

**SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT
BOARD of EDUCATION MEETING
AUGUST 11, 2014
HIGH SCHOOL LIBRARY**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Ann LaFave called the meeting to order at 7:01. All Board members were present at the start of the meeting, except Dean Winspear.

OPEN SESSION/ROLL CALL

Board members present: Ann LaFave, Dave Wiemann, Susan Gloss, Dave Harvatine, Bruce Kopp, Larry VanDeValk
Board members absent: Dean Winspear
Administrators present: Patrick Jensen, Kimberly Vile, Christopher Clapper
Others present: Nynette Adams, Colleen Heinrich, Lindsay Herrling, Alan Ominsky, Kaelee & Kevin Redden, Ann Sill, Laurie Waldron, Aaron & Suzanne Walker

APPROVAL OF AGENDA

-- On a motion by Susan Gloss, seconded by Dave Wiemann, the Board of Education approved the agenda as amended.

Motion carried: Yes – 6 No – 0

The calendar was reviewed.

PRESENTATIONS

-- Facilities Committee/Planetarium; Superintendent Jensen reviewed recent discussions of the Facilities Committee, including the \$100,000 project for 2014/15, energy efficiencies in the pool room, gym lighting and the planetarium building. An itemized list was shown of necessary repairs for the planetarium building, with a total amount of almost \$600,000 needed to be spent to fix all the things that are deteriorating. Discussion will continue as to the future of the planetarium building.

VISITOR RECOGNITION

-- Alan Ominsky asked for more details regarding the future of the planetarium. Discussion will continue.
-- Aaron Walker asked for permission to allow his children to continue attending SCCS even though they no longer live in the district.
-- Kaelee Redden also asked about allowing her child to attend SCCS.
Board members are aware of the situation; the issue of non-resident tuition will be discussed at the next Policy Committee meeting.

PROPOSED EXECUTIVE SESSION

On a motion by Larry VanDeValk, seconded by Dave Wiemann, the Board of Education entered executive session at 7:25 pm to discuss the appointment of particular persons who have applied to fill positions needed in the district and the employment history of a particular person.

Motion carried: Yes – 6 No – 0

RETURN TO OPEN SESSION

On a motion by Larry VanDeValk, seconded by Susan Gloss, the Board of Education returned to open session at 7:58 pm.

Motion carried: Yes – 6 No – 0

BOARD OF EDUCATION ACTION ITEMS

-- Minutes: On a motion by Larry VanDeValk, seconded by Dave Wiemann, the Board of Education approved the minutes of the July 1, 2014, reorganization/regular meeting.

Motion carried: Yes – 6 No – 0

-- CSE Recommendations: On a motion by Susan Gloss, seconded by Larry VanDeValk, the Board of Education approved the recommendations of the Committee on Special Education.

Motion carried: Yes – 6 No – 0

-- Surplus Items: On a motion by Dave Wiemann, seconded by Susan Gloss, the Board of Education declared as surplus a list of items, to be discarded or sold. Some items are given to the local Rotary club to be sent overseas.

Motion carried: Yes – 6 No – 0

- Intermediate dictionaries
- Common core Envisions math, student textbooks & teacher manuals
- Grade 4 science textbooks, resource books & teacher manuals
- Treasures ELA series textbooks & teacher manuals
- Treasures work station rotation Boards
- Treasures center flip charts
- Treasures visual vocabulary book
- Treasures vocabulary cards
- Athletic shorts, socks, pants

-- Class Account: On a motion by Susan Gloss, seconded by Larry VanDeValk, the Board of Education authorized the establishment of an extra-curricular account for the Class of 2018 (incoming freshmen class).

Motion carried: Yes – 6 No – 0

-- Girls' Swim Team: On a motion by Susan Gloss, seconded by Larry VanDeValk, the Board of Education rescinded a motion approved at the March 10, 2014, meeting regarding the request of one SCCS high school female athlete to participate on the Lansing Central School girls' swim team for the 2014 swim season. Enough girls have signed up to participate on an SCCS swim team, and this team of one approval is now rescinded.

