

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
MONDAY, MARCH 9, 2009
HIGH SCHOOL LIBRARY**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice President Dean Winspear called the meeting to order at 7:04 pm. All Board members were present at the start of the meeting except Leonard Jordan.

OPEN SESSION/ROLL CALL

Board members present: Vice President Dean Winspear, Teresa Lipfert, Joe Lonsky, Steve Morse, Ted Rejman, Jim Wilcox

Board members absent: President Leonard Jordan

Administrators present: Superintendent Mary Kay Worth, Martha Stevermer, Luke Carnicelli, Mary Lou Cronin, Patricia Reilley

Others present: Nynette Adams, Justine Belles, Pat Brennan, Mary Burns, Becky Davis, Rachel DeBois, Bernie DeGraw, Phil Donovan, Sandra Groth, Peg Herstine, Terese Hetherington, Laura Hulme, Stephanie Huskey, Ann LaFave, Michele & Randy Lawrence, Tim Mather, Andy Miller, Cathy Mullarney, Greg Otis, Kathy Perez, Ellen Reilley, Bill Speck, Alyssa Sunkin (*Citizen* reporter), Ann Teeter, Terry Underwood, Beth VanNostrand, Zach VanNostrand, Jim Walker, Pat White, Melissa Yale, Tom Yale

APPROVAL OF AGENDA

On a motion by Ted Rejman, seconded by Jim Wilcox, the Board of Education approved the agenda. The calendar was reviewed.

Motion carried: Yes – 6 No – 0

PRESENTATIONS –

-- Ted Rejman noted it was unfortunate that President Leonard Jordan was not here but he would continue and asked if something is going on with the CBO that the Board needs to know about; why are staff members being asked to file a grievance about the CBO (Central Business Office)? He also read a prepared statement of suggested topics he feels the Board needs to address, especially the lack of a vision.

VISITOR RECOGNITION –

-- Pat White expressed thanks for the opportunity on February 2 and March 2 for the public to give input on the budget process. She would like to see such sessions continue; however, they need to be better moderated, to keep the topics relevant and not just as a put-down session.

Consent Agenda Action Items: Motion was made by Teresa Lipfert, seconded by Ted Rejman, to approve the following items.

Motion carried: Yes – 6 No – 0

-- Minutes: – BOE Regular Meeting, February 23, 2009

The Board of Education approved the minutes of the BOE regular meeting of February 23, 2009.

-- Minutes – BOE Special Meeting, March 2, 2009

The Board of Education approved the minutes of the BOE special meeting of March 2, 2009.

-- CSE Recommendations: The Board of Education approved the recommendations of the Committee on Special Education.

-- Salary Adjustment

The Board of Education approved the adjusted salary rate for long-term substitute **Jennifer Dunster**, from \$120 to \$211 per day, retroactive to January 20, 2009, until on or about March 19, 2009. She continues to substitute for Liz Tyrrell and after March 9 will exceed the 30 days in the same assignment.

-- BOCES BOE Nomination

The Board of Education approved the nomination of **Thomas Gunderson** of Aurora to serve as the Representative of the Southern Cayuga Central School District Board of Education on the BOCES Board of Education for a three-year term, from July 1, 2009, thru June 30, 2012.

BOARD OF EDUCATION ACTION ITEMS

Personnel Agenda

RESIGNATIONS – none

CHANGE IN EMPLOYMENT STATUS -- none

APPOINTMENTS -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions with an emergency conditional appointment in accordance with Policy #6170, subject to their submission of clearance for employment by the State Education Department Office of School Personnel Review and Accountability (OSPRA). Upon the receipt of conditional employment clearance, the appointment shall be changed to a conditional appointment and upon receipt of final clearance for employment granted by the State Education Department, the appointment shall be changed to a regular or substitute appointment as designated below.

Consent Agenda Personnel Items: On a motion made by Ted Rejman, seconded by Teresa Lipfert, the Board of Education approved the following personnel items.

Motion carried: Yes – 6 No – 0

-- Co-Curricular: The Board of Education approved the appointment of spring coaching positions; a change was noted in the stipend for the assistant track & field coach.

- Megan Lawrence, Assistant Track & Field Coach \$1,125
- Lindsey Birmingham, Modified Softball Co-Coach \$ 750
- Julie Hewitt, Modified Softball Co-Coach \$ 750
- Cameron Willis, Volunteer Athletic Assistant for Softball

BUSINESS OFFICE REPORT/INFORMATIONAL ITEMS

-- Central Business Office (CBO); information was provided to Board members.

-- Internal Auditor to do audit on payroll records for 2008/09, beginning March 16; arrangements will be made for all staff to pick up their checks directly from the Internal Auditor for the March 27, 2009, pay date. This common practice will be a test of the system. Staff will be notified of the details.

-- Roger Minde Scholarship Trust; information was provided about a change to this account; questions are still being asked and legal issues still need to be settled.

-- Financial Report; as a discrepancy is still being researched, Business Administrator Martha Stevermer suggested, and Board members agreed, that the Financial Report be accepted only as a status report; a revised page 6 (General Fund Revenue Status Report) was distributed to Board members. The books are balanced thru November 30, 2008.

