

**SOUTHERN CAYUGA CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

November 22, 2021

MINUTES

Meeting held in the High School Library

1.0 CALL TO ORDER

At 7:00 PM Board President Kelsey Rossbach called the meeting to order and led the pledge of allegiance.

Board members present: Kelsey Rossbach, Matthew Bennett, Christine Brozon
Susan Gloss, David Harvatine, Bruce Kopp, Rachel
McCarthy

Board members absent: None

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Caitlin
Wasielewski

Others present: Jamie Bailey, Andrea Binns, Reagan Binns, Cate
Burroughs, Marcy Hand, Sara Iszard, Jill Kulis, Natalie
Kulis, Jim Kulis, Jennifer Lane, Steven Lane, Janet
Lehman, Melissa Littlejohn, Jennifer Michael, Milton
Moon, Shawn Morgan, Robyn Morgan, Heather Rejman,
Michael Simons, Jacqueline Webster, Heather Whitten,
Lauren Whitten, Payton Youngers

2.0 APPROVAL OF THE AGENDA

-- On a motion by Chris Brozon, seconded by Matt Bennett, the agenda was approved.

Motion carried: Yes – 7 No – 0

The calendar was reviewed.

CALENDAR/DATES TO REMEMBER

No School, Thanksgiving Recess – Tuesday, November 23 through Friday, November 26
Senior Citizen Holiday Luncheon and Concert – Wednesday, December 8 at 12:15 pm
Jr/Sr High School Early Dismissal – Friday, December 10 at 10:50 am. No PM BOCES
Jr HS (grades 7-8) Band & Choral Concert – Monday, December 20 at 6:30 pm
Sr HS (grades 9-12) Band & Choral Concert – Wednesday, December 22 at 6:30 pm

3.0 QUESTIONS FROM THE AUDIENCE REGARDING AGENDA ITEMS – none

4.0 PRESENTATIONS

-- Real Time Response Coaching Update; Michael Simons provided an overview of the process and the collection of data. Board members asked several questions.

-- Budget Review, Combined Wealth Ratio (CWR), State Aid Historical, Comparative Tax Rates; Assistant Superintendent Loretta Van Horn reported the district doesn't have 2022-2023 numbers on State Aid yet. She explained how the Combined Wealth Ratio (CWR) affects Southern Cayuga's aid and gave an overview of the historical aid rates. She shared Southern Cayuga has the lowest school tax rate in our area's BOCES cohort.

5.0 OLD BUSINESS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 5.0.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

- Policies, Second Reading; as recommended by the Policy Committee
 - Policy #8241 Patriotism, Citizenship and Human Rights Education; no revision recommended
 - Policy #8242 Civility, Citizenship and Character Education / Interpersonal Violence Prevention Education; no revision recommended
 - Policy #5633 Gender Neutral Single Occupancy Bathrooms

6.0 NEW BUSINESS/ACTION ITEMS; CONSENT AGENDA

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

- Minutes BOE meeting November 8, 2021
- CSE Recommendations 2021/2022
- Surplus Items; FM system from the special education department to be sold or discarded if deemed no value.
 - 2 Sony Mavica Cameras Model MVC-FD100
 - Sony Mavica Camera Model MVC-FD200
 - Sony Mavica Camera Model MVC-FD7
 - 2 Kodak Cameras Model EasyShare C530 with charging base
 - Panasonic Palmcorder VHS Model PV-207 and charger
 - Panasonic Camcorder Model HC-V270
 - SONY Battery Pack
 - Panasonic Camcorder Battery
 - Camera Film, 16 rolls from the Jr/Sr. High School, items are outdated and no longer work, to be sold or discarded if deemed no value.

7.0 PERSONNEL/CONSENT ITEMS

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0, with the addendum items, for the 2021/22 school year or for the term as indicated.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

-- APPOINTMENTS

-- Substitute Teacher, Substitute Teacher Assistant, Substitute Teacher Aide; **Emily Ryan** for 2021/2022 school year

-- Substitute Teacher, Substitute Teacher Assistant, Substitute Teacher Aide; **Emily Fedrizzi** for 2021/2022 school year

-- Groundskeeper/School Bus Driver; **John West** of Claryville, NY, to a 1.0 FTE position as a Groundskeeper/School Bus Driver, with a 52-week probationary period, effective January 3, 2022 at a rate of \$17.20 per hour

-- Cleaner; **Nancy West** of Claryville, NY, to a 1.0 FTE position as a Cleaner, with a 52-week probationary period, effective January 3, 2022 at a rate of \$13.75 per hour

-- Student Teacher; Wells College student

-- **Abby Carroll** with Justin Frisbie, January 22 through March 11, 2022

-- Agreement; between Board of Education and Loretta Van Horn, Assistant Superintendent and Matthew Krebs, Transportation Dispatcher for additional required transportation duties:

8.0 BUSINESS OFFICE REPORTS/INFORMATIONAL ITEMS

-- Treasurer's Report

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer's Report for September and October 2021.

Motion made by Chris Brozon, seconded by Matt Bennett

Motion carried: Yes – 7 No – 0

9.0 SUPERINTENDENT'S REPORT/INFORMATIONAL ITEMS

Superintendent Jensen shared information regarding looking into purchasing a BOCES based communication service for the district. The services could start with a communication audit and a community-based survey. Available services could include press release production, website upkeep, newsletter creation, photographing of activities and videography. All of these items are currently done in-house and it's a challenge to keep up with in addition to other responsibilities.

