and awarded the bid to the lowest, and only, responsible bidder, **Matthews Buses Inc** of Ballston Spa NY, in the amount of **\$51,899.76**.

Motion carried: Yes – 7 No – 0

-- ARRA Funding Energy Conservation Studies; Board members discussed a memo from Business Administrator Martha Stevermer regarding funding for energy conservation studies, to be used for future projects. Board members would like more information and would like to see the prior Energy Performance Study Grant. They also asked if the district is required to receive bids for the service provider to prepare the grant application and perform the study.

-- SCCS American Recovery & Reinvestment Act (ARRA) Funding; Board members reviewed the information provided and Business Administrator Martha Stevermer answered questions regarding the funds.

-- CBO Additional Services; after discussion, on a motion by Dean Winspear, seconded by Joe Lonsky, the Board of Education authorized an additional human resources service to be completed by the Central Business Office (CBO); the management of filing of MSD forms with the Cayuga County Civil Service office. The cost for this service is approximately \$5,400 and is BOCES aidable at 68 percent, with the final local cost to the district of about \$1,728 per year.

Motion carried: Yes – 7 No – 0

-- Fund Balance/Reserves Discussion; the final phase of the external audit is being completed. There is additional money to be put in reserves. After much discussion of this topic, Business Administrator Martha Stevermer will have our school attorney provide resolutions for the September 28 meeting agenda to put \$50,000 in a tax certiorari reserve account and \$110,000 into a reserve account for contributions to the NYS Employees Retirement System. A reserve account for repairs at the Emily Howland will be discussion again in the spring.

## **SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS**

-- Opening Day enrollment of 806 students is on target with the enrollment projections study done last year.

-- Board of Education Appreciation Week, October 19-23; Board members are invited to visit the schools this week to see the instructional programs in action.

-- Peer Mentoring; a memo was provided to Board members, giving a brief overview of this program.

-- 2008/09 Regents Exams Mastery Performance Levels; information was provided to Board members, per a request from the last meeting.

-- Superintendent Goals for 2009/10 were provided to Board members, with each goal aligned with a district priority. They were asked to give feedback or ask questions.

## **BOARD OF EDUCATION REPORT**

### -- BOE Committee Reports/Discussions

- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Representative; Robb Jetty; the first meetings this year is tomorrow morning.
- District Audit Committee; Teresa Lipfert, Dean Winspear, Bruce Kopp {and community members}
- A meeting was held just prior to this Board meeting; minutes will be provided.
- Long-Range Facilities Planning Committee; Ted Rejman, Dean Winspear
  - Public Relations Sub-Committee **Minutes**, August 14, provided
  - Public Relations Sub-Committee **Minutes**, August 20, provided
- Long-Range Education Planning Committee: Teresa Lipfert, Ted Rejman
  - A full day session is scheduled for September 25, from 8:30 till 3:30.
- Policy Committee; Ted Rejman, Dean Winspear, Lisa Killian
  - **Minutes**, September 8, provided
  - **Next Meeting**, October 20
- Wellness Core Committee or Sub-Committees; Joe Lonsky; Dean Winspear;
  - A meeting will be scheduled soon.
- Transportation Committee; Dean Winspear, Joe Lonsky;
  - **Next Meeting**, October 20
- Athletics; Lisa Killian; the fall season is under way.
- SCCS/Union Springs Merged Sports Committee; Bruce Kopp, Dean Winspear, Lisa Killian
  - First Meeting is scheduled for September 16, at SCCS.
- SCCS/Wells Partnership; Ted Rejman
  - A meeting was held on September 10; good things are happening.
- Safety Committee; Robb Jetty

### **QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS --**

- Ann Teeter invited Board members to ride a school bus during School Board Appreciation Week.

**PROPOSED EXECUTIVE SESSION --**

On a motion by Robb Jetty, seconded by Joe Lonsky, the Board of Education entered executive session at 9:53 pm to discuss personnel.

Motion carried: Yes – 6 No – 0

**RETURN TO OPEN SESSION**

On a motion by Robb Jetty, seconded by Joe Lonsky, the Board of Education returned to open session at 10:53 pm.

Motion carried: Yes – 6 No – 0

**ADJOURNMENT**

On a motion by Joe Lonsky, seconded by Robb Jetty, the Board of Education adjourned at 10:54 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,  
Nynette Adams, District Clerk