

SOUTHERN CAYUGA CENTRAL SCHOOL DISTRICT

Board of Education Meeting Minutes
High School Library

February 13, 2023
7:00 p.m.

- 1.0 Call to Order at 7:02 PM Board President Kelsey Rossbach called the meeting to order.
- 2.0 Pledge of Allegiance Board President Kelsey Rossbach led the pledge.

Board members present: Matthew Bennett, David Harvatine, Janet Lehman, Rachel McCarthy, Heather Rejman, Kelsey Rossbach

Board members absent: Christine Brozon

Administrators present: Patrick Jensen, Loretta Van Horn, Luke Carnicelli, Boyan Mnahoncak, Caitlin Wasielewski

Others present: Steve Baumes, Leslie Blumer, CJ Calarco, Becky Davis, Julia Dunsmoor, Rachel Franklin, Justin Frisbie, Stacey Gavurnik, Emma Greenfield, Andrea Gregg, Colton Gregg, Marcy Hand, Elishia Hoatland, Hannah Jewell, Michelle Jones, Simone Lanning, Jennifer Lesch, Lindsay Osborne, Greg Otis, Jeanette Owens, Tammy Perkins, Meghan Picciano, Michele Shaw, Ann Sill, Michael Simons, Kaycee Simpson, Liz Tyrrell, Beth VanDeValk, Jacqueline Webster

- 3.0 Approval of the Agenda
On a motion by Rachel McCarthy, seconded by Matt Bennett, the agenda was approved.

Motion carried: Yes – 6 No – 0

The calendar was reviewed.

- 4.0 Questions from the audience regarding agenda items – none

- 5.0 Presentations:
Jr/Sr High School Mid-Year Update: Caitlin Wasielewski, Junior/Senior High School Assistant Principal/Athletic Director and Luke Carnicelli, Junior/Senior High School Principal, shared information about their progress toward their Multi-Tiered Systems of Support goal.

MTSS Multi-Tiered Systems of Support Update: Boyan Mnahoncak, Elementary School Principal, shared information regarding their ELA progress, Aimsweb trends, attendance trends, and grade level assessment trends.

Real Time Response Math/Reading Coaching Update: Michael Simons, Project Leader, shared information regarding what it is, timelines, the programmatic shift, data trends and ongoing work.

Budget Presentation: Assistant Superintendent Loretta Van Horn shared information regarding Fiscal Stress Monitoring, Governor Hochul's Executive Budget and the Tax Cap.

6.0 New Business/Action Items; Consent Agenda

RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the action items listed in section 6.0 A through G.

Janet Lehman asked to procedurally defer Policy #1510, she wanted to send Superintendent Jensen her suggested edits for the Policy. No motion made.

On a motion by Rachel McCarthy, seconded by Matt Bennett

Motion carried: Yes – 6 No – 0

A. Minutes; Board of Education meeting January 9, 2023

B. CSE Recommendations; 2022/2023

C. Surplus Items; obsolete items to be sold or discarded if deemed no value

C.1 Books from Elementary School Library, outdated, non-circulating, damaged books

C.2 Books from Jr/Sr High School Library, outdated, non-circulating, damaged books

D. Overnight Field Trip Requests;

D.1 FFA State Leaders' Experience in Albany, NY, five (5) students to travel to Albany, NY to attend the FFA State Leaders' Experience, on Monday, February 6 and Tuesday, February 7, 2023; students will be accompanied by Halee Wasson

D.2 1st Amendment/1st Vote Summit in Waterloo, NY, nine (9) students to travel to Waterloo, NY to attend the 1st Amendment/1st Vote Summit, on Wednesday, March 29 and Thursday, March 30, 2023; students will be accompanied by Acacia Phillips and Kaycee Simpson

D.3 Gerace Research Center, San Salvador, Bahamas, minimum of ten (10), maximum of twenty (20) eleventh and twelfth grade students to travel to San Salvador, Bahamas to conduct science research and data collection for the Gerace Research Center, during February break 2024; students will be accompanied by Caitlin Rejman and Michele Shaw

E. Donation; two (2) Champro Brute L Screens with new screens, from the Cayuga Bombers Youth Baseball Inc., value of \$150.00

F. Renew Westminster Manor Remote Emergency Evacuation Site Agreement;

An agreement between the Southern Cayuga Central School District and Westminster Manor, 81 South Street, Auburn NY, whereby the school district agrees to allow the use of the high school gymnasium as a remote emergency evacuation site for residents and staff members of Westminster Manor in the event this becomes necessary due to an emergency and the primary evacuation site in Auburn is not available. This agreement was first approved on March 12, 2007; updated and re-approved annually as requested.

G. Policies, First Reading; as recommended by the Policy Committee

G.1 Policy #1510 By-Laws; revisions recommended

G.2 Policy #5686 Use of Surveillance Cameras in the School District and on School Buses; no revisions recommended

7.0 Personnel/Consent Items; Consent Agenda

BE IT RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the personnel items listed in section 7.0 A through F, for the 2022/23 school year or for the term as indicated.

On a motion by Rachel McCarthy, seconded by Matt Bennett

Motion carried: Yes – 4 No – 0 Abstentions - 2 (David Harvatine and Heather Rejman)

A. Resignations

A.1 Teacher: **Jessica Michaels**, effective January 20, 2023

A.2 Senior Clerk/Typist: **Molly Thurston-Chase**, effective January 31, 2023

A.3 Head Lifeguard: **Taylor Green**, effective January 23, 2023

A.4 Claims Auditor: **Mary Hemans**, effective January 31, 2023

B. Appointments

B.1 Senior Clerk/Typist: **Kim Bergen**, to a provisional Civil Service appointment as Senior Clerk/Typist for the guidance office, \$19.48 per hour, effective January 30, 2023

B.2 Senior Clerk/Typist: **Jodi Baker**, to a provisional Civil Service appointment as Senior Clerk/Typist for the district office, \$19.48 per hour, effective March 1, 2023

B.3 Long-Term Substitute Music Teacher, **Lily Vernon**, as a long-term substitute in the Music tenure area to fill the leave of absence of Jennifer Diana beginning on or about March 10, 2023 and ending on or about May 8, 2023; at an annual salary of Step 1 + 0M; \$50,096, pro-rated.

B.4 Long-Term Substitute Elementary Teacher, **Renee Baldwin Barone**, as a long-term substitute in the Elementary tenure area with New York State Certification in Childhood Education (grades 1-6) to fill a temporary vacancy beginning on February 27, 2023 and ending on June 30, 2023; at an annual salary of Step 3 +0M; \$51,985, pro-rated.

B.5 Substitute Food Service Helper: **Michele Bajanen**, effective February 14, 2023

B.6 Substitute Teacher uncertified, Substitute Teaching Assistant, Substitute Teacher Aide, **Lauren Lansdowne**, effective March 13, 2023

B.7 Substitute Teaching Assistant, Substitute Teacher Aide, uncertified: **Emily Ryan**, effective December 19, 2022

B.8 Substitute Teaching Assistant, Substitute Teacher Aide, uncertified: **Lily Vernon**, effective January 19, 2023

B.9 Substitute Clerical Staff: **Paula Schmitt**, \$22.00 per hour, effective January 23, 2023

B.10 Substitute School Bus Driver: **Richard Littlejohn**, effective January 24, 2023.

B.11 Tutors, \$ per contract

1.	Julia Dunsmoor	2.	Stacey Gavurnik
3.	Colton Gregg	4.	Jacquelyn Jones

B.12 Occasional Driver: **Brett Jillson**

B.13 Elementary School Volunteer: **Megan Bradley**

B.14 Field Placement: January 23 through May 12, 2023, Wells College student **Anna Wren Olson**, 3 hours per week, with Alexis Crawford

B.15 Field Placement: January 23 through May 12, 2023, Wells College student **Chastity Andino**, 3 hours per week, with Hannah Jewell

C. Salary Adjustments; 2022/2023 school year, based on verification of completed Masters level classes and/or Masters level classes previously approved.

	<i>Staff Member</i>	<i>Current Step</i>	<i>Masters Level Credits Earned</i>	<i>New Step</i>	<i>Adjustment Amount</i>
C.1	Jeannette Lutkins	Step 15 + 30M	6	Step 15 + 36M	\$583
C.2	Kaycee Simpson	Step 3 + 0	6	Step 3 + 6	\$383
C.3	Halee Wasson	Step 5 + 6	6	Step 5 + 12	\$383

D. NYS Health Care Workers Bonus; per New York State for the first (October 1, 2021 through March 31, 2022) and second (April 1, 2022 through September 30, 2022) vesting periods, \$2,000 each, from New York State funds provided for these payments:

D.1	Jessica Hurd
D.2	Lindsay Osborne
D.3	Anne Reynolds
D.4	Barbara Varney

E. Co-Curricular Appointments 2022-2023:

E.1	Head Lifeguard/Lifeguard	Emma Van Amburgh , effective January 24, 2023, \$20 per hour/\$14.20 per hour
E.2	Event Chaperone	Carissa Smith , \$ per contract

