

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

December 13, 2021

MINUTES

Meeting held in the High School Library

1.0 CALL TO ORDER

At 7:00 pm Board Vice-President Christine Brozon called the meeting to order and led the pledge of allegiance.

Board members present: Christine Brozon Susan Gloss, David Harvatine, Bruce Kopp, Rachel McCarthy

Board members absent: Kelsey Rossbach, Matthew Bennett

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Caitlin Wasielewski

Others present: CJ Calarco, Marcy Hand, Sara Iszard, Jennifer Lane, Steven Lane, Janet Lehman, Melissa Littlejohn, Jennifer Michael, Gary Mutchler, Mary Napier, Heather Rejman

2.0 APPROVAL OF THE AGENDA

-- On a motion by Susan Gloss, seconded by Dave Harvatine, the agenda was approved.

Motion carried: Yes – 5 No – 0

The calendar was reviewed.

CALENDAR/DATES TO REMEMBER

Jr HS (grades 7-8) Band & Choral Concert – Monday, December 20 at 6:30 pm

Sr HS (grades 9-12) Band & Choral Concert – Wednesday, December 22 at 6:30 pm

Early Release Jr/Sr HS & UPK – Thursday, December 23 at 12:50 pm

Early Release Emily Howland – Thursday, December 23 at 2:00 pm

3.0 QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS – none

4.0 PRESENTATIONS

-- Budget Review, History of Tax Equalization Rates, History of Tax Rates, History of Tax Levy Increases, BOCES Tuitions, BOCES Projections; Assistant Superintendent Loretta Van Horn shared how equalization rates affect tax rates per \$1,000 and illustrated how it has affected Scipio, Venice and Ledyard this year. Each of those towns are currently at less than 100% equalization. The tax levy increases have been very low for the past five years. She explained how BOCES tuition costs are generated and shared projected costs for special education and CTE programs.

Rachel McCarthy asked what CTE means, it is Career and Technical Education.

5.0 OLD BUSINESS – none

6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Susan Gloss, seconded by Dave Harvatine

Motion carried: Yes – 5 No – 0

-- Minutes BOE meeting November 22, 2021

-- CSE Recommendations 2021/2022

7.0 PERSONNEL/CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, for the 2021/22 school year or for the term as indicated.

Motion made by Susan Gloss, seconded by Dave Harvatine

Motion carried: Yes – 5 No – 0

-- APPOINTMENTS

-- Substitute Elementary Teacher, Substitute Teacher Assistant, Substitute Teacher Aide; Jamison Murray for 2021/2022 school year

-- Long-Term Substitute Special Education Teacher, Michele Robin of Cato, NY; from on or about January 5, 2022, through on or about March 7, 2022; at Step 1+0M; pro-rated; with anticipated provisional certification in Childhood Education (Birth through grade 6).

-- Substitute Teacher, Substitute Teacher Assistant, Substitute Teacher Aide; Michele Robin for 2021/2022 school year

-- Substitute Senior Typist; Jennifer Piscitelli for 2021/2022 school year

-- Salary Adjustments; 2021/2022 school year, based on verification of completed Masters level classes previously approved by Personnel.

Name	Current Step	Masters Level Credits Earned	New Step	Credit Stipend
Justin Frisbie	Step 9 +60M	9	Step 9 + 69M	\$583

-- Co-Curricular Appointments 2021/2022:

After School Tutor	Christine Bartolotta	\$ per contract
After School Tutor	Steve Wasileski	\$ per contract
After School Tutor	William Zimpfer	\$ per contract
Event Chaperone	Brett Jillson	\$50 per event/session/game
Boys & Girls Basketball Substitute Scorekeeper	Greg Otis	\$ per contract
Boys & Girls Basketball Substitute Shotclock/Timer	Greg Otis	\$ per contract
Boys Swim Announcer/Timer	Colton Gregg	\$ per contract

-- Claims Auditor; **Mary Hemans**; effective December 14, 2021; \$25.00 per hour

-- Student Teacher; Ithaca College student

-- **Stephen Robertshaw** with Halee Wasson, March 10 through May 6, 2022

-- Student Practicum; Mansfield University student

-- **Lily Vernon** observing Jennifer Diana, Ricky Gessler and Elissa Murphy, twenty hours, December 2021 and January 2022

-- Create Position; a Civil Service position of Network Administrator, for future use

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS

-- Treasurer's Report

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer's Report for November 2021.

Motion made by Susan Gloss, seconded by Dave Harvatine

Motion carried: Yes – 5 No – 0

-- Change Orders

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the Change Orders associated with the 2020 Capital Improvement Project listed below.

