

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Library

June 10, 2024
6:00 pm

1.0 Call to Order at 6:00 PM Board President Kelsey Rossbach called the meeting to order.

2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Dave Harvatine, Janet Lehman, Timothy Pallokat,
Heather Rejman, Kelsey Rossbach

Board members absent: None

Board member arriving late: Rachel McCarthy at 6:03 pm

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Caitlin
Wasielewski

Others present: Nynette Adams, Julia Dunsmoor, John Fessenden, Marcy Hand, Mary
Hemans, Danielle Janssen, Robb Jetty, Judy Moody, Mary Napier,
Halee Wasson

3.0 Approval of the Agenda

Janet Lehman asked the Board of Education to consider adding an Executive Session prior to section 7.0.

Janet Lehman made a motion to amend the agenda to add an Executive Session to discuss the employment history of particular persons prior to section 7.0, motion seconded by Matt Bennett.

Motion carried: Yes – 6 No – 0

Approval of the Amended Agenda

Executive Session added prior to section 7.0.

On a motion by Matt Bennett, seconded by Dave Harvatine, the amended agenda was approved.

Motion carried: Yes – 6 No – 0

Rachel McCarthy joined the meeting at 6:03 pm

4.0 Questions from the audience regarding agenda items – None.

5.0 Presentations:

A. Mascot Committee Update – Robb Jetty, Mascot Committee Chairperson, shared an update. The Committee met on May 30th he emphasized this was a review, not a do over of the mascot selection process. The Board of Education received Committee recommendations.

B. Agriculture Advisory Board/FFA – Halee Wasson and John Fessenden shared information regarding the Agriculture Advisory Board its support of the SCCS Agriculture program and SCCS FFA chapter.

6.0 New Business/Action Items; Consent Agenda

Board members discussed proposed Board of Education meeting dates including the addition of an April 7, 2025 meeting date and a future discussion of proposed meeting times. They also discussed the proposed policies.

Rachel McCarthy asked the Board of Education to table section L policies.

Motion by Matt Bennett, seconded by Dave Harvatine, to table section L policies.

Motion carried: Yes – 7 No – 0

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the approves the action items listed in section 6.0 A through K. Section L policies tabled.

On a motion by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

- A. Minutes; Board of Education meeting May 13, 2024
- B. Minutes; School Budget Vote May 21, 2024
- C. Minutes; Special Board of Education meeting May 29, 2024
- D. CSE Recommendations; 2023/2024 and 2024/2025
- E. Overnight Field Trip Requests;

E.1	<u>National FFA Washington Leadership Conference in Washington, DC</u> , three (3) students to travel to Washington, DC to attend the National FFA Washington Leadership Conference where they will attend sessions and trainings that will require small group and independent work to understand governmental processes, current agriculture issues, how to communicate with legislators and how to create positive change in their community through their actions, on Tuesday, June 25 through Sunday, June 30, 2024; students will be accompanied by Halee Wasson
E.2	<u>FFA members to Camp Oswegatchie in Croghan, NY</u> , twelve (12) students to travel to camp on Sunday, June 30 through Friday, July 5, 2024; students will be accompanied by Brett Jillson
E.3	<u>Gerace Research Center, San Salvador, Bahamas</u> , five (5) to ten (10) twelfth grade students to travel to San Salvador, Bahamas to conduct science research and data collection for the Gerace Research Center, during February break 2025; students will be accompanied by Caitlin Rejman

- F. Auburn Enlarged City School District, Health Services Contract;

CONTRACT FOR HEALTH SERVICES: An agreement made this 10th day of June, 2024, by and between the Auburn Enlarged City School District, party of the first part, and the Southern Cayuga Central School District, party of the second part, as follows:

Whereas, the first party in connection with the operation at the schools of the Auburn Enlarged City School District furnishes health services to the pupils attending such schools, and

Whereas, certain non-public and private Schools known as 1) Tyburn Academy of Mary Immaculate, 2) St. Albert the Great Academy, and 3) Creative Minds Montessori School are located in the Auburn Enlarged City School District,

Whereas, as required by the Education Law of the State of New York, the Auburn Enlarged City School District is supplying various health services to the pupils of said schools including those pupils who reside in the Auburn Enlarged City School District and the Southern Cayuga Central School District.

Whereas, it seems advisable to provide for the expense of the furnishings of such health services, NOW, THEREFORE,

This agreement witnesseth as follows:

The Auburn Enlarged City School District agrees to furnish to those pupils of the Southern Cayuga Central School District attending these schools the following medical services and supplies: school nursing services, vision and hearing tests, medical examinations, notification of parents regarding defects and follow up and first aid supplies. It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is further agreed that accounts shall be rendered by the Auburn Enlarged City School District against the Southern Cayuga Central School District on the basis of the actual cost of services rendered by the first party for pupils of the second party attending these schools that such accounts shall be rendered by June 30, 2024. This contract shall be effective as of September 5, 2023, and shall terminate on June 30, 2024 at midnight.

- G. Donation; one (1) trumpet, from Alice Sedorus, value of \$200.00.
- H. Reasonable Assurance; the Board of Education hereby authorizes the Superintendent of Schools to issue reasonable assurance letters to any individual employed by the District in the 2023-2024 school year who is reasonably expected to return to work for the District in the 2024-2025 school year.
- I. Summer Basketball Camp; to be held Sunday, June 30 through Wednesday, July 3, 9:00 am to 3:00 pm; for students entering grades 3 through 12; \$85 tuition per camper
- J. Meeting Dates; set dates for 2024/2025 Board of Education meetings, including April 7, 2025
- K. Create Position; English to Speakers of Other Languages Teacher position, for future use

Section L policies tabled.

L. Policies, First Reading; as recommended by the Policy Committee

L.1	Policy #6100 Safe and Healthy Work Environment; no revisions recommended
L.2	Policy #6101 Identification Badges; no revisions recommended
L.3	Policy #6110 Code of Ethics for all District Personnel; no revisions recommended
L.4	Policy #7110 Comprehensive Student Attendance; revisions recommended
L.5	Policy #8260 Title 1 Parent and Family Engagement Plan; revisions recommended

Executive Session

Motion made by Dave Harvatine, seconded by Matt Bennett, to enter Executive Session at 7:14 pm to discuss the employment history of particular persons.

Rachel McCarthy asked the Board of Education to move Section 11.0 Visitor Recognition; Residents Wishing to Address the Board ahead of this added Executive Session.

Dave Harvatine rescinded his motion to enter Executive Session at 7:14 pm.

Motion made by Dave Harvatine, seconded by Matt Bennett, to Amend the Agenda again to move Section 11.0 Visitor Recognition; Residents Wishing to Address the Board ahead of this added Executive Session.

Motion carried: Yes – 7 No – 0

11.0 Visitor Recognition; Residents Wishing to Address the Board

Judy Moody read a statement regarding course offerings.

Executive Session

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education entered executive session at 7:26 pm to discuss the employment history of particular persons.

Motion carried: Yes – 7 No – 0

Return to Open Session

On a motion by Dave Harvatine, seconded by Matt Bennett, the Board of Education returned to open session at 7:52 pm.

Motion carried: Yes – 7 No – 0

7.0 Personnel/Consent Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0 A through J, for the 2023/24 and 2024/25 school year or for the term as indicated.

Motion made by Matt Bennett, seconded by Rachel McCarthy

Motion carried: Yes – 7 No – 0

Board President Kelsey Rossbach thanked laid off staff members for the time they spent here.

A. Resignations

A.1	Renee Barone , Elementary Teacher, effective June 30, 2024
A.2	Alexander Fox , English Teacher, effective June 30, 2024
A.3	Jacquelyn Jones , English Teacher, effective June 30, 2024
A.4	Shelly Moscato , Elementary Teacher, effective June 30, 2024
A.5	Michael Naylor , Elementary Principal, effective June 30, 2024
A.6	Ashley Schneider , Speech Language Pathologist, effective June 30, 2024
A.7	Stephen Shepherd , Science Teacher, effective June 30, 2024

B. Abolishment of Elementary Teaching Positions: In creating the budget for the 2024/2025 school year, the Board of Education has determined that for reasons of economy and budgetary constraints, hereby abolishes three full-time (3.0 FTE) positions in the Elementary tenure area, effective June 30, 2024.

C. Changes in Employment Status

C.1	<u>Layoff of 1.0 FTE Elementary Teacher and Placement on Preferred Eligibility List</u> : As the least senior teacher in the Elementary tenure area, Bobbie Lansdowne , originally hired on September 1, 2022, is hereby laid off, effective June 30, 2024, and placed on a preferred eligible list for recall to a similar position, for a period of seven years from the effective date.
C.2	<u>Layoff of 1.0 FTE Elementary Teacher and Placement on Preferred Eligibility List</u> : As a least senior teacher in the Elementary tenure area, Samantha Tratt , originally hired on September 1, 2022, is hereby laid off, effective June 30, 2024, and placed on a preferred eligible list for recall to a similar position, for a period of seven years from the effective date.
C.3	<u>Layoff of 1.0 FTE Elementary Teacher and Placement on Preferred Eligibility List</u> : As a least senior teacher in the Elementary tenure area, Stacy Wilder , originally hired on September 1, 2022, is hereby laid off, effective June 30, 2024, and placed on a preferred eligible list for recall to a similar position, for a period of seven years from the effective date.
C.4	Food Service Helper; Michelle Bajanen , permanent appointment at conclusion of her probationary period

D. Amend Leave of Absence Requests

D.1	Maria Radcliff , Teacher Aide; for maternity purposes; from May 7, 2024 through June 30, 2024 and to go unpaid from May 7, 2024 (amended date) through June 30, 2024.
D.2	Breanna Soutar , Teacher; for maternity purposes; effective February 13, 2024 (amended date) through April 30, 2024, to go unpaid from February 15, 2024 (amended date) through April 30, 2024.

E. Appointments 2024-2025

E.1	<u>Administrative Internship</u> ; Elishia Hoatland , through SUNY Cortland, from July 1, 2024 through June 30, 2025, with Luke Carnicelli and Lindsay Herrling
E.2	<u>Cleaner</u> : Clint Bergerstock , to a probationary Civil Service appointment as Cleaner, effective July 1, 2024 at a rate of \$17.50 per hour.
E.3	<u>Cleaner</u> : Abigail Matzen , to a probationary Civil Service appointment as Cleaner, effective July 1, 2024 at a rate of \$15.72 per hour.

F. Tenure Appointments for the following Southern Cayuga Teachers Association employees as listed:

F.1	Jennifer Sikora Murphy , Elementary, effective September 1, 2024
F.2	Halee Wasson , Agriculture, effective September 1, 2024
F.3	Ashlee Sandstrom , Teaching Assistant, effective September 1, 2024

G. Special Assignment Summer Work 2024

G.1	Mark Johnson	Counselor	10 summer days at his per diem rate
G.2	Becky Davis	ENL Teacher	10 summer days at her per diem rate
G.3	Heather Snyder	Teacher	10 summer days at her per diem rate
G.4	Halee Wasson	Teacher	10 summer days at her per diem rate

H. Volunteers 2023-2024

H.1	Kathy Kirk	Elementary School Volunteer
H.2	Katherine Quinn	Elementary School Volunteer

I. Summer 2024 Basketball Camp

I.1	Ed Heslop	Director	\$500
I.2	Colleen Lukas	Coach	\$325
I.3	Dennis Johnson	Coach	\$325
I.4	Collin Walter	Coach	\$325
I.5	Norah McCarthy	Coach	\$325
I.6	Charli Bennett	Counselor	\$250
I.7	Ben Kermidis	Counselor	\$250

J. Co-Curricular Appointments 2023-2024

J.1	Simone Lanning	Chaperone	\$ per contract
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8.0 Business Office Reports/Informational Items – No report.

9.0 Superintendent’s Report/Informational Items – No report.

10.0 Board of Education/Committees

A. Agriculture Advisory Board – Dave Harvatine – appreciated this evening’s Agriculture Advisory Board/FFA presentation and noted last week’s FFA banquet.

B. Board of Education Committees

B.1	Athletics; Matt Bennett, Rachel McCarthy, Heather Rejman
	No report.
B.2	Audit; Tim Pallokat, Heather Rejman, Kelsey Rossbach
	The external audit starts soon.
B.3	Budget/Finance; Dave Harvatine, Janet Lehman, Tim Pallokat
	No report.
B.4	Directions/Long-Range Education; Janet Lehman, Rachel McCarthy, Kelsey Rossbach
	Met on Friday, June 7 th , meeting minutes will be provided.
B.5	Facilities; Matt Bennett, Dave Harvatine, Kelsey Rossbach
	There was a discussion about pickleball.
B.6	Policy; Rachel McCarthy, Heather Rejman
	Met on Monday, May 13 th , meeting minutes provided.

B.7	Safety/Wellness; Janet Lehman, Rachel McCarthy
Met on Wednesday, May 15 th , meeting minutes provided	
B.8	Transportation; Matt Bennett, Tim Pallokat
No report.	
B.9	Cayuga Onondaga School Boards Association (COSBA); Dave Wiemann
No report.	

12.0 Executive Session

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education entered executive session at 8:03 pm to discuss the employment history of particular persons.

Motion carried: Yes – 7 No – 0

13.0 Return to Open Session

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education returned to open session at 9:25 pm.

Motion carried: Yes – 7 No – 0

14.0 Adjournment

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education meeting adjourned at 9:25 pm.

Motion carried: Yes – 7 No – 0

Respectfully submitted,
Marcy Hand, District Clerk