10.0 BOARD OF EDUCATION; COMMITTEES/DISCUSSION TOPICS

-- Discussion Topics

Chris Brozon asked about the Community Advisory Committee that was in existence when the old Emily Howland school location closed and the district moved to one campus. She asked about it's original purpose and wondered why it stopped existing. Kelsey Rossbach said maybe they could do a historical review of it.

-- Athletics; Chris Brozon, Dave Harvatine, Rachel McCarthy
-- No report.

-- Audit; Chris Brozon, Bruce Kopp, Kelsey Rossbach
-- No report.

-- Budget/Finance; Chris Brozon, Dave Harvatine, Bruce Kopp
-- Will look at meeting soon.

-- Directions/Long-Range Education; Matt Bennett, Susan Gloss, Rachel McCarthy
-- Next Meeting is on December 21, 2021 at 7:30 am

-- Facilities; Matt Bennett, Dave Harvatine, Rachel McCarthy
-- Met November 8, 2021, meeting minutes provided
-- Next Meeting is on December 20, 2021 at 8:00 am. Superintendent Jensen reported the contractors are finishing the final rounds of the capital project. Some work will be postponed until next summer.

-- Policy; Matt Bennett, Rachel McCarthy
-- Next Meeting is on December 13, 2021 at 6:00 pm

-- Safety/Wellness; Susan Gloss, Kelsey Rossbach
-- Next Meeting is on December 15, 2021 at 4:00 pm

-- Transportation; Susan Gloss, Kelsey Rossbach
-- No report.

-- Cayuga Onondaga School Boards Association (COSBA) Executive Committee; Dave Wiemann -- No report.

11.0 VISITOR RECOGNITION; RESIDENTS WISHING TO ADDRESS THE BOARD

-- Melissa Littlejohn expressed thanks to the Board of Education for meeting in the High School Library, for the Newsletter and for answering questions at the last Board of Education meeting. She asked about if there are funds for new musical instruments. She asked whether parents will be given access to the CRT/DEI/SEL training given to teachers. She wants it to be a transparent process and asked the cost of the programs.

-- Jennifer Michael spoke regarding the one pick-up location transportation policy.

-- Heather Whitten said she was recently contacted by an administrator regarding an incident. She also spoke about parent and Board of Education relations.

Board President Kelsey Rossbach read the following statement to meeting attendees:

“As a general reminder, questions regarding personnel or staff are not appropriate for a Board of Education meeting and will not be addressed by the Board of Education. For those concerns, please follow the proper procedure:

- Step one is to speak to the individual directly.
- If you continue to have questions or concerns, please speak with their direct manager (Principal, Athletic Director, etc.)
- If you continue to have questions or concerns, speak with the Superintendent.

Regarding the questions from the 11/8/21 meeting:

- For the inquiries regarding tiered intervention notifications, the best first step is to ask for additional information and clarification from the teacher/staff member presenting the intervention notification. Please recognize there are multiple levels of intervention services; classroom teachers, Tier 1 coaches, Academic Intervention Service providers, and special education. If not satisfied, please speak with the building principal. Southern Cayuga Central School teachers and staff are evaluating these notifications for improvements. In addition, the classroom teacher and intervention teacher are a wealth of information and appreciate parents seeking ways to help their child at home.
- Regarding the social-emotional learning professional development training and rollout plan, teachers and staff are attending Professional Development training at this time. Before anything is implemented, teachers and staff will continue to receive additional training. A final rollout plan with timing and further details has not been developed and will be shared with parents once complete. Communication will come directly from the building principals and teachers.

- Southern Cayuga Central School is currently in the middle of a large capital project to make numerous improvements to the Southern Cayuga Central School facilities and campus. While our facilities committee, staff, and contractors, have done their best to accomplish this work outside of school being in session, we have experienced some delays since undertaking such an extensive project. This includes improvements to the ventilation system, so at times, sections of hallways were exposed while contractors were installing the new ventilation units on the roof. Last week, the week of 11/15/21, the contractors worked on replacing ductwork to correct a noise issue that impacted the heat in the band room. The contractors also opened up the ceiling in the front hallway. Contractors are continuing to do their best to work the second shift after students leave to have minimal impact on the students.
- For any bullying or student behavioral concerns, please follow up with the appropriate teacher or staff, depending on the circumstance. If you are ever unsure who to contact, please feel free to start with your school counselor or principal.

As stated during the 11/8/21 Board of Education meeting, moving forward, the Board of Education will respond to questions received from previous Board of Education meetings at the end of Section 11.0, Visitor Recognition. The Board of Education is also working with staff to include those responses in the Board of Education meeting minutes or posted separately on the Southern Cayuga Central School website.”

EXECUTIVE SESSION

On a motion by Chris Brozon seconded by Matt Bennett, the Board of Education entered executive session at 8:22 pm to discuss the employment history of a particular person.

Motion carried: Yes – 7 No – 0

RETURN TO OPEN SESSION

On a motion by Dave Harvatine seconded by Matt Bennett, the Board of Education returned to open session at 8:57 pm.

Motion carried: Yes – 7 No – 0

ADJOURNMENT

On a motion by Dave Harvatine, seconded by Susan Gloss, the Board of Education meeting adjourned 8:57 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk