

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Library

June 24, 2024
6:00 pm

- 1.0 Call to Order at 6:01 PM Board President Kelsey Rossbach called the meeting to order.
- 2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Dave Harvatine, Janet Lehman, Rachel McCarthy, Timothy Pallokat, Kelsey Rossbach

Board members absent: Heather Rejman

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Caitlin Wasielewski

Others present: Nynette Adams, CJ Calarco, Michael Dempsey, Julia Dunsmoor, Marcy Hand, Mary Hemans, Richard Howard, Robb Jetty, Lori Knopp, Judy Moody, Melanie Pallokat, Carl Patzer, Diane Patzer, Art Samplaski, Kathy Sheils

- 3.0 Approval of the Agenda
On a motion made by Matt Bennett, seconded by Dave Harvatine, the agenda was approved.

Motion carried: Yes – 6 No – 0

- 4.0 Questions from the audience regarding agenda items – None.

- 5.0 New Business/Action Items; Consent Agenda
Board members recommended the Facilities Committee talk about best use of the space in the school.

Tim Pallokat made a motion to revise section D to remove “Ag wing”, seconded by Kelsey Rossbach.

Motion carried: Yes – 5 Abstain – 1 (Janet Lehman)

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 5.0 A through D with requested revision.

Motion made by Matt Bennett, seconded by Dave Harvatine.

Motion carried: Yes – 5 Abstain – 1 (Janet Lehman)

A. Minutes; Board of Education meeting June 10, 2024

B. CSE Recommendations; 2023/2024 and 2024/2025

C. Union Springs Central School District. Health Services Resolution;

CONTRACT FOR HEALTH SERVICES: An agreement made this 24th day of June, 2024, by and between the Union Springs Central School District, party of the first part, and the Southern Cayuga Central School District, party of the second part, as follows, vis.:

Whereas, the first party in connection with the operation at the schools of the Union Springs Central School District furnishes health services to the pupils attending such schools, and

Whereas, certain non-public and private Schools known as 1) St. John Paul II Academy, 2) Frontenac School, 3) Union Springs Academy are located in the Union Springs Central School District,

Whereas, as required by the Education Law of the State of New York, the Union Springs Central School District is supplying various health services to the pupils of said schools including those pupils who reside in the Union Springs Central School District and the Southern Cayuga Central School District.

Whereas, it seems advisable to provide for the expense of the furnishings of such health services, NOW, THEREFORE,

This agreement witnesseth as follows:

The Union Springs Central School District agrees to furnish to those pupils of the Southern Cayuga Central School District attending these schools the following Health Services. It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is further agreed that accounts shall be rendered by the Union Springs Central School District against the Southern Cayuga Central School District on the basis of the actual cost of services rendered by the first party for pupils of the second party attending these schools that such accounts shall be rendered by June 30, 2024. This contract shall be effective as of September 1, 2023, and shall terminate on June 30, 2024.

D. King Ferry Food Pantry; renew an agreement with the King Ferry Food Pantry for their use of a portion ~~of a wing~~ of the school building as a base for storage and distribution, effective August 8, 2024, to on or about August 7, 2026. The Pantry organization will pay for the utilities and maintenance they use.

E. Resolution - Funds Transfer to Reserve

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves a funds transfer not to exceed \$100,000 from the General Fund unassigned fund balance, into the Unemployment Reserve, effective June 30, 2024.

Motion by Dave Harvatine, seconded by Matt Bennett.

Motion carried: Yes – 6 No – 0

6.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 6.0 A through L, for the 2023/24 and 2024/25 school years or for the term as indicated.

Motion made by Matt Bennett, seconded by Dave Harvatine.

Motion carried: Yes – 6 No – 0

A. Resignations

A.1	Hannah Jewell , Special Education Teacher, effective June 30, 2024
A.2	Abigail Matzen , Food Service Helper, effective June 30, 2024

B. Abolishment of Elementary Teaching Assistant Position: In creating the budget for the 2024/2025 school year, the Board of Education has determined that for reasons of economy and budgetary constraints, hereby abolishes one part-time (0.4 FTE) position in the Teaching Assistant tenure area, effective June 30, 2024.

C. Abolishment of Elementary Teacher Aide Position: In creating the budget for the 2024/2025 school year, the Board of Education has determined that for reasons of economy and budgetary constraints, hereby abolishes one part-time (0.6 FTE) position, effective June 30, 2024.

D. Changes in Employment Status

D.1	<u>Layoff of 0.4 FTE Elementary Teaching Assistant</u> : As the job-shared position Teaching Assistant, Rachel Franklin , originally hired on September 1, 2022, is hereby laid off, effective June 30, 2024.
D.2	<u>Layoff of 0.6 FTE Elementary Teacher Aide and Placement on Preferred Eligibility List</u> : As the job-shared position Teacher Aide, Kirsten Potter , originally hired on September 12, 2023, is hereby laid off, effective June 30, 2024, and placed on a preferred eligible list for recall to a similar position, for a period of two years from the effective date.
D.3	<u>Recall from Layoff of Elementary Teacher; Stacy Wilder*</u> , with New York State Permanent Certification in Nursery, K, Grades 1-6 – four (4) year probationary appointment in the Elementary Tenure Area, effective September 1, 2022 through August 31, 2026, compensation at the annual level of Step 11 + 30M; \$65,336**. <i>*The expiration dates of the 4-year probationary appointment are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.</i> <i>**SCTA contract not finalized for the 2024-2025 fiscal year, salary adjustment pending finalization of SCTA contract negotiations for the 2024-2025 fiscal year.</i>

E. Leave of Absence Requests

E.1	Chelsea Munson , Elementary Teacher, for maternity purposes; effective July 11, 2024 through on or about October 15, 2024, to go unpaid from August 28, 2024 through on or about October 15, 2024.
E.2	Cristiane Williams , Elementary Teacher; for maternity purposes; effective September 2, 2024 through on or about October 28, 2024.
E.3	Jennifer Murphy , Elementary Teacher, for maternity purposes; effective October 10, 2024 through on or about January 6, 2025, to go unpaid from November 22, 2024 through on or about January 6, 2025.

F. Appointments 2024-2025

F.1	<p>English to Speakers of Other Languages Teacher: Kalyn Deans*, with New York State Initial Certification in English to Speakers of Other Languages – three (3) year probationary appointment in the English to Speakers of Other Languages Tenure Area, effective February 14, 2024 through February 13, 2027, compensation at the annual level of Step 8 + 48M; \$65,275**.</p> <p><i>*The expiration dates of the 3-year probationary appointment are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.</i></p> <p><i>**SCTA contract not finalized for the 2024-2025 fiscal year, salary adjustment pending finalization of SCTA contract negotiations for the 2024-2025 fiscal year.</i></p>
F.2	Lindsay Herrling , substitute interviews, \$ per contract
F.3	Lindsay Herrling , McKinney Vento Liaison (Homeless Coordinator), \$2,000
F.4	Brett Jillson , Occasional Driver
F.5	Dennis Johnson , Occasional Driver
F.6	Greg Otis , Occasional Driver
F.7	Caitlin Wasielewski , Occasional Driver
F.8	Halee Wasson , Occasional Driver

G. Volunteer 2023-2024

G.1	Samantha Lesch	Elementary School Volunteer
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H. Co-Curricular Appointments 2023-2024

H.1	Caitlin Rejman	Lifeguard	\$ per contract
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I. Co-Curricular Appointments 2024-2025:

I.1	Julia Dunsmoor	Freshman Class Advisor	\$1,088
I.2	Breanna Soutar	Sophomore Class Advisor	\$1,088
I.3	Lisa Carnicelli	Junior Class Advisor <i>split stipend</i>	\$906
I.4	Jayda Calhoun	Junior Class Advisor <i>split stipend</i>	\$906
I.5	Peter Bakija	Senior Class Advisor	\$3,725
I.6	Jennifer Diana	Drama Director – Fall	\$2,926
I.7	Jennifer Diana	Musical Director – Winter Drama	\$3,989
I.8	Joseph R. Gessler	Musical Tech Director – Winter Drama	\$1,994
I.9	Lily Vernon	Jazz Band	\$1,812
I.10	Jennifer Diana	Lighting Coordinator <i>split stipend</i>	\$599
I.11	Shelly Kulis	Lighting Coordinator <i>split stipend</i>	\$544
I.12	Brett Jillson	FFA – Jr. HS	\$3,626
I.13	Halee Wasson	FFA – Sr. HS	\$4,351
I.14	Meghan Picciano	National Honor Society – Jr. HS	\$2,358
I.15	Caitlin Rejman	National Honor Society – Sr. HS	\$2,176
I.16	Mary Beth Howell	Student Council - Jr. HS	\$2,358

I.17	Andrea Gregg	Student Council - Sr. HS <i>split stipend</i>	\$906
I.18	Colton Gregg	Student Council - Sr. HS <i>split stipend</i>	\$906
I.19	Nate Van Hall	Student Leadership – 7-12 <i>split stipend</i>	\$997
I.20	Lisa Carnicelli	Student Leadership – 7-12 <i>split stipend</i>	\$997
I.21	Shelly Kulis	Yearbook - Jr. HS <i>split stipend</i>	\$763.50
I.22	Mary Beth Howell	Yearbook - Jr. HS <i>split stipend</i>	\$708.50
I.23	Shelly Kulis	Yearbook - Sr. HS <i>split stipend</i>	\$1,862.50
I.24	Peter Bakija	Yearbook - Sr. HS <i>split stipend</i>	\$1,596
I.25	Steve Baumes	History Club	\$1,198
I.26	Becky Davis	International Club	\$2,539
I.27	Caitlin Rejman	Ski Club	\$52 per event/session/game
I.28	Lindsay Osborne	Ski Club	\$52 per event/session/game
I.29	Nate Van Hall	DASA Coordinator K-12	\$2,500
I.30	Luke Carnicelli	District NYS Data Coordinator	\$8,925
I.31	Becky Davis	ENL Coordinator K-12	\$3,206
I.32	Heather Snyder	STEAM Coordinator K-12	\$3,206
I.33	Julia Dunsmoor	After School Supervisor	\$36 per hour, per contract
I.34	Andrea Gregg	After School Supervisor	\$36 per hour, per contract
I.35	Colton Gregg	After School Supervisor	\$36 per hour, per contract
I.36	Emma Lutkins	After School Supervisor	\$36 per hour, per contract
I.37	Greg Otis	After School Supervisor	\$36 per hour, per contract
I.38	Heather Snyder	After School Supervisor	\$36 per hour, per contract
I.39	Lily Vernon	After School Supervisor	\$36 per hour, per contract
I.40	Halee Wasson	After School Supervisor	\$36 per hour, per contract
I.41	Becky Davis	Chaperone	\$52 per event/session/game
I.42	Andrea Gregg	Chaperone	\$52 per event/session/game
I.43	Colton Gregg	Chaperone	\$52 per event/session/game
I.44	Mary Beth Howell	Chaperone	\$52 per event/session/game
I.45	Brett Jillson	Chaperone	\$52 per event/session/game
I.46	Emma Lutkins	Chaperone	\$52 per event/session/game
I.47	George Murphy	Chaperone	\$52 per event/session/game
I.48	Greg Otis	Chaperone	\$52 per event/session/game
I.49	Heather Snyder	Chaperone	\$52 per event/session/game
I.50	Elizabeth Tyrrell	Chaperone	\$52 per event/session/game
I.51	Mike VanDoren	Chaperone	\$52 per event/session/game
I.52	Lily Vernon	Chaperone	\$52 per event/session/game
I.53	Halee Wasson	Chaperone	\$52 per event/session/game
I.54	Elizabeth Tyrrell	Math Coordinator K-8 - <i>Title 4 grant funded</i>	\$6,412
I.55	Caitlin Rejman	Lifeguard	\$ per contract

J. Fall Sports Appointments 2024-2025:

J.1	Tim Amory	Girls Varsity Soccer Coach	\$3,989
J.2	Dennis Johnson	Girls Modified Soccer Coach	\$2,683
J.3	Colton Gregg	Boys Varsity Soccer Coach	\$3,989
J.4	Greg Otis	Boys Modified Soccer Coach	\$3,353
J.5	Brett Jillson	Varsity Cross Country Coach	\$3,626
J.6	George Murphy	Modified Cross Country Coach	\$2,235
J.7	Chris Stevens	Soccer Scorekeeper/Timer	\$52 per event/session/game

J.8	Caitlin Rejman	Swim Timer/Announcer	\$52 per event/session/game
J.9	Yasmine Smith	Swim Timer/Announcer	\$52 per event/session/game
J.10	Michael VanDoren	Swim Timer/Announcer	\$52 per event/session/game

K. Summer Curriculum Work 2024-2025:

K.1	Michele Ryan	K ELA Curriculum Mapping	\$250
K.2	Becky Scanlan	K ELA Curriculum Mapping	\$250
K.3	Nicole Franklin	ELA 1 Curriculum Mapping	\$250
K.4	Jeannette Lutkins	ELA 1 Curriculum Mapping	\$250
K.5	Jennifer Lesch	ELA 2 Curriculum Mapping	\$250
K.6	Chelsea Munson	ELA 2 Curriculum Mapping	\$250
K.7	Meghan Smith	ELA 2 Curriculum Mapping	\$250
K.8	Kendra Collier	ELA 3 Curriculum Mapping	\$250
K.9	Jennifer Davis	ELA 3 Curriculum Mapping	\$250
K.10	Laurie Gamba	ELA 3 Curriculum Mapping	\$250
K.11	Jennifer Murphy	ELA 4 Curriculum Mapping	\$250
K.12	Angela Simmons	ELA 4 Curriculum Mapping	\$250
K.13	Stacy Wilder	ELA 5 Curriculum Mapping	\$250
K.14	Bethany Wilkinson	ELA 5 Curriculum Mapping	\$250
K.15	Cristiane Williams	ELA 5 Curriculum Mapping	\$250
K.16	Emma Greenfield	ELA 6 Curriculum Mapping	\$250
K.17	Michele Ryan	Eureka Math Training	\$150
K.18	Becky Scanlan	Eureka Math Training	\$150
K.19	Nicole Franklin	Eureka Math Training	\$150
K.20	Jeannette Lutkins	Eureka Math Training	\$150
K.21	Jennifer Lesch	Eureka Math Training	\$150
K.22	Chelsea Munson	Eureka Math Training	\$150
K.23	Meghan Smith	Eureka Math Training	\$150
K.24	Kendra Collier	Eureka Math Training	\$150
K.25	Jennifer Davis	Eureka Math Training	\$150
K.26	Laurie Gamba	Eureka Math Training	\$150
K.27	Jennifer Murphy	Eureka Math Training	\$150
K.28	Angela Simmons	Eureka Math Training	\$150
K.29	Stacy Wilder	Eureka Math Training	\$150
K.30	Bethany Wilkinson	Eureka Math Training	\$150
K.31	Cristiane Williams	Eureka Math Training	\$150
K.32	Tammy Perkins	Eureka Math Training	\$150
K.33	Michelle Jones	Math Coaching Planning	\$250
K.34	Beth VanDeValk	Math Coaching Planning	\$250
K.35	Kalyn Deans	ENL Curriculum Planning	\$400
K.36	Stacey Gavurnik	Reading IST Planning	\$400
K.37	Rhonda Hayden	Reading IST Planning	\$400
K.38	Jeanette Owens	Reading IST Planning	\$400
K.39	Colton Gregg	Eureka Math Training	\$150
K.40	MaryBeth Howell	Eureka Math Training	\$150
K.41	MaryBeth Howell	Math 7 & Jr. High Finance Curriculum Mapping	\$500
K.42	Emma Lutkins	Applied Geometry Curriculum Mapping	\$250
K.43	Michele Shaw	Living Environment Curriculum Mapping	\$300
K.44	Simone Lanning	Science 7 & 8 Assessment Mapping	\$300

K.45	Mariel Schneggenburger	AP Calculus Curriculum Mapping	\$300
K.46	CJ (Francis) Calarco	Pre-Algebra Curriculum Mapping	\$250
K.47	Caitlin Rejman	Earth Science Curriculum Mapping	\$500
K.48	Christopher Zappolo	AP World History Curriculum Mapping	\$500
K.49	Breanna Soutar	ELA 7 Curriculum Mapping	\$500
K.50	Meghan Picciano	ELA 8 Curriculum Mapping	\$500
K.51	Marie Lakie	ELA 9 & 10 Curriculum Mapping	\$500
K.52	Elishia Hoatland	ELA 11 Curriculum Mapping	\$500
K.53	Bill Zimpfer	ELA 12 Curriculum Mapping	\$500
K.54	Halee Wasson	Ag Leadership Curriculum Mapping	\$250

L. Summer 2024 Basketball Camp

L.1	Owen Overhiser	Lifeguard	\$100
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7.0 Business Office Reports/Informational Items

A. Treasurer's Reports

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer's Reports for April & May, 2024.

