

March 11, 2009
Southern Cayuga Central School District
King & King Project #09-44-3916
Facilities Planning Committee – Meeting #5
Page 1

Attending:

Leonard Jordan	BOE
Ted Rejman	BOE
Dean Winspear	BOE
Mary Kay Worth	Administration
Martha Stevermer	Administration
Luke Carnicelli	Administration
Pat Reilley	Administration
Mary Lou Cronin	Administration
Anita Furness	Faculty
Kathy Mahaney	Faculty
Cathy Murray	Faculty
Becky Davis	Faculty
Chris Clapper	Faculty
Maureen Holmes	Faculty
June Janssen	Support Staff
John Nedza	Support Staff
Mary Burns	Support Staff
Cheryl Jackson	Support Staff
Pam Hamel	Community
Peggy Bradley	Community (withdrew 12/9/08)
Robb Jetty	Community-(withdrew 3/10/09)
Phil Donovan	Community
Charles Pearson	Community
Jack Rejman	Community
John Schmitt	Community
Jason Benedict	King & King, Architects LLP
Jim King	King & King, Architects LLP

The purpose of this meeting was to continue the Facilities Planning Committee discussions. The following meeting minutes reflect comments and tasks associated with the agenda items discussed at the 3/11/09 meeting.

A. EDUCATIONAL DELIVERY:

1. The Facility committee agreed to keep the results of the “Educational Mapping Tool” survey (CURRENT) for information only. No discussion was had.

B. PRELIMINARY ESTIMATE:

1. K&K reviewed the preliminary estimates for Emily Howland Elementary and Poplar Ridge (Jr./Sr. HS). The following are general comments/questions/clarifications associated with the estimates:
 - Clarification: Estimates are based primarily on the top (5-year priorities) developed from the 2005 Building Condition Survey.

March 11, 2009
Southern Cayuga Central School District
King & King Project #09-44-3916
Facilities Planning Committee – Meeting #5
Page 2

- Comment: Committee recommended K&K review the 2006, 2007, 2008 Annual Visual Inspections that are completed by Mark Snyder (BOCES Safety Inspector). (*Mary Kay to send inspections to K&K.*)
- Comment: The scope of work, that the estimates were based on, may be increased or decreased based on other priority items. Also, the proposed estimates did not include any “educational enhancements.”
- Comment: Committee suggested window seals, roof leaks, water purifications system (water fountains), existing piping, etc be considered in the estimate.

C. SPACE PROGRAMMING:

1. K&K handed out and described the preliminary space program for a proposed PK-12 facility @ Poplar Ridge. As described to the committee, the program for the PK-4 grades, were given to K&K by the Administration. Based on the quantity of spaces proposed (which comply with SED minimum requirements) a PK-12 facility @ Poplar Ridge would require an additional +/-20,000 gross square feet. (Note: This does not incorporate any potential consolidation of space.) K&K did suggest an “order-of-magnitude” @ +/--\$250/sf (new construction) and +/--\$125/sf (renovation). More accurate estimates will be developing for each feasible option.
2. Committee shared ideas/sketches of potential PK-12 facilities.

D. MISCELLANEOUS:

1. Mary Kay asked the committee what the pro’s/con’s were of the various the design options (PK-12 and/or maintain 2 facilities). The following reflect committee comments/questions:
 - Question: Does the current economy and budget cuts warrant a capital project at this time?
 - Question: Can the district be further consolidated and maintain the ideal educational services? (i.e. teachers share classrooms, reduce space for specific courses, etc.) *Response: Administration stated, consolidation is feasible but needs to be coordinated w/ Master Schedule.*
 - Comment: District should be conservative with any decision and consider potential future mergers, current economy, etc.
 - Question: Should there be a “tax impact” analysis completed for each design option? *K&K informed the committee that tax impact would be a critical piece of information for the community to have in their decision-making process. District’s fiscal advisors can assist with developing this information once specific options are determined.*
 - Comment: If Emily Howland were to be closed, the gymnasium would be a huge loss to the community.

March 11, 2009
Southern Cayuga Central School District
King & King Project #09-44-3916
Facilities Planning Committee – Meeting #5
Page 3

- Comment: If the facilities were combined into one Pre-k thru 12 facility, the separation of grade levels (age groups) is important.
- Question: When will the committee have existing operation/maintenance costs, transportations costs, staffing costs, at both facilities? *Administration is beginning to gather this information.*
- Question: Can we look at a design option that considers the lowest enrollment trend provided by Dr. Paul Seversky's "Enrollment Study?" *K&K provided a quick analysis, based on the lowest population trend, the would still be a need to have additional classrooms in a PK-12 building (this doesn't consider consolidation)*
- Comment: Some of the educational "pro's" of a PK-12 building include: Full utilization of the planetarium; elementary students would have access to the auditorium & pool; current building is setup well for a "school within a school"; Poplar Ridge facility is set-up for technology capacity; Poplar Ridge is ADA compliant; a single facility would promote collaborative teaching.
- Question: How would transportation be affected by the proposed design options? *Mary Kay informed the committee that a Transportation Study is currently in progress and should answer many of these questions once complete.*

2. The committee agreed that the following design options shall be pursued further:

- (1) Facility: Pre-K thru 12 (with additions)
- (1) Facility: Pre-K thru 12 (without additions) – if feasible
- (2) Facilities: Pre-K thru 4th grade (@ Emily Howland) and 5th thru 12th grades (@ Poplar Ridge)
- (2) Facilities: Pre-K thru 5th grade (@ Emily Howland) and 6th thru 12th grades (@ Poplar Ridge)

E. HOMEWORK:

1. Public Hearings – Committee briefly discussed how/when the recommendations of the Facilities Committee will be communicated to the community. TBD
2. Design Options – K&K to create additional design options (see item D.2 above). A meeting will need to be scheduled with the Administration to determine consolidation of spaces. TBD
3. Estimates – See Item B (above).

F. QUESTIONS:

1. None

March 11, 2009
Southern Cayuga Central School District
King & King Project #09-44-3916
Facilities Planning Committee – Meeting #5
Page 4

G. NEXT MEETING:

1. Next meeting: **TBD**

Please review the above notes and advise of any corrections or additions within five days of receipt.

KING & KING, Architects LLP

Jason Benedict

cc: All Committee Members