

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Library

June 20, 2023
6:00 p.m.

Regular Board Meeting Starts at 7:00 PM Executive Session Starts at 6:00 PM

1.0 Call to Order at 6:00 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Christine Brozon, Dave Harvatine, Janet Lehman, Rachel McCarthy, Heather Rejman, Kelsey Rossbach

Board members absent: none

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Caitlin Wasielewski

Others present: Julia Dunsmoor, Marcy Hand, Robb Jetty

3.0 Approval of the Agenda

On a motion made by Chris Brozon, seconded by Matthew Bennett, the agenda was approved.

Motion carried: Yes – 7 No – 0

4.0 Proposed Executive Session

On a motion by Chris Brozon, seconded by Matthew Bennett, the Board of Education entered into an executive session at 6:02 pm to discuss matters leading to the appointment of a particular person, the employment history of a particular person, the appointment of a particular person and collective bargaining with one of the District's unions.

Motion carried: Yes – 7 No – 0

5.0 Return to Open Session

On a motion by Dave Harvatine, seconded by Rachel McCarthy the Board of Education returned to open session at 7:03 pm.

Motion carried: Yes – 7 No – 0

6.0 Questions from the audience regarding agenda items – none

7.0 Old Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 7.0 A.

On a motion by Chris Brozon, seconded by Matthew Bennett

Motion carried: Yes – 7 No – 0

A. Policies, Second Reading; as recommended by the Policy Committee

A.1	Policy #5731 Personnel Authorized to Transport Students; no revisions recommended
A.2	Policy #5740 Allowable Use of Buses; no revisions recommended
A.3	Policy #5750 School Bus Safety Program; revisions recommended

A.4	Policy #5220 District Investments; no revisions recommended
A.5	Policy #5410 Purchasing; no revisions recommended

8.0 New Business/Action Items; Consent Agenda including Addendum Items E and F

On a motion by Chris Brozon, seconded by Matthew Bennett, the Board of Education amended the agenda to include 8.0 New Business addendum items E and F.

Motion carried: Yes – 7 No – 0

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 8.0 A through F, which includes addendum items E and F.

On a motion by Chris Brozon, seconded by Matthew Bennett

Motion carried: Yes – 7 No – 0

A. Minutes; Board of Education meeting June 5, 2023

B. CSE Recommendations; 2023/2024

C. Summer 2023 Basketball Camp

C.1	Counselor	Ben Kermidis, \$250
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D. Kelberman Services Agreement - not to exceed \$3,500 from IDEA funding for special education classroom consulting for the 2023-2024 school year.

Addendum Item

E. Resolution Approving Superintendent's Contract Amendment:

RESOLVED that the Amendment to the Employment Contract, dated June 22, 2015, of the Superintendent of Schools, Patrick M. Jensen, Southern Cayuga Central School District, 2017-2026, as presented to the Board, is hereby approved effective as of July 1, 2023, and the President of the Board is authorized and directed to execute the same on behalf of the district.

Addendum Item

F. Approval of Contract Amendment, Director of Technology: It is recommended that the Board of Education agree to implement the Agreement by and between the Southern Cayuga Central School District Board of Education and the SCCS Director of Technology. This agreement shall be applicable and shall continue in effect from July 1, 2023, to June 30, 2026.

9.0 Personnel/Consent Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 9.0 A through G, for the 2022/23 school year or for the term as indicated.

On a motion by Chris Brozon, seconded by Matthew Bennett

Motion carried: Yes – 7 No – 0

A. Resignations

A.1	Sayed Ahmad Fardin Ghazanfari , Teacher Aide, effective June 23, 2023
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B. Leave of Absence

B.1	Julia Dunsmoor , Elementary Teacher, to accept another position with the district; effective September 1, 2023 through June 30, 2024
B.2	Kalyn Deans , Elementary Teacher, to accept another position with the district; effective September 1, 2023 through June 30, 2024
B.3	Michelle Jones , Elementary Teacher, for maternity purposes; effective September 14, 2023 through on or about November 9, 2023