Motion carried: Yes – 6 No – 0

-- Remote Emergency Evacuation Site Agreement: On a motion by Dave Wiemann, seconded by Susan Gloss, the Board of Education re-approved an agreement between the Southern Cayuga Central School District and Westminster Manor, 81 South Street, Auburn NY, whereby the school district agrees to allow the use of the high school gymnasium as a remote emergency evacuation site for residents and staff members of Westminster Manor in the event this becomes necessary due to an emergency and the primary evacuation site in Auburn is not available. This agreement was first approved on March 12, 2006; updated annually as requested.

Motion carried: Yes – 6 No – 0

-- Donation: On a motion by Susan Gloss, seconded by Dave Wiemann, the Board of Education accepted a donation in the amount of \$150 from the Aurora Free Library to help cover the cost of transportation to Nazareth College for the Teen Book Festival this past spring.

Motion carried: Yes – 6 No – 0

-- Koon Scholarship: On a motion by Susan Gloss, seconded by Dave Wiemann, the Board of Education approved the scholarship awards as recommended by the Koon Scholarship Committee.

Motion carried: Yes – 5 No – 0
Abstain – 1 (LV)

Personnel Agenda: As recommended by the superintendent.

LEAVE OF ABSENCE – none

RECALL FROM REDUCED/DISCONTINUED SERVICES – none

RESIGNATIONS

-- Teacher: On a motion by Susan Gloss, seconded by Larry VanDeValk, the Board of Education accepted the resignation of **Kelley Horbal**, secondary math teacher, for personal reasons, effective August 31, 2014.

Motion carried: Yes – 6 No – 0

-- Teacher Aide: On a motion by Susan Gloss, seconded by Larry VanDeValk, the Board of Education accepted the resignation of **Susan Landon** as teacher aide, for personal reasons, effective September 2, 2014.

Motion carried: Yes – 6 No – 0

-- Teacher: On a motion by Susan Gloss, seconded by Larry VanDeValk, the Board of Education accepted the resignation of **Amanda Crossett** as part-time (0.5 FTE) elementary teacher, for personal reasons, effective July 23, 2014.

Motion carried: Yes – 6 No – 0

-- Guidance Counselor: On a motion by Larry VanDeValk, seconded by Susan Gloss, the Board of Education accepted the resignation of **Bernard DeGraw** as guidance counselor, for personal reasons, effective August 31, 2014.

Motion carried: Yes – 6 No – 0

CHANGE IN EMPLOYMENT STATUS –

-- Support Staff: On a motion by Dave Wiemann, seconded by Susan Gloss, the Board of Education approved the permanent appointment of the following employees, effective September 1, 2014, at the completion of their probationary period.

Motion carried: Yes – 6 No – 0

- Natalie LoMoscalo, food service helper
- Stephanie Poole, food service helper
- Sharon Rao, monitor/food service helper

-- Teacher: On a motion by Susan Gloss, seconded by Dave Wiemann, the Board of Education approved the change in employment status of **Leigh Mills**, English Language Arts (ELA) teacher, from a part-time (0.5 FTE) to a full-time (1.0 FTE) position, effective September 1, 2014, with a salary of \$49,466. Due to this now being a full-time appointment, it will be revised to a tenure track position, effective September 1, 2014, to June 30, 2017.

Motion carried: Yes – 6 No – 0

APPOINTMENTS -- Resolution: The Board of Education hereby gives notice of its intent to appoint the following individuals to the designated positions in accordance with Policy #6160 (paid employees) and Policy #3150 (school volunteers).

-- Coaches: On a motion by Susan Gloss, seconded by Dave Wiemann, the Board of Education approved coaching appointments for the fall 2014/15 sports season.

Motion carried: Yes – 6 No – 0

- Acacia Gibson, modified cross country; \$1,929
- Caitlin Rejman, girls' modified swim; \$1,530

-- Elementary Teacher: On a motion by Susan Gloss, seconded by Larry VanDeValk, the Board of Education approved the appointment of **Michelle Grassi** of Auburn, as long-term substitute 0.5 FTE **Elementary Teacher**, effective September 1, 2014.

