

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Auditorium

April 26, 2023
7:00 p.m.

- 1.0 Call to Order at 7:00 PM Board President Kelsey Rossbach called the meeting to order.
- 2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, Janet Lehman, Heather Rejman, Kelsey Rossbach

Board members arriving late: Rachel McCarthy at 7:01 pm
Christine Brozon at 7:03 pm

Board members absent: David Harvatine,

Administrators present: Patrick Jensen, Loretta Van Horn

Others present: Marcy Hand, Robb Jetty

- 3.0 Approval of the Agenda with Addendum
On a motion by Matt Bennett, seconded by Rachel McCarthy, the agenda was approved.

Motion carried: Yes – 5 No – 0

Calendar/Dates to Remember

<i>Board of Education Meeting, includes Budget Hearing & Meet the Board of Education Candidates – Monday, May 8th at 7:00 p.m.</i>
<i>Elementary School Parent-Teacher Conferences – Thursday, May 11th – early dismissal for elementary school students only</i>
<i>Budget Vote – Tuesday, May 16th from 7:00 am to 9:00 pm</i>
<i>Board of Education Meeting – Monday, May 22nd at 7:00 p.m.</i>
<i>Calendar Change – Friday, May 26 through Monday, May 29, 2023 – closed for Memorial Day weekend</i>

- 4.0 Questions from the audience regarding agenda items – none

Rachel McCarthy joined the meeting at 7:01 pm

- 5.0 Presentation:
Budget Presentation; Assistant Superintendent Loretta Van Horn shared information and data regarding the Proposed Budget Amount & Levy, Proposed Capital Outlay Project, State Aid Projections, Propositions and Board of Education Candidates.

Christine Brozon joined the meeting at 7:03 pm.

Assistant Superintendent Van Horn answered questions from Board of Education members.

6.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0 A through I.

On a motion by Christine Brozon, seconded by Matt Bennett

Superintendent Jensen and Assistant Superintendent Van Horn answered questions from Board of Education members.

Motion carried: Yes – 6 No – 0

A. Minutes; Board of Education meeting April 10, 2023

B. CSE Recommendations; 2022/2023 & 2023-2024

C. Anonymous Donation; \$2,000 to the Athletic program for sports supplies

D. Donation, New York Schools Insurance Reciprocal (NYSIR); \$1,000 toward Prom 2023.

E. Overnight Field Trip Request;

NY FFA State Convention in Buffalo, NY, twenty (20) students to travel to Buffalo, NY to attend the NY FFA State Convention where they will deliver presentations involving current agriculture issues, or test their knowledge and skills in the agriculture industry through competitive events, on Thursday, May 18 through Saturday, May 20, 2023; students will be accompanied by Halee Wasson and Shelly Kulis

F. Policies, First Reading; as recommended by the Policy Committee

F.1	Policy #5690 Exposure Control Program; no revisions recommended
F.2	Policy #5691 Communicable Diseases; no revisions recommended
F.3	Policy #5692 Human Immunodeficiency Virus Related Illnesses; no revisions recommended
F.4	Policy #5710 Transportation Program; no revisions recommended
F.5	Policy #5711 Use of Personal Vehicle for School Business; no revisions recommended
F.6	Policy #5730 Transportation of Students; no revisions recommended
F.7	Policy #5720 Bus Scheduling and Routing; revisions recommended

G. New Adventures Summer Program the following staff members will work the summer program, at remuneration not to exceed two teachers per week at \$1,000 per week each, based on the program generating sufficient revenue and the Board of Education allocating \$2,000 in student scholarships

G.1	Michelle Jones , Teacher
G.2	Bethany Murphy , Teacher
G.3	Jennifer Sikora , Teacher
G.4	Angela Simmons , Substitute Teacher
G.5	Bethany Murphy , Lifeguard

H. Juul Agreement between an SCTA member and the Board of Education of the Southern Cayuga Central School District

I. Union Springs Central School District, Health Services Resolution;

CONTRACT FOR HEALTH SERVICES: An agreement made this 26th day of April, 2023, by and between the Union Springs Central School District, party of the first part, and the Southern Cayuga Central School District, party of the second part, as follows, vis.:

Whereas, the first party in connection with the operation at the schools of the Union Springs Central School District furnishes health services to the pupils attending such schools, and

Whereas, certain non-public and private Schools known as 1) St. John Paul II Academy, 2) Frontenac School, 3) Union Springs Academy are located in the Union Springs Central School District,

Whereas, as required by the Education Law of the State of New York, the Union Springs Central School District is supplying various health services to the pupils of said schools including those pupils who reside in the Union Springs Central School District and the Southern Cayuga Central School District.

Whereas, it seems advisable to provide for the expense of the furnishings of such health services, NOW, THEREFORE,

This agreement witnesseth as follows:

The Union Springs Central School District agrees to furnish to those pupils of the Southern Cayuga Central School District attending these schools the following medical services and supplies: school nursing services, vision and hearing tests, medical examinations, notification of parents regarding defects and follow up and first aid supplies. It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is further agreed that accounts shall be rendered by the Union Springs Central School District against the Southern Cayuga Central School District on the basis of the actual cost of services rendered by the first party for pupils of the second party attending these schools that such accounts shall be rendered by June 30, 2023. This contract shall be effective as of September 1, 2022, and shall terminate on June 30, 2023

J. Cayuga-Onondaga BOCES Board of Education

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby casts their ballots for candidates as listed for the Cayuga-Onondaga BOCES Board of Education.

There are three (3) vacancies on the board of cooperative educational services to be filled at the annual election to be held on Wednesday, April 26, 2023. Candidates are listed with their school district of residence:

Kathleen Bratt

District of Residence: Cato-Meridian

Length of Term: Three (3) years – July 1, 2023 through June 30, 2026

Melinda Quanbeck

District of Residence: Port Byron

Length of Term: Three (3) years – July 1, 2023 through June 30, 2026

Thomas Lambdin
 District Residence: Skaneateles
 Length of Term: Three (3) years – July 1, 2023 through June 30, 2026

On a motion by Christine Brozon, seconded by Rachel McCarthy

Motion carried: Yes – 6 No – 0

K. Cayuga-Onondaga BOCES Administrative Budget

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the Administrative Budget of the Cayuga-Onondaga BOCES in the amount of \$2,448,129.00 for the fiscal year commencing on July 1, 2023 and ending on June 30, 2024.

On a motion by Christine Brozon, seconded by Matt Bennett

Motion carried: Yes – 6 No – 0

7.0 Personnel/Consent Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0 A through J, for the 2022/23 school year or for the term as indicated.

On a motion by Christine Brozon, seconded by Matt Bennett

Motion carried: Yes – 5 No – 0 Abstentions - 1 (Rachel McCarthy)

A. Resignations

A.1	Modified Softball Coach: Kaycee Simpson , effective April 10, 2023
A.2	Teaching Assistant: Ryan Vanacore , effective June 30, 2023
A.3	Elementary Principal: Boyan Mnahoncak , effective June 30, 2023
A.4	Music Teacher: Elissa May Murphy , effective June 30, 2023, (Addendum item)

B. Leave of Absence Request

B.1	Sherri Gallow , Food Service Helper/School Monitor; from April 24, 2023 through May 5, 2023, to go unpaid from April 24, 2023 through May 5, 2023
B.2	Rebecca Cope , Food Service Helper; from June 5, 2023 through June 30, 2023, to go unpaid from June 5, 2023 through June 30, 2023

C. Appointments

C.1	Substitute Bus Driver: Julio Heredia Severino , effective April 27, 2023
C.2	Substitute Teacher, uncertified, Substitute Teaching Assistant, Substitute Teacher Aide: Marlee Harris , effective April 27, 2023

D. Volunteers:

D.1	Flag Football Volunteer	Bill Hasenjager
D.2	Flag Football Volunteer	Ray Lupo
D.3	Softball Volunteer	Gordie Morgan
D.4	Softball Volunteer	Justine Phillips Heiner

E. **Amend Salary Adjustment;** 2022/2023 school year, based on verification of completed Masters level classes and/or Masters level classes previously approved.

	<i>Staff Member</i>	<i>Current Step</i>	<i>Masters Level Credits Earned</i>	<i>New Step</i>	<i>Adjustment Amount</i>
E.1	Steven Baumes	Step 6 + 48M	6	Step 6 + 54M	\$583

F. Co-Curricular Appointments 2022-2023:

F.1	Modified Softball Coach	Tim Amory , effective April 11, 2023, stipend of \$2,139
F.2	Chaperone	Jayda Calhoun , \$ per contract

H. Tutor: **Acacia Phillips**, \$ per contract

I. Co-Curricular Appointments through ESSER Reserve Grant:

I.1	Baseball	Brett Jillson	\$37 per hour
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J. Election Inspectors:

J.1	Marcy Hand, chief inspector
J.2	Jodi Baker
J.3	Patricia Bianconi
J.4	Virginia Conner
J.5	Sharon Culver
J.6	Scott Gross
J.7	Cindy Krause
J.8	Elisabeth MacCormick
J.9	Jo Ellen Preylowski
J.10	Connie Rejman
J.11	Gloria Sherman

8.0 Business Office Reports/Informational Items

A. Claims Auditor Reports: January, February, March 2023

9.0 Superintendent's Report/Informational Items - none

10.0 Board of Education/Committees

A. Future Discussion Topics Board President Kelsey Rossbach shared she is prioritizing future discussion topics with Superintendent Jensen. Board of Education members shared additional possible future discussion topics and feedback.

B. Committees:

B.1 Athletics; Matt Bennett, Dave Harvatine, Rachel McCarthy
No report.

B.2 Audit; Chris Brozon, Heather Rejman, Kelsey Rossbach
Assistant Superintendent Van Horn shared the new auditors are setting up our preliminaries.

B.3 Budget/Finance; Chris Brozon, Dave Harvatine, Janet Lehman
No report.

B.4 Directions/Long-Range Education; Matt Bennett, Chris Brozon, Rachel McCarthy
Thursday, April 20th meeting was canceled and rescheduled for Thursday, May 18, 2023 at 8:00 am in the Elementary Library.

B.5 Facilities; Dave Harvatine, Janet Lehman, Kelsey Rossbach
Superintendent Jensen offered to answer questions from community members about the 2023 Capital Improvement Project when the Board of Education members aren't sure of the answers.

B.6 Policy; Matt Bennett, Rachel McCarthy, Heather Rejman
Will meet on Tuesday, May 9th at 8:00 am, in the District Office

B.7 Safety/Wellness; Chris Brozon, Janet Lehman
Will meet on Tuesday, May 9th at 4:00 pm, in the District Office

B.8 Transportation; Heather Rejman, Kelsey Rossbach
Assistant Superintendent Van Horn shared staff members are still attending training for the upgraded Transfinder routing software. Board members discussed transportation topics

B.9 Cayuga Onondaga School Boards Association (COSBA) Executive Committee;
Dave Wiemann - No report.

11.0 Visitor Recognition; Residents Wishing to Address the Board – none

12.0 Adjournment

On a motion by Christine Brozon, seconded by Matt Bennett, the Board of Education meeting adjourned at 8:33 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,
Marcy Hand, District Clerk