

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Auditorium

May 8, 2023
7:00 p.m.

1.0 Call to Order at 7:06 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Christine Brozon, Rachel McCarthy, Janet Lehman, Heather Rejman, Kelsey Rossbach

Board members arriving late: Dave Harvatine at 8:26 pm

Administrators present: Patrick Jensen, Loretta Van Horn

Others present: Nynette Adams, Julie Bennett, Linda Clark, Susan Deacon, Justin Frisbie, Susan Gloss, Sandy Groth, Marcy Hand, Mary Hemans, Danielle Janssen, Jeremy Janssen, Lori Knopp, Melissa Littlejohn, Connie McGarr, Judy Moody, Melanie Pallokat, Tim Pallokat, Rebecca Ruggles, Sandy Wendler, W. John Wendler

3.0 Approval of the Agenda

On a motion by Chris Brozon, seconded by Matt Bennett, the agenda was approved.

Motion carried: Yes – 6 No – 0

Calendar/Dates to Remember

<i>Elementary School Parent-Teacher Conferences</i> – Thursday, May 11 th – early dismissal for elementary school students only
<i>Budget Vote</i> – Tuesday, May 16 th from 7:00 am to 9:00 pm
<i>Board of Education Meeting</i> – Monday, May 22 nd at 7:00 p.m.
<i>Calendar Change</i> – Friday, May 26 through Monday, May 29, 2023 – closed for Memorial Day weekend

4.0 Questions from the audience regarding agenda items – none

5.0 Presentation:

Budget Hearing: Assistant Superintendent Loretta Van Horn reviewed the proposed 2023/2024 school district budget.

Meet the Candidates: Candidates spoke regarding their candidacy for the two open seats on the Board of Education – Rachel McCarthy, Timothy Pallokat, Kishan Zuber

6.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0 A through F.

On a motion by Christine Brozon, seconded by Matt Bennett

Superintendent Jensen and Assistant Superintendent Van Horn answered questions from Board of Education members.

Motion carried: Yes – 6 No – 0

A. Minutes; Board of Education meeting April 26, 2023

B. CSE Recommendations; 2022/2023 & 2023-2024

C. Overnight Field Trip Request;

National FFA Washington Leadership Conference in Washington, DC, five (5) students to travel to Washington, DC to attend the National FFA Washington Leadership Conference where they will attend sessions and trainings that will require small group and independent work to understand governmental processes, current agriculture issues, how to communicate with legislators and how to create positive change in their community through their actions, on Tuesday, June 27 through Sunday, July 2, 2023; students will be accompanied by Halee Wasson

D. Policies, Second Reading; as recommended by the Policy Committee

D.1	Policy #5690 Exposure Control Program; no revisions recommended
D.2	Policy #5691 Communicable Diseases; no revisions recommended
D.3	Policy #5692 Human Immunodeficiency Virus Related Illnesses; no revisions recommended
D.4	Policy #5710 Transportation Program; no revisions recommended
D.5	Policy #5711 Use of Personal Vehicle for School Business; no revisions recommended
D.6	Policy #5730 Transportation of Students; no revisions recommended
D.7	Policy #5720 Bus Scheduling and Routing; revisions recommended

E. Student Recognition; the Board of Education hereby endorses the nomination of **Katie Turek** as Outstanding Student, to be honored at the May 25 annual dinner meeting of the Cayuga-Onondaga School Boards Association (COSBA).

F. Architectural/Engineering Services for the 2023 Capital Improvement Project, Resolution
WHEREAS, the Board of Education of the Southern Cayuga Central School District (the “Board of Education”) has determined that it is in the best interest of the Southern Cayuga Central School District (the “School District”) to retain the services of a qualified New York State licensed Architect/Engineer to: collaborate with a project construction manager; provide architectural and engineering services; provide design and construction planning; prepare and update as needed a project milestone schedule; assist with bid solicitation and analysis; provide status reports; and provide related professional services (“Architectural Services”) in connection with its 2023 Capital Improvement Project (the “Project”); and

WHEREAS, the School District previously issued a Request for Proposals (“RFP”) for Architectural Services for the Project; and

WHEREAS, the School District has received proposals in response to the RFP, diligently analyzed the proposals, and conducted interviews with selected candidates as part of the selection process; and

WHEREAS, the Board of Education, as a result of the RFP process has selected Robertson, Strong, Apgar Architects (“RSA”) to provide Architectural Services for the Project; and

WHEREAS, the School District’s legal counsel, Ferrara Fiorenza, PC, and RSA have jointly prepared a proposed contract for Architectural Services for the Project (the “Contract”); and

WHEREAS, the School District’s Superintendent has recommended approval of the Contract as being in the best interest of the School District, a copy of the Contract has been shared with the Board;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby approves the retention of RSA to provide Architectural Services and proceed with the Project in accordance with the terms and conditions of the Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into the Contract on behalf of the School District in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a change to the scope of the Project, the fees, or expenses) as may be approved by the Superintendent of Schools and the District’s legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Contract in connection with the Project.

7.0 Personnel/Consent Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0 A through D, for the 2022/23 school year or for the term as indicated.

On a motion by Christine Brozon, seconded by Matt Bennett

Motion carried: Yes – 6 No – 0

A. Resignations

A.1	Social Studies Teacher: Kaycee Simpson , effective June 30, 2023
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B. Appointments

B.1	<u>Groundskeeper</u> : Zachary Purington , to a probationary Civil Service appointment as Groundskeeper, effective May 15, 2023 at a rate of \$17.00 per hour.
B.2	<u>Account Clerk/Typist</u> : Justine Phillips Heiner , to a probationary Civil Service appointment as Account Clerk/Typist for the district office, \$44,500 pro-rated, effective April 26, 2023
B.3	<u>Substitute Teacher, uncertified</u> : Alexander Fox , effective May 10, 2023
B.4	<u>Long-Term Substitute Elementary Teacher</u> , Nicole Vroman , as a long-term substitute in the Elementary tenure area with Emergency COVID-19 New York State Certification in Childhood Education (grades 1-6) to fill a temporary vacancy beginning on May 8, 2023 and ending on or about June 30, 2023; at an annual salary of Step 1 +0M; \$50,096, pro-rated.
B.5	<u>Elementary Teacher</u> : Renee Barone* , with New York State Initial Certification in Childhood Education (grades 1-6) – four (4) year probationary appointment in the Elementary Tenure Area, effective February 27, 2023 through February 26, 2027, compensation at the annual level of Step 3 +0M; \$51,985, pro-rated.

	<p><i>*The expiration dates of the 4-year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time</i></p>
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C. Student Practicum, Clarks Summit University student

C.1	Calista Miller , 35 hours total, observing Ricky Gessler
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D. Internship, Wells College student

D.1	Anna Wren Olson , May 15 through June 16, 2023, 150 hours total, with Meghan Smith
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Dave Harvatine joined the meeting at 8:26 pm

8.0 Business Office Reports/Informational Items

A. Treasurer’s Reports

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer’s Report for March 2023.

On a motion by Christine Brozon, seconded by Matt Bennett

Janet Lehman had questions about items on the report, Treasurer Gloria Sherman was not available to answer questions. Assistant Superintendent Van Horn preferred to ask Treasurer Gloria Sherman, since it is her report, in order to provide accurate information to Janet Lehman.

Motion carried: Yes – 5 No – 2 (Janet Lehman, Heather Rejman)

9.0 Superintendent’s Report/Informational Items - none

10.0 Board of Education/Committees

A. Future Discussion Topics – no discussion.

B. Committees;

B.1 Athletics; Matt Bennett, Dave Harvatine, Rachel McCarthy
No report.

B.2 Audit; Chris Brozon, Heather Rejman, Kelsey Rossbach
No report.

B.3 Budget/Finance; Chris Brozon, Dave Harvatine, Janet Lehman
Budget presentation was tonight.

B.4 Directions/Long-Range Education; Matt Bennett, Chris Brozon, Rachel McCarthy
No report.

B.5 Facilities; Dave Harvatine, Janet Lehman, Kelsey Rossbach
Tonight's budget presentation was referenced.

B.6 Policy; Matt Bennett, Rachel McCarthy, Heather Rejman
No report.

B.7 Safety/Wellness; Chris Brozon, Janet Lehman
No report.

B.8 Transportation; Heather Rejman, Kelsey Rossbach
No report.

B.9 Cayuga Onondaga School Boards Association (COSBA) Executive Committee;
Dave Wiemann - No report.

11.0 Visitor Recognition; Residents Wishing to Address the Board
Sandy Wendler would like to know if SCCS qualifies for free meals for all students due to the new lower community income threshold guidelines. Assistant Superintendent Van Horn will look into this and reach out to Sandy with a response.

12.0 Adjournment
On a motion by Christine Brozon, seconded by Matt Bennett, the Board of Education meeting adjourned at 8:36 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,
Marcy Hand, District Clerk