Motion carried: Yes – 6 No – 0

Name:	Michelle Grassi
Tenure Area	not applicable
Assignment:	Elementary; 0.5 FTE
Date of Commencement of Appointment:	September 1, 2014
Anticipated Expiration of Appointment:	June 30, 2015
Certification Area(s):	Childhood Education, grades 1-6; initial Special Education, grades 1-6; initial
Contract Salary:	\$22,614.50, step 1
Educational Background:	BS, St John Fisher College, 2010
Experience:	Substitute teacher, SCCS & Auburn schools Student teacher, Penfield & Rochester area schools
Reason:	Liz Tyrrell's alternate day leave of absence

-- Math Teacher: On a motion by Susan Gloss, seconded by Dave Wiemann, the Board of Education approved the appointment of **Rachel Dell'Orto** of East Islip, NY, as **Secondary Mathematics Teacher**, effective September 1, 2014.

Motion carried: Yes – 6 No – 0

Name:	Rachel Dell'Orto
Tenure Area	Mathematics
Assignment:	Secondary Math
Date of Commencement of Appointment:	September 1, 2014
Anticipated Expiration of Appointment:	June 30, 2017
Certification Area(s):	Mathematics, grades 6-12; initial
Contract Salary:	\$45,429, step 1
Educational Background:	BA, Ithaca College, 2014
Experience:	Student teacher, Ithaca & Newfield schools
Reason:	Kelley Horbal's replacement

-- Volunteer: On a motion by Dave Wiemann, seconded by Larry VanDeValk, the Board of Education approved the appointment of returning volunteer Nancy Valentine for the 2014/15 school year.

Motion carried: Yes – 6 No – 0

-- Substitutes, 2014/15: On a motion by Susan Gloss, seconded by Larry VanDeValk, the Board of Education approved the appointment of new and returning substitutes for the 2014/15 school year.

Motion carried: Yes – 6 No – 0

- Kelly Gunderson, substitute teacher (certified)
- Paul Redmond, substitute teacher, teaching assistant
- Michael Reilley, substitute teacher (certified)
- Karen Spiero, substitute teacher aide
- Lisa Winters, substitute teacher
- Michelle Grassi, substitute teacher (certified)
- Duane Loveless, substitute school bus driver

-- Coordinators: On a motion by Dave Wiemann, seconded by Susan Gloss, the Board of Education approved the appointment of coordinators for the 2014/15 school year. Bruce Kopp asked about the responsibilities of these positions. It was noted that they take a leadership role to help define and implement the initiatives for the district.

Motion carried: Yes – 6 No – 0

-- Grades 6 & 8 Team Coordinator; Meghan Picciano	\$2,828
-- Special Education; K-12; Lindsay Herrling & Dawn Morath	\$1,414 \$1,414
-- K-6 Math; Meghan Mason & Laurie Gamba	\$1,414 \$1,414
-- K-6 ELA; Rhonda Hayden & Joan Troiani	\$1,414 \$1,414

-- Co-Curricular Positions: Motion was made by Susan Gloss, seconded by Dave Wiemann, to approve the appointment of positions for the 2014/15 school year, as listed on the attachment. Bruce Kopp asked if certain positions could be removed and be voted on separately. Discussion ensued. On a motion by Bruce Kopp, seconded by Larry VanDeValk, the Board of Education agreed to revise the list and vote separately on the class advisors and the yearbook appointments.

Motion carried: Yes – 6 No – 0

More discussion took place; questions were asked regarding the responsibilities of the class advisors and a suggestion was made that the yearbooks be done on a voluntary basis; some Board members felt this would not happen and no yearbooks would be produced. On a motion by Larry VanDeValk, seconded by Susan Gloss, the Board of Education tabled a decision on the class advisors and the yearbook advisors.

Motion carried: Yes – 6 No – 0

The original motion was then approved as amended, with class advisors and yearbook advisors removed from the list.

Motion carried: Yes – 6 No – 0

BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS

-- Financial Report: On a motion by Susan Gloss, seconded by Dave Wiemann, the Board of Education acknowledged receipt of the financial report dated June 30, 2014. Kim Vile reviewed pages, spoke on revenues, reserves and long term financial goals. Susan Gloss asked about the school lunch program. Kim Vile will be taking a more active role in the cafeteria program this year, helping with new guidelines and regulations. She will also be talking with the Policy Committee and the Wellness Committee. Larry VanDeValk asked about the interest rates shown on the investment report. We are limited in where we can invest our monies.

Motion carried: Yes – 6 No – 0

-- Budget Transfers: On a motion by Dave Wiemann, seconded by Susan Gloss, the Board of Education approved the budget transfers as listed in the June 2014 financial report.

Motion carried: Yes – 6 No – 0

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
\$8,860	Special ed BOCES services	Bus Admin BOCES services	Health administrative services moved to correct code
\$3,236	Op of plant contractual repairs	Maintenance of plant supplies	Baseball fields mix
\$5,680	Psychologist salary	Health, doctor physicals	Health services provided by Auburn private schools
\$1,623	Coaching salary	Co-curricular salary	Under budgeted for technology department supervisor
\$33,459	Health insurance	Other benefits	Accrued sick leave benefit per contracts
\$2,436	Special ed other professional services	Transfer to federal fund	Additional SEC4408 prior year adjustments

-- Tax Warrant/Tax Rates: On a motion by Larry VanDeValk, seconded by Susan Gloss, the Board of Education approved, by *roll call vote*, the Tax Warrant resolution and adopted tax rates for the 2014/2015 school year, by authorizing a tax levy of \$7,616,829 for school purposes and \$70,650 for the Hazard and Aurora Free libraries (for a total of \$7,687,479). Charts included in the Tax Warrant are based on the final information from Cayuga County as of August 6. The full resolution is *attached*.

Motion carried: Yes – 6 No – 0

Larry VanDeValk voted yes
Bruce Kopp voted yes
Dave Harvatine voted yes
Dave Wiemann voted yes
Ann LaFave voted yes
Susan Gloss voted yes
Dean Winspear was absent

-- Claims Auditor Review, 2013/14; Kim Vile reviewed the information.
-- American Red Cross request; they would like to use SCCS to host a two-hour free preparedness event, titled Prepare, Respond, Recover: What to do When Disaster Strikes. Board members agreed it is a good idea and Kim Vile will follow up.

SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS

-- Increase in rate for student suspension hearings; the rate for the hearing officer from BOCES will be \$125 per hour.
-- Non-resident tuition; Superintendent Jensen reviewed the rate at SCCS and the amount we could use following the Seneca Falls formula. Our policy will be discussed at the next Policy Committee meeting on August 25.

BOARD OF EDUCATION

- Facilities Committee; BOE reps Susan Gloss, Dean Winspear, Dave Wiemann
 - **Minutes** July 15 meeting provided
 - **Next Meeting** TBA

- Policy Committee; BOE reps Dean Winspear, Dave Harvatine
 - **Next Meeting** August 25, 6:00 pm

- Athletics Committee; BOE reps Bruce Kopp, Dave Wiemann, Larry VanDeValk
 - **Next Meeting** September 8, 6:00 pm

- District Audit Committee; BOE reps Bruce Kopp, Dean Winspear, Dave Harvatine
 - **Minutes** June 23 meeting provided
 - **Next Meeting** September 22, 6:00 pm

Committee Meetings to be Scheduled for 2014/15 School Year:

- Cayuga Onondaga School Boards Association (COSBA) Executive Committee Representative; BOE rep Dean Winspear
- District Committees*
- Budget/Finance Committee; BOE reps Ann LaFave, Dean Winspear, Bruce Kopp
 - Directions/Long-Range Education Planning Committee; Susan Gloss, Larry VanDeValk
 - A meeting was set for September 24 at 7:30 am.
 - Safety/Wellness Committee; BOE reps Susan Gloss, Larry VanDeValk
 - SCCS/Wells Partnership; BOE rep Dave Wiemann
 - Transportation Committee; BOE reps Dean Winspear, Dave Harvatine
 - A meeting was set for September 3 at 8:00 am.
- Other Committees;* -- CAC, Ag Advisory, etc

QUESTIONS/COMMENTS FROM THE AUDIENCE REGARDING AGENDA ITEMS –
None

PROPOSED EXECUTIVE SESSION

On a motion by Dave Wiemann, seconded by Larry VanDeValk, the Board of Education entered executive session at 8:56 pm to discuss the employment history of a particular person.

Motion carried: Yes – 6 No – 0

RETURN TO OPEN SESSION

On a motion by Larry VanDeValk, seconded by Dave Wiemann, the Board of Education returned to open session at 9:39 pm.

Motion carried: Yes – 6 No – 0

ADJOURNMENT

On a motion by Larry VanDeValk, seconded by Susan Gloss, the Board of Education adjourned at 9:39 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,
Nynette Adams, District Clerk

Tax Warrant/Tax Rates

TAX WARRANT RESOLUTION: May we approve the Tax Warrant Resolution as recommended by the Superintendent of Schools.

WHEREAS THE BOARD OF EDUCATION has been authorized by the voters at the Annual Meeting on May 20, 2014, to expend a sum of \$16,884,495 and to levy the necessary tax therefore for the 2014/15 school year;

THEREFORE BE IT RESOLVED THAT: The Board of Education shall fix the equalized tax rates by town and confirm the extension of the taxes as they appear on the following described tax roll.

<u>TOWN</u>	<u>ASSESSED VALUE</u>	<u>EQUALIZATION RATE</u>	<u>TAX LEVY</u>	<u>TAX RATE PER \$1,000</u>
Fleming	1,044,083	.3825	38,292	36.67528
Genoa	160,880,468	1.000	2,256,900	14.02843
Lansing	3,280,117	1.000	46,014	14.02830
Ledyard	164,856,321	1.000	2,312,653	14.02830
Locke	1,933,960	1.066	25,467	13.16840
Scipio	111,199,150	.8600	1,793,052	16.12470
Venice	81,581,511	1.000	1,144,450	14.02830
Totals	524,775,610		7,616,829	

AND BE IT FURTHER RESOLVED THAT: The Board of Education has been authorized by the voters of the district at the Annual Budget Vote to levy a tax in the amount of \$60,650 as an annual appropriation to be divided and paid to the Aurora Free Library and the Hazard Library for the support and operation of the libraries.

THEREFORE BE IT FURTHER RESOLVED THAT: The Board of Education shall fix the equalized tax rates by town and confirm the extension of the taxes as they appear on the following described tax roll.

SCCS Board of Education Minutes – **Attachment**

August 11, 2014

Page 2

<u>TOWN</u>	<u>ASSESSED VALUE</u>	<u>EQUALIZATION RATE</u>	<u>TAX LEVY</u>	<u>TAX RATE PER \$1,000</u>
Fleming	1,044,083	0.3825	355	0.34018
Genoa	160,880,468	1.0000	20,934	0.13012
Lansing	3,280,117	1.0000	426	0.13012
Ledyard	164,856,321	1.0000	21,451	0.13012
Locke	1,933,960	1.0653	236	0.12214
Scipio	111,199,150	0.8600	16,631	0.14956
Venice	81,581,511	1.0000	10,615	0.13012
Totals	524,775,610		70,650	

AND BE IT HEREBY DIRECTED THAT: The warrants duly signed by this Board of Education shall be affixed to the above described tax rolls authorizing the collection of taxes as follows.

TAX WARRANT, CAYUGA COUNTY: To begin September 1, 2014, and to end on November 14, 2014, giving the tax warrant an effective period of seventy-five (65) days, at the expiration of which time the tax collector shall make an accounting in writing to the Board.

TAX WARRANT, TOMPKINS COUNTY: To begin September 1, 2014, and to end on November 3, 2014, giving the tax warrant an effective period of sixty-four (64) days, at the expiration of which time the tax collector shall make an accounting in writing to the Board.

AND BE IT RESOLVED THAT: The installment periods shall be as follows.

TAX WARRANT, CAYUGA COUNTY: Through October 3, 2014, first installment due with a service charge of $\frac{3}{4}$ of 1% payable to the tax collector; through November 4, 2014, second installment due with a service charge of $\frac{3}{4}$ of 1% payable to Southern Cayuga tax collector.

TAX WARRANT, TOMPKINS COUNTY: Through September 15, 2014, first installment due with a service charge of 5%. All first payment checks should be made payable to Southern Cayuga Central School. Second installments will be collected by the Tompkins County Division of Finance by March 1, 2015.

AND BE IT FURTHER RESOLVED THAT: The delinquent tax penalties shall be as follows.

CAYUGA COUNTY

- I. Pay in Full
 - a. through October 3, 2014 No charge
 - b. from October 4 to November 3, 2014 2% penalty charge
 - c. from November 4 to November 14, 2014 3% penalty charge

- II. Installments
 - a. first installment by October 3, 2014 First installment due
 - b. second installment by November 4, 2014 Installment with 2% penalty due

TOMPKINS COUNTY

- I. Pay in Full
 - a. through September 30, 2014 No charge
 - b. from October 1 to November 3, 2014 with 2% penalty chargeLast day to collect: November 3, 2014

- II. Installments
 - a. by September 15, 2014 5% installment fee (*first installment only*)
 - b. by March 1, 2015 No charge
 - c. March 1, 2015, and later 5% plus interest at 1% per month

SCCS Board of Education Minutes
August 11, 2014
Attachment co-curricular positions 2014/15

After School Supervisor; Mary Ferro; \$30 per hour
Call Clerk for Substitutes; Michelle Lawrence; \$2,513
Drama Director, Fall; Jolie White; \$2,294
Drama Tech Director, Fall; Peter Bakija; \$1,620
Musical, Tech Director, Winter; Peter Bakija; \$1,620
Musical Costumer, Winter; Jolie White; \$1,033
Musical Choreographer, Winter; Joanne Baum; \$1,620
Lighting Coordinator; all year; Peter Bakija; \$1,126
SIS/MyGradeBook Coordinator; all year; Peter Bakija; \$500
Data Analysis; Paula Schmitt; \$1,464
Elementary Swim Program/Lessons; Cathy Murray; \$20 per hour
Family Night Swim/Community Swim; Cathy Murray; \$60 per two-hour session
Head Lifeguard; Cathy Murray; \$20 per hour
FFA; Kaylie Ackerley; \$3,129
Foreign Language Club; Becky Davis; \$1,866
FBLA; Maureen Holmes; \$2,032
High School Challenge/MasterMinds; Carl Scheffler; \$2,032
Stage Band/Jazz Band; Alex Veiga & Brian McGillen; \$860 for Alex; \$682 for Brian
Student Council Advisor, 9-12; Catharine Haight; \$1,564
Student Council Advisor 6/8; Mary Beth Howell; \$1,564
National Honor Society, Senior High; Vicky Newton; \$1,620
National Honor Society, Junior High; Meghan Picciano; \$939
Event Monitor/Teacher in Charge (basketball); Paula Schmitt; \$939 boys; \$939 girls
Chaperone; Becky Davis, Kathy Perez, Joanne Cartner; \$51 event/session/game
Timer/scorer; \$51 per event/session/game:
 Paula Schmitt, timer/scorer for varsity soccer
 Betsy Donald, substitute timer/scorer for varsity soccer
 Anita Furness, scorer, varsity & JV volleyball
 Kevin Nolan, girls' basketball
 Kaylie Ackerley