Motion made by Matt Bennett, seconded by Dave Harvatine.

Motion carried: Yes – 4

No – 2 (Janet Lehman, Tim Pallokat,)

8.0 Superintendent's Report/Informational Items – No report.

9.0 Board of Education/Committees

A. Agriculture Advisory Board – Dave Harvatine referenced the June 10th meeting Agriculture Advisory Board/FFA presentation.

B. Board of Education Committees

B.1	<i>Athletics</i> ; Matt Bennett, Rachel McCarthy, Heather Rejman
No report.	
B.2	<i>Audit</i> ; Tim Pallokat, Heather Rejman, Kelsey Rossbach
No report.	
B.3	<i>Budget/Finance</i> ; Dave Harvatine, Janet Lehman, Tim Pallokat
No report.	
B.4	<i>Directions/Long-Range Education</i> ; Janet Lehman, Rachel McCarthy, Kelsey Rossbach
Met on Friday, June 7 th , meeting minutes will be provided.	
B.5	<i>Facilities</i> ; Matt Bennett, Dave Harvatine, Kelsey Rossbach
Will meet in July.	
B.6	<i>Policy</i> ; Rachel McCarthy, Heather Rejman
No report.	
B.7	<i>Safety/Wellness</i> ; Janet Lehman, Rachel McCarthy
No report.	
B.8	<i>Transportation</i> ; Matt Bennett, Tim Pallokat
No report.	

B.9 Cayuga Onondaga School Boards Association (COSBA)

Newly elected COSBA Representative Robb Jetty shared information regarding their heat pump replacement project that is underway, the BOCES grant writing service, Juul vaping settlement, driver education teachers and Board of Regents recommendations.

10.0 Visitor Recognition; Residents Wishing to Address the Board

Mike Dempsey spoke regarding Friends of the Planetarium.

Diane Patzer spoke regarding Friends of the Planetarium.

Richard Howard read a statement from Frank Benenati regarding the Planetarium.

Judy Moody spoke regarding the Board of Education, Committees and road signage.

11.0 Proposed Executive Session

On a motion by Matt Bennett, seconded by Dave Harvatine, the Board of Education entered executive session at 6:44 pm to discuss the employment history of particular persons and matters leading to the employment of particular persons who have applied to fill positions needed within the District.

Motion carried: Yes – 6 No – 0

12.0 Return to Open Session

On a motion by Matt Bennett, seconded by Rachel McCarthy, the Board of Education returned to open session at 9:14 pm.

Motion carried: Yes – 6 No – 0

The Board discussed reaching out to the Attorney General to ask whether SCCS could rent the sports facilities.

13.0 Adjournment

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education meeting adjourned at 9:17 pm.

Motion carried: Yes – 6 No – 0

Called Back to Order at 9:20 PM Board President Kelsey Rossbach called the meeting back to order.

Board members present: Matthew Bennett, Dave Harvatine, Janet Lehman, Rachel McCarthy, Timothy Pallokat, Kelsey Rossbach

Board members absent: Heather Rejman

Addendum Items

A. Revised Agreement

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the revised Agreement with the Non-Affiliated Employees, effective July 1, 2024.

Motion made by Rachel McCarthy, seconded by Dave Harvatine.

Motion carried: Yes – 6 No – 0

B. Contract Amendment Assistant Superintendent for Business & Operations: Loretta Van Horn
RESOLVED that the Amendment to the Employment Contract, dated July 1, 2018, of the Assistant Superintendent for Business and Operations, Loretta L. Van Horn, Southern Cayuga Central School District, 2021-2026, as amended by the Board, effective as of July 1, 2024, and the President of the Board is authorized and directed to execute the same on behalf of the District.

Motion made by Rachel McCarthy, seconded by Matt Bennett.

Motion carried: Yes – 6 No – 0

Adjournment

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education meeting adjourned at 9:22 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,
Marcy Hand, District Clerk