-- Budget Transfers: On a motion by Ted Rejman, seconded by Teresa Lipfert, the Board of Education approved the budget transfers from the Financial Report.

Motion carried: Yes – 6 No – 0

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
\$8,651	Teaching Salaries 5-8	Teaching Salaries K-4	Reclassification of EH PE personnel to correct code
\$3,535	Long-Term Subs	Teaching Salaries 9-12	Previous transfer did not include all of reclassified staff salary (ed credits & longevity)
\$9,094	Supervision Clerical	Aides Salary K-12	Budgeted for school monitors in Supervision Clerical incorrectly
\$7,500	Guidance Clerical Salaries	Testing 9-12	2007/08 SAT billing received late; additional transfer needed for current year's testing
\$14,000	Bus Driver Salary	Driver Sub Salary	Estimated need for driver substitutes thru June 30, 2009
\$7,480	Finance Contractual	Transportation Contractual	BOE approved consulting services regarding one bus run conversion

- 2009/2010 Budget Review/Discussion (*BOE members, bring red binders to meeting*)
 - Teaching Regular School/Employee Expenses
 - Special Education
 - Career & Technical Education (CTE)
 - Co-Curricular
 - Athletics
 - Home and Community
 - F Fund
 - C Fund
 - Revenues
 - Budget Totals as we have gone through the first presentations

Business Administrator Martha Stevermer and Superintendent Mary Kay Worth led a first-run discussion thru these sections of the budget. A conservative approach is being taken regarding the federal stimulus money; changes to the requirements continue to be suggested. Budget cuts are being suggested based on revenue reductions or enrollment decline. There are two more BOE meetings scheduled where adjustments can be made prior to the budget adoption on April 22. On the revenue page, it was noted that the district plans to continue to increase the allowable fund balance and should look at creating some allowable accounts for reserves.

SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS

- Calendar for 2009/10; this draft has been reviewed with BOCES and the SCTA; two staff development days will be held prior to Labor Day; students will begin on Tuesday, September 8; half days are built in for the other staff development days, rather than a full day in October and a full day in March.
- Student Teachers, 2008/09; a list was provided to BOE members.

- Spring 2009 Sports Composite; a schedule was given to BOE members.
- College Credits Earned by Seniors 2008; another copy of a spring 2008 document was given to Board members; Ted Rejman suggested we see how much parents/students save by taking college classes during high school and what credits are accepted by colleges.
- Long-Range Facilities Planning Committee; these documents were provided to Board members. They are also posted on the district website's home page.
 - February 25 Minutes
 - Educational Delivery Feedback
 - Estimate for Emily Howland Elementary
 - Estimate for Poplar Ridge Building

BOARD OF EDUCATION REPORT

- BOCES Annual Meeting; Board members who plan to attend the April 2 session are Dean Winspear, Ted Rejman, Len Jordan, as well as Mary Kay Worth and Martha Stevermer. Bill Speck commented that there are some exciting student presentations planned, including from an SCCS graduate.
- Ted Rejman read from some prepared notes regarding the future of the district.
- BOE Committee Reports
 - Cayuga Onondaga School Boards Association (COSBA) Executive Committee Representative; Leonard Jordan; **next meeting** is May 4; minutes for the March 2 meeting were distributed.
 - District Audit Committee; Joe Lonsky, Dean Winspear; no report
 - Long-Range Facilities Planning Committee; Ted Rejman, Dean Winspear, Len Jordan
 - **Next Meeting** is March 11
 - Policy Committee; Ted Rejman, Dean Winspear
 - **Next meeting** is March 17.
 - Wellness Core Committee or SubCommittees; Teresa Lipfert; Dean Winspear; an attempt will be made to get reports from the subcommittees.
 - Transportation Committee; Jim Wilcox, Dean Winspear; minutes were provided from the March 3 meeting.
 - Athletics; Steve Morse; spring sports practice has begun.
 - SCCS/Union Springs Merged Sports Committee; Ted Rejman, Jim Wilcox, Dean Winspear; no report.
 - SCCS/Wells Partnership; Dean Winspear; next meeting is April 9 at SCCS.

QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS

- Pat Reilley noted that all students in the Home & Careers class use the home economics room.
- Rachel DeBois asked about half days for students and staff development.
- Steve Morse noted that the recent play was marvelous.
- Mary Burns also asked about half days.
- Bernie DeGraw reminded the Board that the economy is more than a one-year issue. Several staff members are eligible to retire but probably won't without a retirement incentive; he urged the Board to think about offering one.
- Phil Donovan asked about the impact on state aid of the recent property revaluations and what a contingency budget might look like.

EXECUTIVE SESSION

On a motion by Ted Rejman, seconded by Teresa Lipfert, the Board entered executive session at 9:20 pm for discussion of a personnel matter.

Motion carried: Yes – 67 No – 0

RETURN TO OPEN SESSION

On a motion by Steve Morse, seconded by Joe Lonsky, the Board of Education returned to open session at 10:03 pm.

Motion carried: Yes – 6 No – 0

ADJOURNMENT

On a motion by Ted Rejman, seconded by Joe Lonsky, the Board of Education adjourned at 10:04 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,
Nynette Adams, District Clerk