C. Appointments

C.1	<u>Substitute Cleaner</u> : Cassandra Krebs , effective July 1, 2023
C.2	<u>Driver Education Teacher</u> ; Greg Otis for the summer of 2023, June 26 to July 20, at a rate of \$6,000
C.3	<u>Food Service Helper</u> ; Michele Bajanen , four (4) hours per day, effective September 1, 2023, with a 52-week probationary period, at a rate of \$14.20 per hour.
C.4	<u>Field Placement</u> : September 8 through November 17, 2023, Wells College student Zander Johnson , 4 hours per week, with Steve Wasileski
C.5	<u>Field Placement</u> : September 8 through November 17, 2023, Wells College student Lauren Kimball , 4 hours per week, with Amy Lansbury
C.6	<u>Long Term Substitute</u> : Larissa Furness , long term Elementary Teacher, effective September 1, 2023 through June 30, 2024; Step 1 + 30M; \$57,860; with professional certification in Childhood Education 1-6
C.7	<u>Long-Term Substitute Teacher</u> , Julia Dunsmoor , long term Mathematics 7-12 Teacher, effective September 1, 2023, through June 30, 2024; Step 16 +30M; \$68,677; with professional certification in Mathematics 7-12
C.8	<u>Long-Term Substitute English as a Second Language Teacher</u> , Kalyn Deans , long term English as a Second Language Teacher, effective September 1, 2023, through June 30, 2024; Step 8 +48M; \$65,694; with professional certification in Childhood Education Grades 1-6.
C.9	<u>English Teacher</u> : Alexander Fox* , pending New York State Initial Certification in English 7-12 – four (4) year probationary appointment in the English Tenure Area, effective September 1, 2023 through August 31, 2027, compensation at the annual level of Step 1 + 36M; \$58,498

	<i>*The expiration dates of the 4-year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.</i>
C.10	<u>School District Treasurer: Jessica Stowell</u> , to a 52-week probationary Civil Service appointment as School District Treasurer, effective July 10, 2023; \$67,000 pro-rated

D. Volunteers:

D.1	Elementary Volunteer	Evan Tyrrell
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E. Special Assignment Summer Work 2023:

E.1	Mark Johnson	Counselor	10 paid work days during summer 2023 at his per diem rate
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F. Co-Curricular Appointments 2023-2024:

F.1	Planetarium Operator/Presenter	Heather Snyder	\$ per contract
F.2	Tutor	Jennifer Lesch	\$ per contract

G. Changes in Employment Status

G.1	<u>Senior Typist: Jodi Baker</u> , from provisional appointment to a 52-week probationary Civil Service appointment, effective June 1, 2023		
G.2	<u>Elementary Teacher: Michelle Jones</u> , from a 1.0 FTE reduced to a .75 FTE, effective on or about November 13, 2023 through June 30, 2024.		

10.0 Business Office Reports/Informational Items - none

11.0 Superintendent's Report/Informational Items - none

12.0 Board of Education/Committees

A. Future Discussion Topics - none

B. Committees

B.1 Athletics; Matt Bennett, Dave Harvatine, Rachel McCarthy
No report.

B.2 Audit; Chris Brozon, Heather Rejman, Kelsey Rossbach
Assistant Superintendent Van Horn noted the Special Education audit results were received and Lindsay Herrling is looking at process improvements.

B.3 Budget/Finance; Chris Brozon, Dave Harvatine, Janet Lehman
No report.

B.4 Directions/Long-Range Education; Matt Bennett, Chris Brozon, Rachel McCarthy
No report.

B.5 Facilities; Dave Harvatine, Janet Lehman, Kelsey Rossbach
Superintendent Jensen noted the \$100K/Capital Outlay Project is finishing up in July.

B.6 Policy; Matt Bennett, Rachel McCarthy, Heather Rejman
No report.

B.7 Safety/Wellness; Chris Brozon, Janet Lehman
Superintendent Jensen asked committee members to review the current plan, he is looking for suggested changes before the plan is brought to the Board of Education in August. The committee will continue to work on a reunification plan this fall.

B.8 Transportation; Heather Rejman, Kelsey Rossbach
Assistant Superintendent Van Horn noted the insurance company has totaled out the bus involved in the accident. The district has replacement insurance.

B.9 Cayuga Onondaga School Boards Association (COSBA) Executive Committee;
Dave Wiemann - No report.

13.0 Visitor Recognition; Residents Wishing to Address the Board - none

Recognition of outgoing board member Christine Brozon by Board President, Kelsey Rossbach. She thanked Chris for her leadership, time, and dedication to SCCS. Matt Bennett thanked Chris for her availability to community members

The Board discussed committee restructuring for the reorganizational meeting. They also discussed Board meeting times, adding additional meeting dates and Coffee with the Board events for the 2023-2024 fiscal year.

14.0 Proposed Executive Session

On a motion by Chris Brozon, seconded by Matthew Bennett, the Board of Education entered executive session at 7:42 pm discuss matters leading to the appointment of a particular person and collective bargaining with one of the district's unions.

Motion carried: Yes – 7 No – 0

15.0 Return to Open Session

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education returned to open session at 8:56 pm.

Motion carried: Yes – 7 No – 0

16.0 Adjournment

On a motion by Chris Brozon, seconded by Rachel McCarthy, the Board of Education meeting adjourned at 8:57 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk