

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Library

June 5, 2023
6:00 p.m.

Regular Board Meeting Starts at 7:00 PM Executive Session Starts at 6:00 PM

1.0 Call to Order at 6:00 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Janet Lehman, Rachel McCarthy, Heather Rejman,
Kelsey Rossbach

Board members absent: Christine Brozon, Dave Harvatine

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Caitlin
Wasielewski

Others present: Linda Clark, Julia Dunsmoor, Marcy Hand, Lori Knopp, Melanie
Pallokat

3.0 Approval of the Agenda

On a motion made by Rachel McCarthy, seconded by Matthew Bennett, the agenda was approved.

Motion carried: Yes – 5 No – 0

4.0 Proposed Executive Session

On a motion by Rachel McCarthy, seconded by Matthew Bennett, the Board of Education entered into an executive session at 6:01 pm to discuss matters leading to the appointment of a particular person, the employment history of a particular person, the appointment of a particular person and collective bargaining with one of the district's unions.

Motion carried: Yes – 5 No – 0

5.0 Return to Open Session

On a motion by Matthew Bennett, seconded by Rachel McCarthy the Board of Education returned to open session at 7:06 pm.

Motion carried: Yes – 5 No – 0

On a motion by Rachel McCarthy, seconded by Matthew Bennett, the Board of Education amended the agenda to include 7.0 New Business addendum items L and M and 9.0 Personnel addendum item I.

Motion carried: Yes – 5 No – 0

6.0 Questions from the audience regarding agenda items – none

7.0 Old Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 7.0 A through K.

On a motion by Rachel McCarthy, seconded by Matthew Bennett

Assistant Superintendent Van Horn answered questions from Board of Education members regarding turnarounds for buses and it was suggested to add "Exception may be made by the Superintendent" in regards to the turnarounds in Policy #5750

Motion carried: Yes – 5 No – 0

A. Minutes; Board of Education meeting May 8, 2023

B. Minutes; School Budget Vote May 16, 2023

C. CSE Recommendations; 2022/2023 & 2023/2024

D. Overnight Field Trip Request;

D.1	<u>FFA members to Camp Oswegatchie in Croghan, NY</u> six (6) students to travel to camp on Sunday, July 2 through Friday, July 7, 2023; students will be accompanied by Halee Wasson and Brett Jillson
-----	---

E. Policies, First Reading; as recommended by the Policy Committee

E.1	<u>Policy #5731 Personnel Authorized to Transport Students</u> ; no revisions recommended
E.2	<u>Policy #5740 Allowable Use of Buses</u> ; no revisions recommended
E.3	<u>Policy #5750 School Bus Safety Program</u> ; revisions recommended
E.4	<u>Policy #5220 District Investments</u> ; no revisions recommended
E.5	<u>Policy #5410 Purchasing</u> ; no revisions recommended

F. Amended Meeting Dates; set dates for 2023/2024 Board of Education meetings

G. Reasonable Assurance; the Board of Education hereby authorizes the Superintendent of Schools to issue reasonable assurance letters to any individual employed by the District in the 2022-2023 school year who is reasonably expected to return to work for the District in the 2023-2024 school year.

H. Summer Basketball Camp; to be held Monday, June 26 through Thursday, June 29, 9:00 am to 3:00 pm; for students entering grades 3 through 12; \$85 tuition per camper

I. Sherwood Scholarship Awards; six (6) \$500 student awards for the 2022/23 school year.

J. Surplus Items; obsolete items to be sold or discarded if deemed no value

J.1	<u>Books</u> from Jr/Sr High School Library, outdated, non-circulating, damaged books
-----	---

K. Architectural/Engineering Services for the 2023 Capital Outlay Project, Resolution

WHEREAS, the Board of Education of the Southern Cayuga Central School District (the “Board of Education”) has determined that it is in the best interest of the Southern Cayuga Central School District (the “School District”) to retain the services of a qualified New York State licensed Architect/Engineer to: provide architectural and engineering services; provide design and construction planning; prepare and update as needed a project milestone schedule; assist with bid solicitation and analysis; provide project management oversight and status reports; and provide related professional services (“Architectural Services”) in connection with its 2023-24 Capital Outlay Project (the “Project”); and

WHEREAS, the School District previously issued a Request for Proposals (“RFP”) for Architectural Services for the Project; and

WHEREAS, the School District has received proposals in response to the RFP, diligently analyzed the proposals, and conducted interviews with selected candidates as part of the selection process; and

WHEREAS, the Board of Education, as a result of the RFP process has selected Robertson, Strong, Apgar Architects (“RSA”) to provide Architectural Services for the Project; and

WHEREAS, the School District’s legal counsel, Ferrara Fiorenza, PC, and RSA have jointly prepared a proposed contract for Architectural Services for the Project (the “Contract”); and

WHEREAS, the School District’s Superintendent has recommended approval of the Contract as being in the best interest of the School District, a copy of the Contract has been shared with the Board;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby approves the retention of RSA to provide Architectural Services and proceed with the Project in accordance with the terms and conditions of the Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into the Contract on behalf of the School District in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a change to the scope of the Project, the fees, or expenses) as may be approved by the Superintendent of Schools and the District’s legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Contract in connection with the Project.

8.0 New Business/Action Items; Consent Agenda including Addendum Items L and M

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 8.0 A through F, plus addendum items L and M.

On a motion by Rachel McCarthy, seconded by Matthew Bennett

Motion carried: Yes – 5 No – 0

- A. Minutes; Board of Education meeting May 22, 2023 Exhibit #7
- B. CSE Recommendations; 2023/2024 Exhibit #8
- C. Overnight Field Trip Request; Exhibit #9

C.1	<u>International Club members</u> fifteen (15) students to travel to Costa Rica on Friday, April 19 through Friday, April 26, 2024; students will be accompanied by Becky Davis and Halee Wasson
-----	--

- D. Create Position; a Civil Service position of Computer Technician, for future use
- E. Auburn Enlarged City School District, Health Services Contract;
 CONTRACT FOR HEALTH SERVICES: An agreement made this 5th day of June, 2023, by and between the Auburn Enlarged City School District, party of the first part, and the Southern Cayuga Central School District, party of the second part, as follows:

Whereas, the first party in connection with the operation at the schools of the Auburn Enlarged City School District furnishes health services to the pupils attending such schools, and

Whereas, certain non-public and private Schools known as 1) Tyburn Academy of Mary Immaculate, 2) St. Albert the Great Academy, and 3) Creative Minds Montessori School are located in the Auburn Enlarged City School District,

Whereas, as required by the Education Law of the State of New York, the Auburn Enlarged City School District is supplying various health services to the pupils of said schools including those pupils who reside in the Auburn Enlarged City School District and the Southern Cayuga Central School District.

Whereas, it seems advisable to provide for the expense of the furnishings of such health services, NOW, THEREFORE,

This agreement witnesseth as follows:

The Auburn Enlarged City School District agrees to furnish to those pupils of the Southern Cayuga Central School District attending these schools the following medical services and supplies: school nursing services, vision and hearing tests, medical examinations, notification of parents regarding defects and follow up and first aid supplies. It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is further agreed that accounts shall be rendered by the Auburn Enlarged City School District against the Southern Cayuga Central School District on the basis of the actual cost of services rendered by the first party for pupils of the second party attending these schools that such accounts shall be rendered by June 30, 2023. This contract shall be effective as of September 6, 2022, and shall terminate on June 30, 2023 at midnight.

- F. Resolution;
 WHEREAS, newly enacted regulation 8 NYCRR 123.2 prohibits the use of Indigenous names, mascots, and logos by New York State public schools and requires Boards of Education to commit to eliminating the use of all Indigenous names, logos, and mascots via resolution by the end of the 2022-23 school year; and

WHEREAS, in compliance with 8 NYCRR 123.2 the Southern Cayuga Central School District will eliminate the use of the name CHIEFS; and

WHEREAS, the requirement to change this imagery has been confirmed by the Indigenous Mascot Advisory Council which stated, “After extensive consultation and discussion, it is the Department’s position that team names such as the “Chiefs” are vestiges of practices contrary to the requirements of the proposed regulations and New York State’s Dignity for All Students Act. Although some imagery and other aspects of the connection between the team name and Indigenous Nations or individuals may have been changed, the connection, connotations, and importantly, history of these practices remain with the use of “Chiefs” as a team name. Continued use of the vestiges of these names and/or images, either explicitly or implicitly, contribute the continued stereotyping, caricaturization, and denigration of Indigenous peoples, a practice we are confident no educator wishes to do. As such, we recommend that the district take this opportunity to re-brand as many districts across the state have or have committed to through a thoughtful conversation with a wide variety of community stakeholders”.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Southern Cayuga Central School District as follows:

1. The Board of Education hereby commits to eliminating the use of the name CHIEFS and related imagery by June 30, 2025, unless an extension is granted by the Commissioner of Education.
2. The Board of Education has identified the following actions which must be taken to eliminate the use of the name CHIEFS.
3. The Board of Education authorizes the Superintendent and his designee(s) to take any steps necessary to effectuate the plan outlined herein to eliminate the use of names, logos, and mascots which violate 8 NYCRR 123.2.
4. This Resolution shall take effect immediately.

Addendum Item

L. Stipulation of Settlement; It is recommended that the Board of Education, on the recommendation of the Superintendent, approve a Stipulation of Settlement between the Board of Education and an employee of the Southern Cayuga Central School and authorize the president of the board to execute the same.

Addendum Item

M. Approval of Agreement – Non-Affiliated Employees; It is recommended that the Board of Education agree to implement the Agreement by and between the Southern Cayuga Central School District Board of Education and the Non-Affiliated Employees. This agreement shall be applicable and shall continue in effect from July 1, 2023, to June 30, 2026.

- 9.0 Personnel/Consent Items; Consent Agenda including Addendum Item I
RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 9.0 A through H plus I, for the 2022/23 school year or for the term as indicated.

On a motion by Rachel McCarthy, seconded by Matthew Bennett

Motion carried: Yes – 5 No – 0

A. Appointments

A.1	Substitute Cleaner: Abigail Matzen , effective July 1, 2023
A.2	<u>Elementary Principal</u> : Michael Naylor* , with New York State School District Leader Professional Certification – four (4) year probationary appointment in the School District Administrator Tenure Area, effective July 1, 2023 through June 30, 2027; \$92,500. <i>*The expiration dates of the 4-year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the administrator receives an ineffective composite or overall rating in the final year of the probationary period, the administrator shall not be eligible for tenure at that time</i>
A.3	<u>Social Studies Teacher</u> : Christopher Zappolo* , with New York State Initial Certification in Social Studies (grades 7-12) – four (4) year probationary appointment in the Social Studies Tenure Area, effective September 1, 2023 through August 31, 2027, compensation at the annual level of Step 1 + 0M; \$54,184 <i>*The expiration dates of the 4-year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time</i>

B. Tenure Appointments for the following Southern Cayuga Teachers Association employees as listed:

B.1	Lisa Carnicelli , School Counseling and Guidance, effective September 1, 2023
B.2	Kendra Collier , Elementary, effective September 1, 2023
B.3	Colton Gregg , Secondary Mathematics 7-12, effective September 1, 2023

C. Volunteers:

C.1	Elementary Volunteer	Kayla Mayberry
C.2	Elementary Volunteer	Joshua Mitchell
C.3	Elementary Volunteer	Nicole Mitchell
C.4	Elementary Volunteer	Caitlyn Reeves
C.5	Elementary Volunteer	Ashley Swan

D. Summer School Appointments 2023:

D.1	Steve Baumes	HS Social Studies Teacher	\$3,000
D.2	Lisa Carnicelli	Counselor	10 summer school days at her per diem rate

D.3	Becky Davis	ELL	\$3,000
D.4	Kalyn Deans	Teaching Assistant	\$32 per hour
D.5	Julia Dunsmoor	HS Math teacher	\$3,000
D.6	Mary Ferro	Teaching Assistant	\$32 per hour
D.7	Emma Greenfield	ELA teacher 6-8	\$3,000
D.8	Colton Gregg	Math teacher grades 7-8	\$3,000
D.9	Jacquelyn Jones	HS ELA teacher	\$3,000
D.10	Tammy Perkins	Math teacher grades 5-6	\$3,000
D.11	Anne Reynolds	Nurse	hourly
D.12	Heather Snyder	STEM teacher	\$3,000
D.13	Nate Van Hall	Counselor	10 summer school days at his per diem rate

E. Special Assignment Summer Work 2023:

E.1	Lisa Carnicelli	Counselor	10 paid work days during summer 2023 at her per diem rate
E.2	Nate Van Hall	Counselor	10 paid work days during summer 2023 at his per diem rate

F. Co-Curricular Appointments 2023-2024:

F.1	Freshman Class Advisor	Julia Dunsmoor	\$ per contract
F.2	Sophomore Class Advisor	Caitlin Wasielewski	\$ per contract
F.3	Junior Class Advisor	Lisa Carnicelli	\$ per contract
F.4	Senior Class Advisor	Peter Bakija	\$ per contract
F.5	Drama Director – Fall	Jennifer Diana	\$ per contract
F.6	Musical Director – Winter Drama	Jennifer Diana	\$ per contract
F.7	Musical Tech Director – Winter Drama	Joseph R. Gessler	\$ per contract
F.8	Musical Costumer – Winter Drama	Meghan Picciano	\$ per contract
F.9	Lighting Coordinator – all year <i>split stipend</i>	Jennifer Diana	\$ per contract
F.10	Lighting Coordinator – all year <i>split stipend</i>	Shelly Kulis	\$ per contract
F.11	FFA – Jr. HS	Shelly Kulis	\$ per contract
F.12	FFA – Sr. HS	Halee Wasson	\$ per contract
F.13	Y-Pals - <i>split stipend</i>	Lindsay Osborne	\$ per contract
F.14	Y-Pals - <i>split stipend</i>	Mark Johnson	\$ per contract
F.15	National Honor Society – Jr. HS	Meghan Picciano	\$ per contract
F.16	National Honor Society – Sr. HS	Caitlin Rejman	\$ per contract
F.17	SALC (Athletic Leadership)	Caitlin Wasielewski	Volunteer
F.18	Student Council - Jr. HS	Mary Beth Howell	\$ per contract
F.19	Student Council - Sr. HS	Caitlin Wasielewski	\$ per contract
F.20	Student Leadership – 7-12 <i>split stipend</i>	Nate Van Hall	\$ per contract
F.21	Student Leadership – 7-12 <i>split stipend</i>	Lisa Carnicelli	\$ per contract
F.22	Yearbook - Jr. HS <i>split stipend</i>	Shelly Kulis	\$ per contract

F.23	Yearbook - Jr. HS <i>split stipend</i>	Mary Beth Howell	\$ per contract
F.24	Yearbook - Sr. HS <i>split stipend</i>	Shelly Kulis	\$ per contract
F.25	Yearbook - Sr. HS <i>split stipend</i>	Peter Bakija	\$ per contract
F.26	GSA	Carissa Smith	\$ per contract
F.27	International Club	Becky Davis	\$ per contract
F.28	Ski Club	Caitlin Rejman	\$ per contract
F.29	Ski Club	Lindsay Osborne	\$ per contract
F.30	DASA Coordinator K-12	Nate Van Hall	\$2,500
F.31	District NYS Data Coordinator	Luke Carnicelli	\$8,925
F.32	Jr/Sr HS MTSS Coordinator	Caitlin Wasielewski	\$ per contract
F.33	District Curriculum Council Coordinator	Caitlin Wasielewski	\$5,000
F.34	ENL Coordinator K-12	Becky Davis	\$ per contract
F.35	STEAM Coordinator K-12	Heather Snyder	\$ per contract
F.36	Fine Arts Coordinator 7-12	Peter Bakija	\$ per contract
F.37	ELA Coordinator 7-12 <i>split stipend</i>	Elishia Hoatland	\$ per contract
F.38	ELA Coordinator 7-12 <i>split stipend</i>	William Zimpfer	\$ per contract
F.39	Science Coordinator 7-12	Caitlin Rejman	\$ per contract
F.40	Math Coordinator 7-12	Mariel Schneggenburger	\$ per contract
F.41	After School Supervisor	Christine Bartolotta	\$ per contract
F.42	After School Supervisor	Julia Dunsmoor	\$ per contract
F.43	After School Supervisor	Mary Ferro	\$ per contract
F.44	After School Supervisor	Andrea Gregg	\$ per contract
F.45	After School Supervisor	Brett Jillson	\$ per contract
F.46	After School Supervisor	Heather Snyder	\$ per contract
F.47	After School Supervisor	Halee Wasson	\$ per contract
F.48	Chaperone	Becky Davis	\$ per contract
F.49	Chaperone	Alexander Fox	\$ per contract
F.50	Chaperone	Colton Gregg	\$ per contract
F.51	Chaperone	Mary Beth Howell	\$ per contract
F.52	Chaperone	Greg Otis	\$ per contract
F.53	Chaperone	Heather Snyder	\$ per contract
F.54	Chaperone	Halee Wasson	\$ per contract
F.55	Summer Fitness Room Supervisor	Renee Barone	\$ per contract
F.56	Summer Fitness Room Supervisor	Colton Gregg	\$ per contract
F.57	Summer Fitness Room Supervisor	Ian Murray	\$ per contract

G. Fall Sports Appointments 2023-2024:

G.1	Girls Varsity Soccer Coach	Tim Amory	\$ per contract
G.2	Girls Modified Soccer Coach	Dennis Johnson	\$ per contract
G.3	Boys Varsity Soccer Coach	Colton Gregg	\$ per contract
G.4	Boys Modified Soccer Coach	Greg Otis	\$ per contract
G.5	Varsity Cross Country Coach	Brett Jillson	\$ per contract
G.6	Girls Varsity Swim Coach	Ian Murray	\$ per contract
G.7	Soccer Scorekeeper/Timer	Chris Stevens	\$ per contract
G.8	Swim Timer/Announcer	Colton Gregg	\$ per contract

G.9	Swim Timer/Announcer	Brett Jillson	\$ per contract
-----	----------------------	----------------------	-----------------

H. Co-Curricular Appointments 2022-2023:

H.1	Fitness Room Supervisor	Colton Gregg	\$ per contract
-----	-------------------------	---------------------	-----------------

Addendum Item

I. Resignations

Physical Education Teacher: Anita Furness, for retirement purposes, effective June 30, 2023

10.0 Business Office Reports/Informational Items - none

11.0 Superintendent's Report/Informational Items

12.0 Board of Education/Committees

A. Future Discussion Topics

Janet Lehman asked to have a curriculum review presentation, as was done in June of 2021.

B. Committees

B.1 Athletics; Matt Bennett, Dave Harvatine, Rachel McCarthy

B.2 Audit; Chris Brozon, Heather Rejman, Kelsey Rossbach

Assistant Superintendent Van Horn noted - the Special Education audit is underway

B.3 Budget/Finance; Chris Brozon, Dave Harvatine, Janet Lehman

B.4 Directions/Long-Range Education; Matt Bennett, Chris Brozon, Rachel McCarthy

B.5 Facilities; Dave Harvatine, Janet Lehman, Kelsey Rossbach

Superintendent Jensen will be speaking with the architects regarding capital project as the design phase will begin this summer.

B.6 Policy; Matt Bennett, Rachel McCarthy, Heather Rejman

B.7 Safety/Wellness; Chris Brozon, Janet Lehman

B.8 Transportation; Heather Rejman, Kelsey Rossbach

B.9 Cayuga Onondaga School Boards Association (COSBA) Executive Committee;
Dave Wiemann

13.0 Visitor Recognition; Residents Wishing to Address the Board

Linda Clark spoke about parent information for special education.

14.0 Proposed Executive Session

On a motion by Rachel McCarthy, seconded by Matthew Bennett, the Board of Education entered executive session at 7:34 pm discuss matters leading to the appointment of a particular person, the employment history of a particular person, the appointment of a particular person and collective bargaining with one of the district's unions.

Motion carried: Yes – 5 No – 0

15.0 Return to Open Session

On a motion by Rachel McCarthy, seconded by Matthew Bennett, the Board of Education returned to open session at 8:21 pm.

Motion carried: Yes – 5 No – 0

16.0 Adjournment

On a motion by Rachel McCarthy, seconded by Matthew Bennett, the Board of Education meeting adjourned at 8:21 pm.

Motion carried: Yes – 5 No – 0

Respectfully submitted,
Marcy Hand, District Clerk