Bruce Kopp asked whether these expenses were already accounted for in the project budget and they were.

Motion made by Susan Gloss, seconded by Dave Harvatine

Motion carried: Yes – 5 No – 0

SC-01	Paul F. Vitale, Inc.	\$25,890.05	Provide all labor, material and equipment to provide additional pavement, add piping sleeves, excavate at column bases and alter catch basins in parking area.
SC-02	Paul F. Vitale, Inc.	\$28,286.53	Provide all labor, material and equipment to provide trenching.
SC-03	Paul F. Vitale, Inc.	\$20,823.42	Provide all labor, material and equipment to provide additional concrete sidewalks and pads.
SC-04	Paul F. Vitale, Inc.	\$11,107.50	Provide all labor, material and equipment to provide additional concrete sidewalks and pads.

-- Tax collector's report Assistant Superintendent Loretta Van Horn said that uncollected taxes have been returned to the Counties for re-levy. We've collected 95% of the levy.

9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS

Superintendent Jensen shared the UPK expansion grant has preliminary approval from NYSED. The grant is now under review at the division of budget. This expansion will replace the Head Start classroom that will be finished in June 2022. The ARP ESSER 2 grant has been approved.

10.0 BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS

-- Discussion Topics - none

-- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy
 -- No report.

-- Audit; Chris Brozon, Bruce Kopp, Kelsey Rossbach
 -- No report. Assistant Superintendent Loretta Van Horn said a cafeteria program audit is starting, it is a re-occurring audit.

-- Budget/Finance; Chris Brozon, Dave Harvatine, Bruce Kopp
 -- Assistant Superintendent Loretta Van Horn said they won't meet until they get aid figures from NYS.

- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Rachel McCarthy
 - Next Meeting is on December 21, 2021 at 7:30 am
- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
 - Next Meeting is on December 20, 2021 at 8:00 am. Superintendent Jensen reported the contractors are closing out the mechanical work. Bruce Kopp asked whether the canopies are done. They will likely be completed by Christmas.
- Policy; Matt Bennett, Rachel McCarthy
 - The December 13th meeting was postponed because one member was unable to attend, it will be rescheduled for January 2022.
- Safety/Wellness; Susan Gloss, Kelsey Rossbach
 - Next Meeting is on December 15, 2021 at 4:00 pm
- Transportation; Susan Gloss, Kelsey Rossbach
 - No report.
- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann -- No report.

11.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD

- Jennifer Lane spoke regarding a transportation issue.
- Janet Lehman spoke regarding Aimsweb assessment, lack of school and parent engagement, and school district internal and external communication.

Board Vice-President Chris Brozon advised Sara Iszard and Jennifer Michael that due to their registered complaint, the Board is unable to communicate with them because the complaint needs to be seen through to fruition.

- Sara Iszard thanked the Board for their time and then asked why the Covid transportation policy is in place.

Bruce Kopp said the Board is unable to discuss that, the complaint process must be completed and seen through to completion.

Board Vice-President Chris Brozon read the following statement to meeting attendees:

“As a general reminder, questions regarding personnel or staff are not appropriate for a Board of Education meeting and will not be addressed by the Board of Education. For those concerns, please follow the proper procedure:

- Step one is to speak to the individual directly.
- If you continue to have questions or concerns, please speak with their direct manager (Principal, Athletic Director, etc.)

- If you continue to have questions or concerns, speak with the Superintendent.

Regarding the questions from the 11/22/21 meeting:

- For the question regarding whether parents will be given access to the CRT/DEI/EL training given to teachers – this Thursday, December 16, 2021 at 5:00 pm, there is a Zoom meeting scheduled for Jr/Sr high school families. Among the topics to be discussed is a school progress update, a discussion on 2022/23 student scheduling, and information on the SEL program initiative. We invite and encourage our community members to take part. Mental health is an important aspect of overall health and well-being. It is important to learn how to recognize signs and symptoms related to mental health as well as where to turn to. We hope you will find it informative and helpful.

We wish you all Happy Holidays.”

EXECUTIVE SESSION

On a motion by Susan Gloss, seconded by Dave Harvatine, the Board of Education entered executive session at 7:27 pm to discuss the employment history of a particular person.

Motion carried: Yes – 5 No – 0

RETURN TO OPEN SESSION

On a motion by Dave Harvatine seconded by Rachel McCarthy, the Board of Education returned to open session at 8:09 pm.

Motion carried: Yes – 5 No – 0

ADJOURNMENT

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education meeting adjourned 8:10 pm.

Motion carried: Yes – 5 No – 0

Respectfully submitted,
Marcy Hand, District Clerk