F. Spring Sports Appointments 2022-2023:

	<i>Sport</i>	<i>Staff Member</i>	<i>Stipend</i>
F.1	Varsity Tennis	Megan Vitale	\$3,470
F.2	Varsity Track and Field	Lauren Lansdowne	\$3,470
F.3	Varsity Track and Field Assistant	Steve Holden	\$2,865
F.4	Varsity Softball	Harold Van Horn	\$3,817
F.5	Modified Softball	Kaycee Simpson	\$2,139
F.6	Varsity Baseball	Ryan Vanacore	\$3,470
F.7	Modified Baseball	Brett Jillson	\$2,139
F.8	Varsity Golf	Dennis Johnson	\$3,817

8.0 Business Office Reports/Informational Items

A. Treasurer's Report

BE IT RESOLVED that the SCCS Board of Education, on the recommendation of the Superintendent of Schools, hereby accepts the Treasurer's Report for December 2022.

On a motion by Rachel McCarthy, seconded by Matt Bennett

Motion carried: Yes – 6 No – 0

9.0 Superintendent's Report/Informational Items – Superintendent Patrick Jensen spoke about the 2023 Proposed Capital Project Site Map related to a satellite photo of the campus, any construction that takes place will not have any adverse effect on the environment. Our architect, attorney and the Army Corps of Engineers will all have input.

10.0 Board of Education/Committees

A. Future Discussion Topics – Board President Kelsey Rossbach wants to set a meeting date and time for the Board of Education to review the feedback received at the January 23rd Coffee with the Board event. She also indicated the Board will be receiving direction from NYS on the need for a resolution to the school use of the Chiefs name.

B. Committees:

B.1 Athletics; Matt Bennett, Dave Harvatine, Rachel McCarthy

Will meet on Monday, March 13th at 6:00 pm, in the High School Guidance Office

Appreciation was expressed for the time and effort given to the recent SCCS Hall of Fame ceremony.

B.2 Audit; Chris Brozon, Heather Rejman, Kelsey Rossbach

Assistant Superintendent Loretta Van Horn indicated the Committee chose IEP Implementation as the Internal Audit topic.

B.3 Budget/Finance; Chris Brozon, Dave Harvatine, Janet Lehman

Will meet on Monday, February 27th at 6:00 pm, in the District Office

The Committee will look at the district's expenses and revenue.

B.4 Directions/Long-Range Education; Matt Bennett, Chris Brozon, Rachel McCarthy

Will meet on Monday, February 13th at 6:00 pm, in the High School Library

The Committee met earlier tonight and pre-viewed presentation information.

B.5 Facilities; Dave Harvatine, Janet Lehman, Kelsey Rossbach

Met on Tuesday, January 17th at 10:00 am, meeting minutes provided

The Committee met the new architects and looked at proposed Capital Project items for a May 2023 vote. The architects will do a public presentation before the vote.

B.6 Policy; Matt Bennett, Rachel McCarthy, Heather Rejman

Met on Monday, January 23rd at 6:00 pm, meeting minutes provided

B.7 Safety/Wellness; Chris Brozon, Janet Lehman

Met on Tuesday, February 7th at 4:00 pm, meeting minutes will be provided

Jake Young finished the exercise he began at the previous meeting with the Committee.

B.8 Transportation; Heather Rejman, Kelsey Rossbach

Met on Friday, January 20, 2023 at 10:30 am, meeting minutes provided
Board President Kelsey Rossbach shared there has been much discussion of details received via email.

B.9 Cayuga Onondaga School Boards Association (COSBA) Executive Committee;

There was no report from Dave Wiemann, however Janet Lehman, Heather Rejman and Kelsey Rossbach all attended the recent COSBA Winter Summit for area Board of Education members. Topics addressed were declining population, community engagement, Superintendent and Board of Education communications and mental health awareness. Each board member expressed appreciation for the event.

11.0 Visitor Recognition; Residents Wishing to Address the Board – none

12.0 Executive Session

On a motion by Rachel McCarthy, seconded by Matt Bennett, the Board of Education entered executive session at 8:37 pm to discuss collective bargaining with one of the District's unions, the employment history of a particular person and current litigation.

Motion carried: Yes – 6 No – 0

13.0 Return to Open Session

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education returned to open session at 10:32 pm.

Motion carried: Yes –6 No – 0

14.0 Adjournment

On a motion by Dave Harvatine, seconded by Rachel McCarthy, the Board of Education meeting adjourned at 10:32 pm.

Motion carried: Yes – 6 No – 0

Respectfully submitted,
Marcy Hand, District Clerk