

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
MONDAY, SEPTEMBER 24, 2007
PLANETARIUM CLASSROOM**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Ted Rejman called the meeting to order at 7:07 pm. All Board members were present at the beginning of the meeting except Teresa Reeves.

OPEN SESSION/ROLL CALL

Board members present: President Ted Rejman, Vice President Michelle Dean, Leonard Jordan, Steve Morse, Jim Wilcox, Dean Winspear
Board members absent: Teresa Reeves
Administrators present: Superintendent Mary Kay Worth, Martha Stevermer
Others present: Nynette Adams, Julie Burnham, Phil Donovan, Beverly Emerson, Anita Furness, Mary Green, Cathy Murray, Greg Otis, Terry Underwood, Bill Zimpfer

APPROVAL OF AGENDA

On a motion by Michelle Dean, seconded by Dean Winspear, the Board of Education approved the agenda.

Motion carried: Yes – 6 No – 0

Ted Rejman reviewed the calendar.

PRESENTATIONS

Superintendent Worth introduced Beverly Emerson, new math teacher in the Middle School.

Internal Auditor Julie Burnham presented her first report. She hopes to report to the Board on a quarterly basis. Audit Committee members Jim Wilcox and Dean Winspear thanked Julie for the excellent report.

Athletic Director Terry Underwood introduced the members of the physical education department and reviewed the recently revised Physical Education District Plan. The focus is on health, wellness and fitness. He answered questions from Board members and they thanked him for his work on this project.

VISITOR RECOGNITION – none.

BOARD OF EDUCATION ACTION ITEMS

Minutes

Regular meeting, September 10, 2007

On a motion made by Michelle Dean, seconded by Dean Winspear, the Board of Education approved the minutes of the BOE regular meeting September 10, 2007.

Motion carried: Yes – 6 No – 0

Physical Education District Plan

On a motion by Dean Winspear, seconded by Leonard Jordan, the Board of Education approved the Plan as presented.

Motion carried: Yes – 6 No -- 0

Estate of Lucile Prine

On a motion by Michelle Dean, seconded by Dean Winspear, the Board of Education approved an encroachment agreement between the Southern Cayuga Central School District and the estate of Lucile Prine, which owns the house and lot at 2428 Route 34B, adjoining the District's premises.

Motion carried: Yes – 6 No -- 0

Policy #6140, First Reading

On a motion by Michelle Dean, seconded by Dean Winspear, the Board of Education reviewed for a first reading Policy #6140, Health Examinations.

Motion carried: Yes – 6 No -- 0

Policy #1330, First Reading

On a motion by Michelle Dean, seconded by Dean Winspear, the Board of Education reviewed for a first reading Policy #1330, Appointments and Designations by the Board of Education.

Motion carried: Yes – 6 No -- 0

Medicaid Reimbursement

On a motion by Leonard Jordan, seconded by Dean Winspear, the Board of Education adopted the following resolution.

RESOLVED, that Boards of Education support the New York State School Boards Association's ongoing actions to prevent the reduction of federal funding for Medicaid reimbursements. The proposed federal cuts of over \$3 billion to New York State alone would have an enormous negative impact on school property taxpayers, who are already overburdened.

Motion carried: Yes – 6 No – 0

Dynamic Random Access Memory (DRAM) Antitrust Litigation

On a motion by Michelle Dean, seconded by Dean Winspear, the Board of Education adopted the following resolution.

RESOLVED, that the Board of Education hereby ratifies and confirms the authorization sent to the NYS Attorney General on Tuesday, September 18, 2007, to represent the District in the DRAM antitrust litigation.

Motion carried: Yes – 6 No – 0

Rescind Appointment

On a motion by Dean Winspear, seconded by Michelle Dean, the Board of Education rescinded the July 10, 2007, appointment of the Board of Education Vice President as Deputy Treasurer.

Motion carried: Yes – 6 No – 0

District Signatory:

On a motion by Dean Winspear, seconded by Leonard Jordan, the Board of Education appointed the Board of Education Vice President as District Signatory. This will be an agenda item on future reorganization meetings.

Motion carried: Yes – 6 No – 0

Surplus Items:

On a motion by Dean Winspear, seconded by Steve Morse, the Board of Education declared as surplus various computer equipment and other items, to be disposed in accordance with established policy. See attached.

Motion carried: Yes – 6 No – 0

Memorandum, Teacher Aide Pay:

On a motion by Dean Winspear, seconded by Steve Morse, the Board of Education authorized the Superintendent to sign the Memorandum of Agreement regarding Teacher Aide pay.

Motion carried: Yes – 6 No – 0

Personnel Agenda: The Superintendent recommends the following.

RESIGNATIONS -- none

CHANGE IN EMPLOYMENT STATUS

-- Permanent Appointment: On a motion by Leonard Jordan, seconded by Michelle Dean, the Board of Education approved the permanent appointment of **Wayne Buisch** as School Bus Driver, effective October 16, 2007, at the completion of his 52-week probationary period.

Motion carried: Yes – 6 No – 0

APPOINTMENTS -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions with an emergency conditional appointment in accordance with Policy #6170, subject to their submission of clearance for employment by the State Education Department Office of School Personnel Review and Accountability (OSPRA). Upon the receipt of conditional employment clearance, the appointment shall be changed to a conditional appointment and upon receipt of final clearance for employment granted by the State Education Department, the appointment shall be changed to a regular or substitute appointment as designated below.

-- Appointment Revision: On a motion by Leonard Jordan, seconded by Dean Winspear, the Board of Education revised the probationary appointment of **Beverly Emerson**, from a three-year probationary appointment to a two-year probationary appointment. Ms. Emerson had earned tenure at her prior school district. Her probationary appointment will be from September 1, 2007, to August 31, 2009.

Motion carried: Yes – 6 No – 0

-- Volunteers: On a motion by Leonard Jordan, seconded by Dean Winspear, the Board of Education approved the following persons as volunteers for the 2007/08 school year, in the Wells College After-School Language Program.

Motion carried: Yes – 6 No – 0

Ashlee Kelly
Khadeja Ali Merenkov
Nicole Montgomery
Jennifer O'Neill

-- Volunteer: On a motion by Leonard Jordan, seconded by Dean Winspear, the Board of Education approved the appointment of **Kellie Stiadle** as a long-term volunteer for the 2007/08 school year, working in Lin Jetty's fourth-grade classroom.

Motion carried: Yes – 6 No – 0

-- Substitutes: On a motion by Dean Winspear, seconded by Michelle Dean, the Board of Education approved the appointment of the following substitutes for the 2007/08 school year.

Motion carried: Yes – 6 No – 0

- David Traver, substitute cleaner, \$8.84 per hour
- Christopher Keller, substitute bus driver, \$16.52 per hour
- Janelle Miller, substitute teacher
- George McKay, substitute teacher
- Julie Ward, substitute teacher
- Todd Ward, substitute teacher

-- Lifeguard: On a motion by Dean Winspear, seconded by Michelle Dean, the Board of Education approved the appointment of **Katelynn Thomas** as a lifeguard for the 2007/08 school year, at a rate of \$10 per hour. Jim Wilcox wanted it noted that he disagrees with the rate paid to lifeguards.

Motion carried: Yes – 6 No – 0

-- Volunteer Athletic Assistant: On a motion by Leonard Jordan, seconded by Dean Winspear, the Board of Education approved the appointment of **Stephanie Witinski** as volunteer athletic assistant, volunteer swim coach, with Cathy Murray.

Motion carried: Yes – 6 No – 0

-- Internal Auditor: On a motion by Dean Winspear, seconded by Michelle Dean, the Board of Education approved the appointment of **Julie Burnham**, effective July 1, 2007, at an hourly fee of \$35, not to exceed \$6,300 in 2007/08. This item will be included on the reorganization meeting agenda in the future.

Motion carried: Yes – 6 No – 0

-- Undergraduate Field Work: On a motion by Dean Winspear, seconded by Michelle Dean, the Board of Education approved the undergraduate field work of the following students for the fall of 2007.

Motion carried: Yes – 6 No – 0

<u>Student</u>	<u>College</u>	<u>Program</u>	<u>Cooperating Teacher</u>	<u>Time Frame</u>
Sarah Allen	SUNY Cortland	Adolescent Education	Peg Herstine	September 25 to December 7, 2007
Rochelle Berardi	SUNY Cortland	Adolescent Education	Simone Lanning	September 25 to December 7, 2007
Brittany Tuttle	Wells College	Education	Pat Armstrong	September 25 to December 7

BUSINESS OFFICE REPORTS

-- Audit Report: On a motion by Michelle Dean, seconded by Dean Winspear, the Board of Education acknowledged receipt of the final audit report and management letter for 2006/07, as recommended by the Audit Committee. Ted Rejman thanked Dean Winspear and Jim Wilcox for their work on the Audit Committee.

Motion carried: Yes – 6 No – 0

- Tutors; response to inquiry; this item was included in Board packages.
- Certificates of Occupancy; Board members received information on this ongoing situation. October is fire safety month. Martha Stevermer is reviewing the building plans and will share with the BOE at a future meeting. Leonard Jordan suggested that the Board should walk thru the buildings; at least annually is expected.
- BOCES Surplus Auction; SCCS awarded welding hood for \$100; we will pick it up.
- Claims Auditor Interview Process; it was the consensus of Board members to hold a special meeting on Thursday, September 27, beginning at 7:00 pm, to interview claims auditor candidates.
- Treasurer's Report; the report has been reviewed by the Audit Committee and will be on the October 15 agenda.
- 2007/08 Tax Bills; it was noted that this year's tax bills stated an incorrect percentage of increase in the tax levy. A correction will be printed and publicized. The actual tax calculations are correct.

SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS

- Cornell Summer Institute on Rural Schools Report; a copy was provided to Board members.
- Copy of Letter to Phil D'Angelo; a copy was provided to Board members.
- SCCS/Wells College Partnership Information; this group has created subcommittees and has a good plan in place for the year.
- Response to Nuisance Odor Complaint; Board members were updated; Superintendent Worth thanked Martha Stevermer, Bruce Culver, Bob Curtis and Mark Snyder for their work.
- Master Schedules; a copy was provided to Board members.
- NYSCOSS Conference, September 30 to October 2; Superintendent Worth will be attending.

BOARD OF EDUCATION REPORT –

- Michelle Dean asked Terry Underwood about the Wellness Committee/Blue Ribbon Panel.
- Dean Winspear read an item about school students wearing uniforms. This topic was then discussed briefly.

- Leonard Jordan commented on parking spaces for taxpayers, where to place the tax collector and which door for taxpayers to use. Superintendent Worth noted these changes were discussed as security issues to be included as part of the EXCEL project.
- Leonard also suggested setting a time for Board meetings to finish.

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS –

(This item is reserved for questions about the Board’s discussion and action on topics relevant to this agenda. The duration of comments should be kept to a reasonable length, four minutes or less.)

- Terry Underwood noted that SCCS homecoming is this weekend. We now have an operating scoreboard in the pool room.
- Michelle Dean spoke as a parent, questioning the scheduling of study halls in the Middle School.

BOE WORK SESSION: GOAL SETTING

Board members discussed the need for a work session. It was agreed that they would have no presentations at the October 15 meeting so there would be time at the end for a goal setting session.

EXECUTIVE SESSION

On a motion by Dean Winspear, seconded by Michelle Dean, the Board of Education entered executive session at 9:20 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Motion carried: Yes – 6 No – 0

RETURN TO OPEN SESSION

Motion made by Michelle Dean, seconded by Dean Winspear, to return to open session at 10:29 pm.

Motion carried: Yes – 6 No – 0

ADJOURNMENT

On a motion by Dean Winspear, seconded by Michelle Dean, the Board of Education adjourned the meeting at 10:30 pm.

Motion carried: Yes -- 6 No -- 0

Respectfully submitted,
Nynette Adams, District Clerk

Attachment, BOE Minutes
September 24, 2007

2007/08 Surplus Computer Equipment

<u>Systems (processor)</u>	<u>Monitors</u>	<u>Other (printers)</u>	<u>Reason</u>
5			Dinosaur
14			Dinosaur
18			Dinosaur
23			Dinosaur
36			Old
61			Bad mother Board
68			Dinosaur
74			Dinosaur
175			Old
179			Inoperable
190			Inoperable
241			Bad mother Board
271			Inoperable
288			Old
314			Old
370			Inoperable
497			Old
507			Bad mother Board
568			Bad mother Board
724			Inoperable
934			Inoperable
1057			Old
1260			Inoperable
1320			Bad mother Board
1445			Inoperable
1525			Bad mother Board
1584			Inoperable
1647			Old
1799			Old
1807			Bad mother Board
1839			Bad mother Board
2016			Inoperable
2018			Inoperable
2203			Bad mother Board
2399			Inoperable
2427			Old
2429			Bad mother Board
2448			Inoperable
2449			Old
3052			Bad mother Board
3057			Bad mother Board
3059			Bad mother Board
3101			Bad mother Board
	8		Old
	43		Dark
	108		Fuzzy
	123		Dark
	180		Dark
	262		Inoperable
	266		Dark
	268		Old
	269		Dark
	339		Dark
	354		Inoperable
	571		Dark
	678		Dark
	751		Dark
	922		Inoperable
	926		Inoperable
	1036		Inoperable
	1149		Dark

	1150		Inoperable
	1221		Yellow
	1293		Inoperable
	1337		Green
	1560		Dark
	1611		Yellow
	1931		14"
	2057		Inoperable
	2219		Dark
	2233		Dark
	2250		Dark
	2251		Dark
	2264		Old
	2268		Old
	2272		Dark
	2298		Inoperable
	2320		Dark
	2324		Yellow
	2328		Inoperable
	3019		Pink
	3022		Pink
	3036		Dark
	3053		Dark
	3058		14"
	3740		Pink
	3742		Green
	3743		Pink
	3757		Inoperable
	3762		Pink
	7326		Green
	KODM173170		Inoperable
		Printer 222	Epson, no parts
		Printer 284	Epson, no parts
		Printer 390	Epson, no parts
		Printer 499	Dumps ink
		Printer 957	Inoperable
		Printer 2064	Inoperable

LOCATION	ITEM	DESCRIPTION & MANUFACTURER	SERIAL NUMBER (IF AVAILABLE)	AGE (ESTIMATE)	RATIONALE FOR DISPOSAL
Ag Shop	Metal lathe	ENCO-110-2031	873017	20 years	Missing parts/not used
	Wood desks	8 Drawer on west wall		30 years	Broken/not used
	Refrigerator	Koch – 4 door		20 years	Doesn't run/not needed
	Saw	Delta Unisaw	CM871	25 years	Not used/not set up
	Refrigerator	GE Frigidaire	Green/white	30 years	Not used/doesn't work
	Metal lockers	10 drawer each		15 years	Broken/not used
	Refrigerator	GE Green – in the tool room		20 years	Don't need or want
HS Faculty Lounge	Refrigerator			Old and worn	Bad shape/doors don't shut/leaks
MS Principal's Office	Filing cabinet		0594	Old	Need the extra space/ does not lock
	Storage cabinet		0029	Old	Does not lock/broken
Room 326	Filing Cabinet		0362	20 years	Broken, cannot be repaired
Room 504	Bandsaw	Delta	74-4907	25 years	Broken
	Bandsaw	Delta	28-380	15 years	Incorrect plug for system
Room 311	Microwave	Toshiba	N/A	25 years	Doesn't work – trips breaker

